

December 13, 2011
5:30 P.M.



The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

AGENDA

"Where Dreams Can Soar"

Location: Justice Center Council Chambers; 9002 Main Street, Bonney Lake, WA 98391

Roll Call - Elected Officials - Committee Members:

Neil Johnson, *Mayor*; Dan Swatman, *Deputy Mayor and Chair - Finance Committee*; James Rackley, *Chair - Community Development Committee*; Mark Hamilton, *Chair - Public Safety Committee*

Anticipated Attendees:

Don Morrison, *City Administrator*; Woody Edvalson, *City Clerk/Administrative Services Director*; John Vodopich, *Community Development Director*; Dan Grigsby, *Public Works Director*; Jenna Richardson, *H.R. Manager*; Brian Hartsell, *Executive Assistant*; and, Al Juarez, *Chief Financial Officer*

Voucher Review:

Updates and/or Reports:

1. Personnel Updates and/or Issues. Sponsor: Jenna Richardson, H.R. Manager

Old Business/Action Items:

New Business/Action Items:

Discussion Items:

1. Review Minutes – Notes: November 22, 2011 Meeting
2. Proposed Resolution #2174; AB12-003. Extension of the “Term” of the City Administrator’s Employment Agreement. Sponsor: Don Morrison
3. Preliminary discussion of the City Council Sub-Committee process. (May be deferred to a future Council Retreat). Sponsor: Don Morrison
4. Briefing on the current Justice Center relocation project. Sponsor: Don Morrison/Gary Leaf
5. Report/Briefing on the EDEN Fixed Asset (FA) system. Sponsor: Al Juarez
6. Report/Briefing on the 2011 Boat Launch Revenues. Sponsor: Al Juarez
7. Budget Amendment. Sponsor: Deputy Mayor Swatman

Adjournment:

There being no further business, the meeting adjourned approximately _____ P.M.

Work In Progress:

1. Indirect Cost Allocation Plan update.
2. Develop an Accounts Receivable Policy. Policy to include criteria for write off of bad debt and annually booking an allowance for bad debt. *(Current Work in Process.)*
3. Develop an Investment Policy. *(Current Work in Process.)*
4. Dialogue pursuant to financing an additional stage of the Sumner Wastewater Treatment Facility and/or alternative financing strategies. *(P.W. has submitted a PWTF loan app with Sumner)*
5. Financing strategy for a Utility Latecomer Agreement (ULA) in East Town.
6. Develop a paperless (electronic) option of utility bills for our customers. *(Discussing with current UB vendor – BDS and our software vendor EDEN.)*