

November 8, 2011  
5:30 P.M.



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

*Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)*

**AGENDA**

*"Where Dreams Can Soar"*

---

**Location:** Justice Center Council Chambers; 9002 Main Street, Bonney Lake, WA 98391

**Roll Call - Elected Officials - Committee Members:**

Neil Johnson, *Mayor*; Dan Swatman, *Deputy Mayor and Chair - Finance Committee*; James Rackley, *Chair - Community Development Committee*; Mark Hamilton, *Chair - Public Safety Committee*

**Anticipated Attendees:**

Don Morrison, *City Administrator*; Woody Edvalson, *City Clerk/Administrative Services Director*; John Vodopich, *Community Development Director*; Dan Grigsby, *Public Works Director*; Jenna Richardson, *H.R. Manager*; Brian Hartsell, *Executive Assistant*; and, Al Juarez, *Chief Financial Officer*

**Voucher Review:**

**Updates and/or Reports:**

1. Personnel Updates and/or Issues. Sponsor: Jenna Richardson, H.R. Manager

**Old Business/Action Items:**

**New Business/Action Items:**

1. Proposed Resolution #2168; AB 11-144. Authorization for the Mayor to grant a carryover of vacation hours (from 2011 into 2012) in excess of Bonney Lake Municipal Code what policy dictates. Sponsor:
2. Proposed Ordinance #. Sponsor: Al Juarez

**Discussion Items:**

1. Review of Revised Minutes – Notes: October 11, 2011 Meeting
2. Review Minutes – Notes: October 25, 2011 Meeting
3. Review Financial Model – in support of the mid-biennial budget adjustment. Sponsor: Don Morrison/Al Juarez

**Adjournment:**

Meeting Adjourned approximately \_\_\_\_\_ P.M.

**Work In Progress:**

1. Indirect Cost Allocation Plan update.
2. Develop an Accounts Receivable Policy. Policy to include criteria for write off of bad debt and annually booking an allowance for bad debt. *(Current Work in Process.)*
3. Develop an Investment Policy. *(Current Work in Process.)*
4. Dialogue pursuant to financing an additional stage of the Sumner Wastewater Treatment Facility and/or alternative financing strategies. *(P.W. has submitted a PWTF loan app with Sumner)*
5. Financing strategy for a Utility Latecomer Agreement (ULA) in East Town.
6. Develop a paperless (electronic) option of utility bills for our customers. *(Discussing with current UB vendor – BDS and our software vendor EDEN.)*