



## Finance Committee

November 24, 2020

The meeting was called to order at 5:00 P.M.

Approved Minutes

### Roll Call:

Deputy Mayor Justin Evans (Chair)  
Councilmember Tom Watson  
Councilmember Terry Carter

### Attendees:

City Administrator John Vodopich  
Human Resources Manager, Jenna Richardson  
Chief Finance Officer, Cherie Reiersen  
Management Analyst/Executive Assistant, Leslie Harris  
City Attorney, Kathleen Haggard  
Administrative Assistant III, Debbie McDonald

## Finance Committee

### **I. Reports/Presentations:**

#### *Personnel Update*

*Jenna Richardson, Human Resources Manager*

Human Resources Manager Richardson stated they have a couple recruitments that are in the final stages. They have a retirement coming through at the end of December. They are hoping to pull applications from the last recruitment. Will meet with AFSME next week to continue negotiations.

Councilmembers had no questions.

### **II. Business/Action Items:**

*AB20-134 Resolution 2886: Agreement for Legal Services with Haggard & Ganson, LLP - John P. Vodopich, City Administrator*

Chief Finance Officer Reiersen gave a brief overview of the agreement and how it will be saving the City money with City Prosecutor Haggard opening her own practice.

Councilmember Watson asked what the difference will be in service, going from a big firm to a smaller one.

City Prosecutor Haggard responded she will not have a Legal Assistant but otherwise nothing would change.

Councilmembers were in agreement to approve.

**Moved to Consent Agenda**

*Approval of the minutes from November 10, 2020 - Debbie McDonald, Administrative Specialist III*

**Minutes Approved**

**III. Open Committee Discussion:**

Councilmember Watson asked about citizens being delinquent with their utility bills.

Chief Finance Officer Reiersen replied at one point they were up to almost 1,000 accounts that could have been shut off. They have been able to get the number down to about 500.

Management Analyst/Executive Assistant Harris commented the City was able to award 161 grants.

Councilmember Watson just wanted to inform the Committee that the disc golf people are interested in putting a course in at the WSU forest. Will talk more about it in the Spring.

Councilmember Evans spoke with Police Chief Jeter about some improvements to the Public Safety building. That will be coming to City Council in 2021.

Councilmember Watson asked City Administrator Vodopich if the food hank is moving out this weekend.

City Administrator Vodopich responded they have moved and are waiting for the asbestos survey to be completed before demolishing the old building.

Councilmember Carter had no issues for discussion.

**IV. Closed Session: NONE**

**V. Adjournment:**

Deputy Mayor Evans adjourned the meeting at 5:11



Debbie McDonald, Administrative Assistant III