



## Community Development Committee

November 3, 2020

Regular Scheduled Meeting

DRAFTED MINUTES

The meeting was called to order at 5:00 P.M.

### Roll Call:

Councilmember Dan Swatman (Chair)

Councilmember Michelle Keith

Councilmember Tom Watson

### Attendees:

City Administrator, John Vodopich

Public Services Director, Ryan Johnstone

Planning and Building Supervisor, Jason Sullivan

Management Analyst/Executive Assistant, Leslie Harris

Assistant City Engineer, Doug Budzynski

Facilities and Special Projects Manager, Gary Leaf

Administrative Assistant III, Debbie McDonald

Reports/Presentations: NONE

### Business Action Items:

*AB20-94 Ordinance D20-94: Telecommunications Code - Jason Sullivan, Planning & Building Supervisor*

Planning & Building Supervisor Sullivan reviewed the power point that was presented to the Planning Commission on the Telecommunications Code. This is a required update to the code. The proposed amendments to the Telecommunications Code are required to address a recent Federal Communication Commission (FCC) declaratory ruling released June 20, 2020 affecting local review of modifications to existing wireless infrastructures. The amendments will also address FCC requirements related to 5G, corrections needed to comply with the Spectrum Act, and minor format changes.

Councilmember Watson asked how many companies are applying for the permits and are any anticipated.

Planning & Building Supervisor Sullivan does not expect 5G rollouts anytime soon. They are starting with the bigger sights before they move to the smaller towers.

Councilmember Swatman believes the action item can go straight to City Council and not Workshop.

The other Councilmembers agreed to move it to the next City Council meeting.

**Moved to Regular Council Agenda for November 10th**

*Approval of Meeting Notes: October 20, 2020 - Debbie McDonald, Administrative Assistant III*

## **Minutes Approved with Minor Corrections**

### **Open Committee Discussion:**

*Water Risk and Resilience Assessment - Ryan Johnstone, Public Services Director*

Public Services Director Johnstone worked with getting a budget for the project put together. Will issue an RFQ for the project to give the City more options to choose from. Once the bids are in, would like to have the City Council approve contract by the end of January. We are hoping the company will already have templet they can use with us. It is a tight timeline and this will help the process move faster. Will push out the generator replacement in order to pay for the project.

Councilmember Swatman appreciates Public Services Director Johnstone's effort. He just doesn't want to get to wild with expenses, he doesn't want to raise water rates.

*Pavement Condition Management Software Program - Ryan Johnstone, Public Services Director*

Public Services Director Johnstone stated the plan when putting budget request together is to have a vendor come in and score the City roads. The cost for the project would be \$15,000.00. Will be able to use the data and enter it into Cityworks. Once that is completed will be able to use that data to build a road maintenance program. We can invest in staff training to learn to score the roads and keep the project in house. Once the data is gathered Assistant City Engineer Budzynski can start applying for grants.

Councilmember Swatman would like to hear about the results once completed. This will help with allocating funds for those projects with the highest priorities.

Public Services Director Johnstone replied this will help with spending and pinpointing the projects that the money should be spent on.

Councilmember Watson asked if Public Services Director Johnstone could comeback in the start of next year with a Cityworks presentation on how things are going.

### **Adjourn:**

Councilmember Swatman adjourned the meeting at 5:29 P.M.

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Debbie McDonald  
Administrative Assistant III