



## Community Development Committee

October 20, 2020

Regular Scheduled Meeting

APPROVED MINUTES

**The meeting was called to order at 5:00 P.M.**

### **Roll Call:**

Councilmember Dan Swatman (Chair)  
Councilmember Michelle Keith  
Councilmember Tom Watson

### **Attendees:**

City Administrator, John Vodopich  
Public Services Director, Ryan Johnstone  
Planning and Building Supervisor, Jason Sullivan  
City Engineer, John Woodcock  
Management Analyst/Executive Assistant, Leslie Harris  
Administrative Assistant III, Debbie McDonald

### **Reports/Presentations:**

*2044 Growth Targets - Jason Sullivan, Planning & Building Supervisor*

Planning & Building Supervisor Sullivan discussed the establishment of population growth targets for the year 2044, which will be used in the City's next Comprehensive Plan periodic update. That is required to be completed by June of 2024. The City will need to come up with a reasonable growth target. The City will use the growth projections to plan for future services including utilities, parks and sidewalks. Next step would be to speak at a Council Workshop.

Councilmember Watson stated it needs to be talked about to come up with a conservative number.

Councilmember Swatman commented would want to make sure the City doesn't grow above and beyond the projected number to make sure we plan correctly for services to accommodate the growth.

Planning & Building Supervisor Sullivan replied they will be looking at land use and see if there is anything Council will want to change to meet the density requirements.

### **Moved to Next City Council Workshop**

*2021-2022 Planning Commission Work Plan - Jason Sullivan, Planning & Building Supervisor*

Planning & Building Supervisor Sullivan stated the Planning Commission has a biennium work plan and wanted to ask Council if they have any specific concerns, items to add and their top priorities.

Councilmember Watson replied the Downtown Civic Plan is important,

Councilmember Swatman responded the budget may be an issue.

Planning & Building Supervisor Sullivan replied the Civic Plan is a decision card on tonight's agenda to hire a consultant.

Councilmember Keith stated it was a good job creating the list. How did it get prioritized?

Planning & Building Supervisor Sullivan replied the new items are the ones he saw with the highest priorities.

Councilmember Keith is impressed with the list and glad Council can rely on staff.

Councilmember Swatman stated will see how COVID effects businesses, like using outdoor seating.

Planning & Building Supervisor Sullivan replied they have not seen many issues with the outdoor seating. They are in private parking lots that have excess parking stalls.

Councilmember Swatman replied he is very open to changes that can help businesses.

Planning & Building Supervisor Sullivan will take the work plan back to the Planning Commission.

**Business Action Items:**

*AB20-95 Ordinance D20-95: Building Code Update - Jason Sullivan, Planning & Building Supervisor*

Planning & Building Supervisor Sullivan stated the City is required to adopt the 2018 Washington State Building Code. The ordinance will not become effective until February 1, 2021 as the Washington State Building Code Council has pushed out the requirements to adopt because of COVID. Cannot make any changes to the code just to the process the City uses and did some clean-up of the code.

Councilmember Keith appreciated the level of details and the comments that have been presented.

Councilmember Watson appreciated the notes on why items were changed.

City Administrator Vodopich asked if East Pierce Fire and Rescue is aware they have been designated Fire Marshall.

Planning & Building Supervisor Sullivan replied he has not spoken with them specifically.

Public Services Director Johnstone asked Planning & Building Supervisor Sullivan to reach out to them and give them a heads up.

**Moved to Consent Agenda**

*AB20-122 Resolution 2879: Acquire Right of Way for the Fennel Creek Trail Segment 2A, Project Parcel #2/Crystal Meadows Homeowners Association - John Woodcock, City Engineer*

City Engineer Woodcock stated Crystal Meadows Homeowners Association has been holding out till the bitter end but have finally come to an agreement to purchase the right of way for \$8400.00

Councilmembers had no questions.

**Moved to Consent Agenda**

*AB20-20 Resolution 2881: Acquire Right of way for the SR 410 - 214th Ave Roundabout from SFP-B Limited Partnership - John Woodcock, City Engineer*

City Engineer Woodcock stated the City has purchased the Les Schwab right of way for the roundabout. Will continue to acquire right of ways in tiny pieces till the end of the year. Will not need to purchase the small piece in front of Safeway which will save a good chunk of money.

Councilmembers thought it looked good.

**Moved to Consent Agenda**

*Approval of Meeting Notes: October 6, 2020 - Debbie McDonald, Administrative Assistant III*

**Minutes Approved with Minor Corrections**

**Open Committee Discussion:**

Councilmember Watson asked Planning & Building Supervisor Sullivan if the industrial area can help pay for parks.

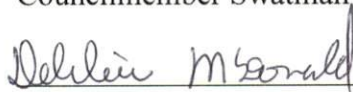
Planning & Building Supervisor Sullivan responded the City would need to hire a consultant to show that the industrial areas are creating an impact on parks. It is very hard to prove and would need a rate study done.

Councilmember Swatman responded it has been done though.

Planning & Building Supervisor Sullivan replied yes, would need to put into the budget.

**Adjourn:**

Councilmember Swatman adjourned the meeting at 5:44 P.M.



Debbie McDonald  
Administrative Assistant III