Location: Justice & Municipal Center, 9002 Main Street East, Third Floor Conference Room, Bonney Lake

Roll Call:
Councilmember Katrina Minton-Davis (Chair)
Councilmember Randy McKibbon
Councilmember Tom Watson

Attendees:
Community Development Director, John Vodopich
Permit Coordinator, Jennifer Francis
Senior Planner, Jason Sullivan
Administrative Assistant, Debbie McDonald

I. Introductions

II. Presentations:

III. New Business/ Action Items:
1. Approval of Draft Notes from February 24, 2015
   Presented By: Debbie McDonald
2. Web Presentation by Darren Keaton, Notable Web
   Presented By: Tom Watson
3. Draft 2014 Development Activity Report
   Presented By: John Vodopich

IV. 2015 Actions Under Development by Staff:

V. Recurring Actions:
1. Electronic Plan Review
   Presented By: Jennifer Francis
2. Chamber Luncheon (2nd EDC Meeting)
   Presented By: Jennifer Francis
3. Monthly Permit Activity (1st EDC Meeting)
   Presented By: Jennifer Francis
4. EDC Web Page
   Presented By: Tom Watson

VI. Discussion/For the Good of the Order
1. Future EDC Topics
   Presented By: Open Discussion
2. Developing an EDC Work Plan
   Presented By: Open Discussion

VII. Adjournment

Next Meeting Date: March 24, 2015
Economic Development Committee
February 24, 2015 Regular Scheduled Meeting

The meeting was called to order at 4:00 P.M.

Roll Call:
Councilmember Katrina Minton-Davis
Councilmember Randy McKibbin
Councilmember Tom Watson

Attendees:
Community Dev. Director, John Vodopich
Senior Planner, Jason Sullivan
Permit Coordinator, Jennifer Frances
Administrative Assistant, Debbie McDonald

Guest: Christy Minzey, Chamber President
Brent Mounts, Prime Fitness
Chris Kuntz, Chipper’s Jewelry

Economic Development Committee

I. **Presentation:** NONE

II. **New Business/Action Items:**

*Approval of Notes February 10, 2015*
*Presented by Debbie McDonald*

Councilmember Watson moved to approve draft notes as written.

*Available Buildable Lots*
*Presented by John Vodopich*

Community Development Director Vodopich presented the available lots chart that Senior Planner Sullivan and Associate Planner Harriman had composed. The WSU development is not listed since there has been no plans approved. Besides the WSU plat there really is no other big plat of land available.

Senior Planner Sullivan commented there will be more short plats as infill.

III. **2015 Actions Under Development by Staff:** NONE

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IV. Recurring Actions:

Electronic Plan Review
Presented by Jen Francis

Permit Coordinator Francis stated the City has received six sets of electronic plans with three of them already approved. The commercial side of things has not been interested in electronic plan review. Master Builders Association is interested in our process and will hold their meeting here May 8th. Council will be invited to attend. Will have numbers next meeting for how long the plan review process is taking from submitting to approval.

Chamber Luncheon
Presented by Jen Francis

Permit Coordinator Francis has invited a few of her friends from Bonney Lake Chamber to the EDC meeting; Brent Mounts with Prime Fitness, Christy Minzey Chamber President with Harborstone Credit Union and Chris Kuntz with Chipper’s Jewelry. There has been a change at the Chamber they are in search of a new Executive Director. She is working with Mr. Mounts and Mr. Kuntz on the City’s Sign Code for possible changes that can be made to improve a business’ signage. The City would like to work with the Chamber to bring in educational classes for local businesses. The American Heart Association spoke at the last Chamber luncheon. Senior Planner Mr. Sullivan will be the speaker in March. The Chamber will work hard to publicize the event.

Ms. Minzey commented they are working on damage control and more effective communication with their members.

Senior Planner Sullivan commented he will be presenting the BERK study findings at the Chamber luncheon.

Monthly Permit Activity
Presented by Jen Francis

Will be updated at the next meeting.

EDC Web Page
Presented by Tom Watson

Councilmember Watson stated Darren Keaton will be at the next EDC meeting on March 10th, with some sample web pages.
V. Discussion/For the Good of the Order:

Future EDC Topics

Nothing at this time.

Developing an EDC Work Plan

Councilmember McKibbin would like to see the quarterly reports added to the work plan.

Community Director Vodopich suggested adding the bi-annual presentation to City Council.

Councilmember Minton-Davis would like to have an annual presentation by the Bonney Lake Chamber to City Council.

Councilmember Watson suggested there be a State of the Mayor address to the Chamber.

Open Discussion

Nothing at this time.

VI. Adjournment:

Councilmember Minton-Davis adjourned the meeting at 4:55 P.M.