Economic Development Committee
February 24, 2015
4:00 p.m.

AGENDA
"Where Dreams Can Soar"

Location: Justice & Municipal Center, 9002 Main Street East, Third Floor Conference Room, Bonney Lake

Roll Call:
Councilmember Katrina Minton-Davis (Chair)
Councilmember Randy McKibbin
Councilmember Tom Watson

Attendees:
Community Development Director, John Vodopich
Permit Coordinator, Jennifer Francis
Senior Planner, Jason Sullivan
Administrative Assistant, Debbie McDonald

I. Introductions

II. Presentations:

III. New Business/Action Items:

1. Approval of Draft Notes from February 10, 2015
   Presented By: Debbie McDonald

2. Available Buildable Lots
   Presented By: John Vodopich

IV. 2015 Actions Under Development by Staff:

V. Recurring Actions:

1. Electronic Plan Review
   Presented By: Jennifer Francis

2. Chamber Luncheon (2nd EDC Meeting)
   Presented By: Jennifer Francis

3. Monthly Permit Activity (1st EDC Meeting)
   Presented By: Jennifer Francis

4. EDC Web Page
   Presented By: Tom Watson

VI. Discussion/For the Good of the Order

1. Future EDC Topics
   Presented By: Open Discussion

2. Developing an EDC Work Plan
   Presented By: Open Discussion

VII. Adjournment

Next Meeting Date: March 10, 2015
The meeting was called to order at 4:00 P.M.

Roll Call:  Councilmember Katrina Minton-Davis
           Councilmember Randy McKibbin
           Councilmember Tom Watson

Attendees:   Community Dev. Director, John Vodopich
            Senior Planner, Jason Sullivan
            Permit Coordinator, Jennifer Frances
            Administrative Assistant, Debbie McDonald

Guest:      NONE

Economic Development Committee

I. Presentation:  NONE

II. New Business/Action Items:

Approval of Notes January 27, 2015
Presented by Debbie McDonald

Councilmember Watson moved to approve draft notes as written.

III. 2015 Actions Under Development by Staff:  NONE

IV. Recurring Actions:

Electronic Plan Review
Presented by Jen Francis

Permit Coordinator Francis stated the City has received the first set of electronic plans for review and should be getting four more on Thursday of this week.

Councilmember Watson asked if the electronic plan review numbers could be added to the quarterly report.

Chamber Luncheon
Presented by Jen Francis

No update at this time.
Monthly Permit Activity
Presented by Jen Francis

Permit Coordinator Francis informed the Committee permit numbers are down from the same time last year.

Councilmember Minton-Davis asked how many available buildable lots there are in Bonney Lake.

Senior Planner Sullivan responded some of the available lots could have active permits that have not been built on yet. Can do his best to get the lot availability number for next month’s meeting.

EDC Web Page
Presented by Tom Watson

Councilmember Watson will need to know what direction they should go in for the web page.

Community Development Director Vodopich suggested waiting until after the Council retreat, it should be a topic on the agenda.

V. Discussion/For the Good of the Order:

Future EDC Topics

Councilmember Watson requested that Lauren Flemister the Urban Design Planner from the City of Auburn who was the backbone of the urban downtown development be invited to an EDC meeting. Community Director Vodopich was given the contact information to invite her to an upcoming EDC meeting.

Councilmember Minton-Davis saw that Enumclaw Shop Local sponsors webinar/seminars on how to make your business a destination spot. Chamber and City could partner to put on educational programs for businesses. A good example was Crystal Mountain has turned their ski resort into a destination spot in the Summer by adding a restaurant and gondola.

Senior Planner Sullivan has seen City’s partner up with a local college to provide a Business Center that would help to put together a business plan for new businesses coming into the City.

Permit Coordinator Francis suggested the EDC and Chamber partner to bring in educational classes and might be able to use UW Tacoma to teach the classes.

Developing an EDC Work Plan

Senior Planner Sullivan stated the work plan will come out of the Economic Vitality Element of the Comp Plan. There will be a concrete plan on how to implement this element of the Comp Plan.
Open Discussion

Councilmember Watson stated the old Albertsons has gone silent on the property and have been raising the rent.

 Permit Coordinator Francis announced Renwood will be holding their open house on Feb. 25 from 4:30-7. They have 40 units rented with 30 already occupied. There has been no movement with the Senior Housing project. Edward Jones will be going in across the street, a new doctor’s office coming in and nothing new to report on Panera Bread.

Community Director Vodopich commented the Taco Bell is remodeling, the Radio Shack is on the “to be closed” list of stores and will be meeting with the consultant with WSU about landscaping.

 VI. Adjournment:

Councilmember Minton-Davis adjourned the meeting at 4:45 P.M.