**Location:** Due to the COVID-19 State of Emergency proclamation, the Finance Committee meeting will be virtual. Members of the public wanting to listen to the meeting may call in at (408) 419-1715. The meeting ID is 435 221 399. This is not a toll-free number.

**Department Head Contact:** Cherie Reierson, Chief Finance Officer  
**Committee Liaison:** Leslie Harris, Management Analyst / Executive Assistant  
**Committee Clerk:** Debbie McDonald, Administrative Specialist III

**Call to Order:** Deputy Mayor Justin Evans, Chair

**Roll Call:** Deputy Mayor Justin Evans, Councilmember Terry Carter, and Councilmember Tom Watson

**Reports/Presentations:**
1. Personnel Update – Jenna Richardson, Human Resources Manager

**Business/Action Items:**  
**p.3** 1. AB20-80 Ordinance D20-80: Motor Vehicle Collision Damage Reimbursement – Woody Edvalson, Administrative Services Director  
**p.7** 2. Approval of Meeting Notes: June 23, 2020 – Debbie McDonald, Administrative Specialist III

**Open Discussion:**
1. Contingency Funds
2. Budget Schedule

**Adjourn:**
City of Bonney Lake, Washington

City Council Agenda Bill (AB)

<table>
<thead>
<tr>
<th>Department/Staff Contact:</th>
<th>Meeting/Workshop Date:</th>
<th>Agenda Bill Number:</th>
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<tr>
<td>ASD / Edvalson</td>
<td>28 July 2020</td>
<td>AB20-80</td>
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<th>Agenda Item Type:</th>
<th>Ordinance/Resolution Number:</th>
<th>Sponsor:</th>
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<tr>
<td>Ordinance</td>
<td>D20-80</td>
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**Agenda Subject:**

**Full Title/Motion:** An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Enacting A New Section 3.74.040 Of The Bonney Lake Municipal Code Authorizing Reimbursement For Repair Expenses Incurred By The City In Response To Motor Vehicle Collisions.

**Administrative Recommendation:** Adoption

**Background Summary:** This ordinance will establish policy and intent of the City to seek reimbursement for damages to City property, including real property, landscaping, etc., resulting from motor vehicle collisions.

**Attachments:** Ordinance D20-80

**BUDGET INFORMATION**

<table>
<thead>
<tr>
<th>Budget Amount</th>
<th>Current Balance</th>
<th>Required Expenditure</th>
<th>Budget Balance</th>
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**Budget Explanation:** No negative budget impacts to this proposed legislation.

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Council Committee Review:** Finance Committee
- **Date:**
- **Approvals:**
  - Chair/Councilmember: Deputy Mayor Evans
  - Councilmember: Tom Watson
  - Councilmember: Terry Carter

**Commission/Board Review:**

**Hearing Examiner Review:**

**COUNCIL ACTION**

**Workshop Date(s):**
**Meeting Date(s):** 07/28/2020
**Public Hearing Date(s):**
**Tabled to Date:**

**APPROVALS**

<table>
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<tr>
<th>Director:</th>
<th>Mayor:</th>
<th>Date Reviewed</th>
<th>Date Reviewed by City Attorney:</th>
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<tbody>
<tr>
<td>HTE</td>
<td>NHJ</td>
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ORDINANCE NO. D20-80

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ENACTING A NEW SECTION 3.74.040 OF THE BONNEY LAKE MUNICIPAL CODE AUTHORIZING REIMBURSEMENT FOR REPAIR EXPENSES INCURRED BY THE CITY IN RESPONSE TO MOTOR VEHICLE COLLISIONS.

WHEREAS, some motor vehicle collisions require unanticipated and unbudgeted repairs to City property; and

WHEREAS, the Council has determined that these repair efforts are in the best interests of public safety and for the preservation of municipal investments; and

WHEREAS, the Council desires to seek reimbursement from the parties at fault and/or causing the motor vehicle collision creating damage to City property; and

WHEREAS, the Council desires to collect reimbursement to the extent it is available through automobile, other insurance coverage, court-ordered restitution or collection action.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A new Section 3.74.040 is added to the Bonney Lake Municipal Code Chapter 3.74, entitled “Motor Vehicle Collision Damage Reimbursement,” to read as follows:

3.74.040 Motor Vehicle Collision Damage Reimbursement.

The City may seek reimbursement from the responsible party for all direct costs associated with repair of damages to City property, including real property, fixtures such as traffic control devices, vehicles, equipment, and landscaping and watering and drainage systems used to maintain the property which are caused by motor vehicle collisions. In the event that several or all of the parties involved are determined to be at-fault, the involved parties may be jointly and severally liable for reimbursement. The City may pursue cost recovery from insurance coverage, court-ordered restitution, direct billing, and collections actions. For purposes of this Section, “responsible party” means any individual or legal entity who caused the motor vehicle collision through negligence or wrongful acts, including but not limited to moving violations and driving under the influence.

Section 2. Effective Date. This Ordinance shall take effect 30 days after final passage.
PASSED by the City Council and approved by the Mayor this 28th day of July, 2020.

________________________________________
Neil Johnson, Jr.
Mayor

ATTEST/AUTHENTICATED:

___________________________
Harwood T. Edvalson
City Clerk

APPROVED AS TO FORM:

____________________________
Kathleen Haggard
City Attorney

Passed:
Valid:
Published:
Effective Date:
The meeting was called to order at 5:00 P.M. Drafted Minutes

Roll Call:
Deputy Mayor Justin Evans (Chair)
Councilmember Tom Watson
Councilmember Terry Carter

Attendees:
City Administrator John Vodopich
Human Resources Manager, Jenna Richardson
City Engineer, John Woodcock
Chief Finance Officer, Cherie Reierson
Admin. Services Director/City Clerk Woody Edvalson
Management Analyst/Executive Assistant, Leslie Harris
Administrative Assistant III, Debbie McDonald

Finance Committee

I. Reports/Presentations:

Personnel Update
Jenna Richardson, Human Resources Manager

Human Resources Manager Richardson reported the part-time Bailiff has resigned and will pull form the candidate pool from the last time the position was posted. The Public Service department has been given the go ahead to hire 13 seasonal workers at this time. With the parks opening up and the weather getting nicer they will need the extra help. Have two Maintenance III positions they are looking to fill from within by the end of the year. Have two lateral Police Officer candidates that are going through the background check process. Will be starting bargaining talks with the Police Guild by the end of July. AFCME has some issues they wanted to discuss about employees returning to work but have not heard back from them. Will also start to bargain with AFCME maybe in August. The Recreation Department will bring back their core four July 1.

Councilmember Carter asked if the Seasonal hires will go through background checks.

Human Resources Manager Richardson responded yes, all new hires go through background checks.

Painting the Cappella Music Academy Building
Gary Leaf, Facilities and Special Projects Manager

City Administrator Vodopich presented the project. The exterior of the old annex building is in need of being painted. The Cappella Music Academy asked if they could paint the building for a reduction in rent.
Councilmember Evans asked how much of a rent reduction are they looking for.

Chief Finance Officer Reierson replied they were looking at $7,000.00-$8,000.00.

Councilmember Carter asked if it has been sent through Legal.

City Administrator Vodopich responded it would go through Legal before being approved.

Councilmembers agree to move forward once it has gone through Legal.

II. Business/Action Items:

Approval of the minutes from February 23, 2020, April 14, 2020 and May 26, 2020 - Debbie McDonald, Administrative Specialist III

Minutes Approved

III. Open Committee Discussion:

Councilmember Watson moving the food bank

City Administrator Vodopich met with Mayor Johnson and the Food Bank Manager. They are interested in using the two lots across from the Lion 4 Kids House.

Councilmember Watson stated the Food Bank would like to put two portables and a pole building on those lots. They are going out for grants.

Admin. Services Director/City Clerk Edvalson mentioned there is a grade difference between the two lots is that something the City would have to pay for.

City Administrator Vodopich replied that would have to be negotiated.

Councilmember Watson Tom asked about a location for the Historical Society.

City Administrator Vodopich replied they are looking at retaining the old City Hall as a Community Center and a place for the Historical Society.

Councilmember Evans asked about City staffing and having the counters open to the public.

City Administrator Vodopich responded the counters will not be opened until at least phase 4. Will have enough staff to cover the counter but still encouraging those who can work at home to stay working from home.
Councilmember Evans Justin asked about the money that was budgeted for public safety.

City Administrator Vodopich stated they were looking at purchasing bullet proof glass at for Court and Finance counters. There is supposed to be Kevlar added behind the dais. If the projects are not completed by the end of the year it will remain in the budget for 2021. He will ask Facilities & Special Projects Manager Leaf for an update.

IV. **Closed Session:** NONE

V. **Adjournment:**

Deputy Mayor Evans adjourned the meeting at 5:23.

Debbie McDonald, Administrative Assistant III