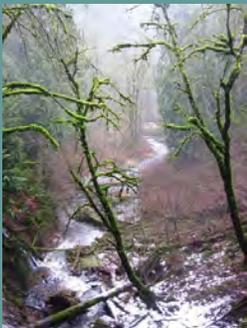




Mayor Neil Johnson, Jr.



# Inside Out

## A Weekly Briefing from the Mayor's Office

Week Ending March 25, 2017

### EXECUTIVE DEPARTMENT

- Selected staff met with SCJ traffic engineers to review the Costco site traffic circulation plan. Several issues were identified.
- Prepared material for the Council Retreat.
- Applied to AWC for a Municipal Excellence Award. The categories changed this year, and the category Bonney Lake had the best chance for was arts and Culture. The City applied for an award for the development and implementation of a working arts commission.
- Worked on some language updating the developer extension section of the code.
- Drafted a resolution endorsing the proposed school district name change to Sumner-Bonney Lake School District.

### Facilities and Special Projects and Events

- Michael Englert completed three services related to our HVAC system; he has saved approximately \$15,000 so far this year vs. contracting out all of these services
- Gary Leaf facilitated an Arts Commission meeting and attended Historical Society meeting
- Arts Commissioner Alison Hudson announced she is leaving Bonney Lake; her position will be advertised
- Received and reviewed one proposal for Allan Yorke Park concessions
- Gary prepared a summary of the latest Fennel Creek Trail information for Council
- Work begins next week on enclosure of 3rd floor conference room in Justice Center

# Bound

## An Artist Showcase

Featuring artwork curated by the Bonney Lake Arts Commission

**APRIL 21ST 6PM-8PM**  
**Bonney Lake Justice Center**  
 9002 Main st E.

Meet and mingle with local artists  
 Light food and beverages will be served  
 All ages welcome

### FINANCE DEPARTMENT

This past week the finance was busy working on:

- Year-end processing
- Year-end financial preparation.

#### BONNEY LAKE CITY EMPLOYEE CORE VALUES

Professionalism • Service • Accountability • Respect • Integrity • Teamwork

## PUBLIC SERVICES DEPARTMENT

### PUBLIC WORKS OPERATIONS

- The new valve was installed in the sewer force main vault located at 78<sup>th</sup> in the valley (see picture), wastewater flow has been switched back to the permanent force main, work remaining includes disassembly of the temporary bypass, installing a new lid on the valve vault, and patching the road.
- The Hemlock Club had 1 volunteer collect 6 bags of trash, M.A. Driving had 1 volunteer collect 1 bag of trash, the Whiting Family had 1 volunteer collect 19 bags of trash on Angeline, and Signs in Wood had 5 volunteers collect 10 bags of trash on Bonney Lake Boulevard and 70<sup>th</sup>.
- Picked up trash that was spread along the eastbound lane of SR 410 at 210<sup>th</sup> Ave (Fred Meyer), cleaned a swale and replaced 2 concrete tile culvert pipes with new 12" on 64<sup>th</sup> - restored the driveways and armored the pipe ends, installed a trash rack in the inlet of a culvert on South Vista Drive (Inlet Island) to reduce garbage clogging the system, installed delineators along the curve at the intersection of 64<sup>th</sup>/207<sup>th</sup> (Inlet Island) as someone had stacked rocks along the curve as people were cutting the corner, replaced crosswalk signs on 192<sup>nd</sup> (Bonney Lake Manor & Bonney Lake High School) that had been shot - notified the Police accordingly, and replaced/repared 3 vandalized crosswalk signs and 7 street identification signs.
- Completed 60 Underground Utility Locate requests, 35 Customer Service requests, 5 Certificate of Water Availability requests, performed fire flow test for the Costco development design team, verified the status of 9 delinquent account shut offs, and pulled the meter from 1 that the customer had cut lock while still in delinquent status.
- Replaced 2 failed water meters, installed 1 residential water meter, investigated 3 service leaks - replacing 1 failed City meter setter and informed 2 customers of leaks on their side of the service, completed monthly inspections of pressure reducing valve (PRV) stations - adjusted 1 to provide additional pressure in a zone nearing build out.
- Collected 16 routine coliform bacteria samples and 2 sets of disinfection by-product samples from the water distribution system.
- Completed monthly operation of the South Prairie Booster station, Joe attended a course in Utility Management offered through the Evergreen Rural Water Association in Chehalis, Ursulla and Triss participated in technical training with Tokay Cross Connection Control software
- Completed 43 Fats/Oils/Greases inspections and completed inspections of all septic tanks in Falling Water.
- Cleaned floats at 2 sewer lift stations, fixed a gate at 1 station, potholed at station #17 for a bypass line, and repaired a transfer switch on the generator at station #12.
- Reviewed proposed revisions to the city design standard details, developing a 2017 Public Works Standards edition
- Reviewed and routed 3 project submittals.
- Investigated and submitted 2 street light repair requests and investigating runoff at the Bonney Lake High School traffic signal.



### INFRASTRUCTURE DEVELOPMENT

- The contractor is raising utilities and completing minor clean up items on the 186<sup>th</sup> corridor project.
- The design team submitted the plan set for the SR 410/204<sup>th</sup> intersection improvements, staff is reviewing the documents and will meet with the design team next week to review our comments.
- Flume Trestle Design, staff is waiting for the design team's scope of work and cost estimate the week of March 27<sup>th</sup>.
- The City is ready to sign the final plans next week for the planned extension of 204<sup>th</sup>.
- The SCADA Phase 3 contractor is working on the sewer lift station sites.
- Water System Plan update, staff will process the scope of work through Council to address the Department of Health review letter.

## ADMINISTRATIVE SERVICES DEPARTMENT

- The HR Manager gave a demo of the NeoGov program to Deputy Mayor McKibbin and Councilmember Watson.
- The HR Manager attended an AWC Employee Benefit Advisory Committee meeting.
- The IS Manager completed the last phase of the Virtual Host Server migration project.
- The IS Manager attended a CityWorks demo.
- The director coordinated section specific training for EOC staff members in the coming months.
- Renee Cameron attended the Washington Municipal Clerks Association annual conference on a scholarship.
- Scheduled Eden Support Plus hours this year for Payroll and Human Resources modules.
- Added remote access for SCADA to Victor Falls pump house.
- Built new computer for Police FARO project.
- Deputy City Clerk Susan Haigh has been invited to participate as a panel speaker at WAPRO spring conference by an attorney from MRSC.
- The City Clerk's office closed 3 public disclosure requests (one with no responsive records; one request for building plans (106 MB); one request for communications (408 pages).
- Held a Records Committee mtg and set new meeting schedule combining this group with the Electronic Records Team.
- The director worked on a new administrative policy dealing with incidents, claims and lawsuits.
- Met with several employees and supervisors to discuss personnel-related issues.

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## POLICE DEPARTMENT

- Multiple vehicle prowls at the Renwood Apartments. All of the vehicles had been left unlocked.
- DV Assault: Male subject assaulted his aunt and mother during an argument and then fled on foot. Aunt was transported to GSH for a possible concussion. K-9 declined to respond due to time delay and no containment. The male was not located, charges forwarded to prosecutor.
- Welfare check: Per ER staff request we returned to a residence to check on why the father of the juvenile who attempted suicide never showed up to the hospital. Apparently sleep was more important than checking on the wellbeing of his child. Father was advised to respond to Good Sam.
- Burglary that occurred the week prior with suspect information netted the arrest of two subjects and the recovery of some stolen items.
- Report of possible package theft/suspicious vehicle in the 6200 block of 186 Ave E. Vehicle was observed SB on Myers Rd in the 7000 block. Vehicle was stopped and 2 subjects were arrested for Felony warrants, UPCS, DWLS, Fake ID, possessing another's ID.
- Suspicious Vehicle/Male: Officers observed a male in dark clothing run from a truck that was backed in near the storage units next to Cascade Towing. Officers contacted a male in the truck who advised he was just clearing out some items his sister left in the storage unit (around 0100 hrs). The male stated he was alone and that he was the male PD Officer's observed running towards the storage units. Officers determined (confirmed through male's family) that he was authorized to get the items.
- Alarm at Vapor: building was found to be secure and no subscribers were available to check the interior. During the investigation two subjects were contacted behind the building. Two subjects were both detained on warrants, advised and released. One of the subjects was issued a citation for drug paraphernalia and burglary tools (Shaved Honda key).
- DV assault/mal misc./felony harassment: A male subject was assaulted and threatened by his daughter's boyfriend, who also damaged an extensive amount of the first subjects property. Several firearms were accessible inside the house and the daughter's boyfriend had to be called out by PA. He subsequently surrendered without incident and was booked into the PC Jail for assault 4 DV, mal misc. 2 DV and 2 counts of felony harassment.
- CSO: 16 Transports, 18hrs 38 min transport time, 161 BL Criminal Docket, 0 BL traffic Log, 57 Sumner Docket, 9 BL Court In-custodies, 8 Sumner in court custodies, 6 Day Court, 1 EHM participants in March, 5 TAD participants in March.

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## MUNICIPAL COURT

- Court hearings held Monday, Wednesday and Thursday; Processed Infractions and Citations for all Courts
- Reviewed and mailed delinquent and collection notices; Held Department Staff Meeting 3-21-17
- Annual Round Table Meeting with Sumner Prosecutor Office, Police Department and Court 3-22-17
- Terri Attend the ICM – Technology Course March 13-15<sup>th</sup>
- **Probation:**
- Participated in court on 03/20 for the review calendar and on 03/22 for the arraignment calendar.
- Coordinated 2 in-custody Alcohol/ Drug Assessments. 9 monthly check-in appointments and 5 drop-in visits.
- Work Crew participants performed landscape maintenance/litter pick-up at the Justice Center on 03/22 and 03/24.
- Work Crew participant worked at the JMC performing tasks in preparation for the Haulin' Eggs Run.



**Annual Easter Egg Hunt**  
**Saturday April 15th**

**Spring Cleanup Week**  
**April 17-22**

**Parks Appreciation Day**  
**Sat. April 22**



**Spring Clean Up Week**  
Week of April 17-21, 2017  
- Free Pickup  
April 22, 2017 - Shredding  
& Recycling Event  
During Spring Clean Up  
Week the City's solid waste  
company, DM Disposal,  
will pick up extra garbage,  
recycling and/or yard waste  
and one appliance at no  
additional charge for cus-  
tomers inside the Bonney  
Lake city limits. For more  
information call DM Dis-  
posal directly at (253) 414-  
0347. In addition, a FREE  
SHREDDING and RECY-  
CLING EVENT will  
be available on Saturday,  
April 22nd as part of Spring  
Clean Up Week, in con-

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and [Twitter](#), and at  
[www.citybonneylake.org](http://www.citybonneylake.org)



## Last Week—By The Numbers

### Public Services

- Weekly building inspections: 43
- Applications received: 35
- Permits issued: 18
- Business License Processed: 7
- Number of signs confiscated: 13
- Number of new code enforcement complaints received: 6

### Finance Department

- Processed 12 red flags; Made 1 payment arrangements
- Generated 2 closing bills. Processed 7 new utility applications.
- Completed and faxed 1 closing bill. Processed 19 account transfers.
- Prepared 3 lien releases for Pierce County.
- Completed 1 meter change out. Sent 7 leak denial letters for no backflow device.
- Completed 26 estimated final requests.
- Closed 18 utility accounts and issued closing bills.

### Police Department

- Traffic stops and/or traffic related calls: 111 , 0 DUI's
- Traffic misdemeanor citations: 12 Infractions Issued: 38
- Felony arrests: 3 , Misdemeanor arrests: 18 Patrol Follow-ups: 9
- Call resolved during incident: 315
- CAD calls for service: 516
- Formal Reports taken (to include supplemental reports): 44
- Investigations: 0 Cases Assigned, 7 Follow-Up, 2 Closed, 1 To Prosecutor

## Annual Easter Egg Hunt & Fun Run



### Kids' Easter Egg Hunt

Saturday, April 15, 2017

11:00 a.m. Allan Yorke Park

The City of Bonney Lake community Easter Egg Hunt begins promptly at 11:00am at Allan Yorke Park, rain or shine. There is no charge for this event. Children ages 1-11 are welcome. Bring your baskets and your camera to

take a free picture with the Easter Bunny! **Don't be late - once the gun goes off, it's over in a matter of minutes!**



### Haulin' Eggs 5k Fun Run

April 15, 2017 Allan Yorke Park

The **Haulin' Eggs 5k Fun Run** is a hilly course where you literally haul eggs as you run! During this unofficially timed 5k event, participants will collect one egg at each kilometer; each egg corresponds to a goodie at the end of the race. The

5th, and final egg will be an egg shaped finisher prize. Awards will be given to the overall first place male and female finisher. After the race, join us for the family Easter Egg hunt through Allan Yorke Park!

*The primary purpose of Inside-Out is to share the highlights of the past week with the city council, various city commission members, and city staff.*