The meeting was called to order at 5:00 P.M.

**Roll Call:**
Councilmember Dan Swatman (Chair)
Councilmember Michelle Keith
Councilmember Tom Watson

**Attendees:**
Interim Public Services Director, Ryan Johnstone
Management Analyst/Executive Assistant, Leslie Harris
Planning and Building Supervisor, Jason Sullivan
City Engineer, John Woodcock
Assistant City Engineer, Doug Budzynski
Administrative Assistant III, Debbie McDonald

**Reports/Presentations:**

*Urban Forestry Code - Jason Sullivan, Planning & Building Supervisor*

Planning & Building Supervisor Sullivan is creating a new Urban Forestry Code. This is the second piece that goes with the updated Landscaping Code. Looking at the tree canopy the City was at 40% but has decreased by 6% in the last few years. The goal is to keep the tree canopy at 38%. The tree canopy helps with the impact on noise and reduces heat energy. Have now created a rating of hazardous trees and in order to remove a tree has to rate a minimum level of hazard. The code will now include an option to purchase trees and have them replanted in another location in the City. Alder and Cottonwood trees are exempt and can be removed at any time without a permit. He discussed what the updates are to the code and how the code has been simplified.

Councilmember Watson asked how the tree canopy analysis was completed.

Planning & Building Supervisor Sullivan responded they use satellite images.

Committee members asked for more details on what the code allows.

Planning & Building Supervisor Sullivan explained in more detail the different layers of the code and there are varying factors that contribute to the final decision? There are standards on trimming trees, with tree topping not allowed.

Councilmember Swatman asked about view lots with trees growing too tall and blocking the view.
Planning & Building Supervisor Sullivan explained they have the option of thinning or removing the tree and replanting a new tree somewhere else.

Councilmember Keith thanked Planning & Building Supervisor Sullivan for putting in all the comments to help better explain the code.

**Moved to Workshop**

*Lift Station #18 - Doug Budzynski, Assistant City Engineer*

Assistant City Engineer Budzynski explained Lift Station 18 is in the Safeway parking lot and is at capacity. Started the design process last year when the CDC Committee asked if there were other options.

Councilmember Watson asked if Lift Station 18 will be taking on the capacity of Eastown.

Assistant City Engineer Budzynski responded yes, it will be receiving all of Eastown. Lift Station 23 will flow to Lift Station 18 and then on to Lift Station 17 down to Sumner. Has collected cost information about construction cost and broke it down with and without a building. Developer lift stations are cheaper because they do not have to pay prevailing wages. Compared the cost for package lift stations, the main concern is it would be a different system to what the City already has. A bypass will have to be used during construction. Part of the cost that will go to repaving the parking lot. Did the best he could with the price comparison.

Councilmember Keith asked why there is not more of a price difference between having a building and not having a building.

Assistant City Engineer Budzynski replied it does not cost much for the building. Since they already have a building onsite would like to add a sink for employees to wash their hands.

Councilmember Swatman has concern that employees are using proper safety measures no matter if there is a sink or not.

The Committee would like to take some time to research the information.

**Will Bring Back to Next CDC Meeting**

**Business Action Items:**

*AB20-31 Resolution 2819: Award Professional Services Agreement to Parametrix for Services to Complete Design of the 36th St Water Main Replacement - Doug Budzynski, Assistant City Engineer*
Assistant City Engineer Budzynski explained the project and how it is on the CIP list of projects in the Water Comp Plan.

Councilmember Watson asked why it is not able to handle the water load.

Assistant City Engineer Budzynski responded it is inadequate in size and always in need of repair. Has been sent out to Parametrix for a price quote.

City Engineer Woodcock stated Parametrix knows how much the cost is and will put a package together.

Councilmember Keith asked if the $250,000.00 is enough.

Assistant City Engineer Budzynski responded it is not enough, the estimate is looking at coming in around $300,000.00. Have some funds in constructional renewal fund to cover the additional cost.

Councilmember Swatman asked about the number of houses it will serve.

Assistant City Engineer Budzynski stated it will serve three houses but it is part of the water looping system. Upsizing from a two inch to an eight inch will improve the flow to the entire area.

Councilmember Keith appreciated that they came with a way to cover the added expense.

**Moved to Full Agenda**

*Approval of February 18, 2020 CDC Meeting Notes*

**Meeting Minutes Approved**

**Open Committee Discussion:** NONE

**Adjourn:**

Councilmember Swatman adjourned the meeting at 5:55 P.M.

Debbie McDonald Administrative Assistant III