The meeting was called to order at 4:03 P.M.

**Roll Call:**
Councilmember Katrina Minton-Davis
Councilmember Randy McKibbin
Councilmember Tom Watson

**Guest:**
Kevin Gifford (BERK)
Brian Murphy (BERK)
Christy Fuller (Bonney Lake Chamber)

**Economic Development Committee**

I. **Presentation:** NONE

II. **New Business/Action Items:**

*Approval of Notes August 26, 2014*

*Presented by Debbie McDonald*

Councilmember Watson moved to approve draft notes as written.

*BERK Presentation*

*Presented by Jason Sullivan*

Senior Planner Sullivan introduced Brian Murphy and Kevin Gifford from BERK. They discussed the purpose of the market analysis. They plan on having a quick turn around and finish the process by January.

Councilmember Watson asked if they will be looking at why a hotel will not work in the City.

Mr. Murphy responded they will look into and give a sense of why a business might succeed and what is keeping a business from succeeding in the City.
Senior Planner Sullivan would like Councilmembers to provide a list of who they think the stakeholders are for BERK to interview for the market analysis. He will compile the list for BERK of prospective stakeholders.

III. **2014 Actions Under Development by Staff:** NONE

IV. **Recurring Actions:**

*Electronic Plan Review*
*Presented by Jen Francis*

Permit Coordinator Francis informed Councilmembers they have moved to a different vendor. They will be coming out the week of the 15th. They specialize in training and provide better customer service.

Councilmember Watson would like to attend the training.

*Chamber Luncheon*
*Presented by Jen Francis*

No update at this meeting.

*Monthly Permit Activity*
*Presented by Jen Francis*

Permit Coordinator Francis stated that permit activity is up. The ICC valuation table has changed and has been updated in Eden. Wanted to note that the rise in commercial structures for the month is from the Renwood Apartment carports. It is in the code that they are placed in the category as a commercial structure.

V. **Discussion/For the Good of the Order:**

Councilmember Watson asked how credit card use was going when paying for permits. There is a thought of limiting how much is charged or attaching a credit card usage fee.

Permit Coordinator Francis responded she is not sure how a limit on credit card charges would go over. It would add to staff time to process two different payments if the permit is over the allowable charge amount. It may not be a good time to introduce a new fee when the technology fee was just added to the price of permits.

VI. **Adjournment:**

Councilmember Minton-Davis adjourned the meeting at 5:24 P.M.