The meeting was called to order at 4:00 P.M.

**Roll Call:**
- Councilmember Katrina Minton-Davis
- Councilmember Randy McKibbin
- Councilmember Tom Watson

**Attendees:**
- Community Dev. Director, John Vodopich
- Senior Planner, Jason Sullivan
- Permit Coordinator, Jennifer Frances
- Administrative Assistant, Debbie McDonald

**Guest:**
- Christy Fuller, Bonney Lake Chamber
- Darren Keaton, Notable Web

Economic Development Committee

I. **Presentation:** NONE

II. **New Business/Action Items:**

Approval of Notes October 28, 2014
Presented by Debbie McDonald

Councilmember Watson moved to approve draft notes as written.

Web Presentation by Darren Keaton of Notable Web
Presented by Tom Watson

Councilmember Watson introduced Mr. Keaton to explain what we can be done with the Economic Development webpage. Would like to clean up the webpage with new information and pictures.

Councilmember Minton-Davis wants to update the page but also use it to market the City.

Mr. Keaton commented that the City’s site has not been updated in 12-years.

Councilmember Minton-Davis asked if Mr. Keaton would be able to come up with different estimates to update the webpage.
Councilmember Watson would like estimates to change the shell of the site and the look of the page not the content.

Mr. Keaton will get back with Councilmember Watson with cost estimates.

Community Development Director Vodopich suggested that they amend the budget to include a line item for webpage improvements.

III. **2014 Actions Under Development by Staff:** NONE

IV. **Recurring Actions:**

*Electronic Plan Review*
*Presented by Jen Francis*

Permit Coordinator Francis commented they will be ready to kick off residential and commercial electronic plan review on January 1st, 2015.

*Chamber Luncheon*
*Presented by Jen Francis*

Permit Coordinator Francis commented the Chamber Luncheon featured Henschell Chiropractic. She also presented the Community Development Third Quarter Report at the luncheon. Her presentation was well received by Chamber Members.

*Monthly Permit Activity*
*Presented by Jen Francis*

No update at this time.

*EDC Web Page*
*Presented by Tom Watson*

See above under Web Presentation.

V. **Discussion/For the Good of the Order:**

*Cancelling December 23, 2014 EDC Meeting*
*Presented by Katrina Minton-Davis*

Councilmember Watson moved to cancel the EDC meeting on Dec. 23, 2014. Councilmember Minton-Davis and Councilmember McKibbin both approved.
Open Discussion

Councilmember McKibbin asked if Jeff Oliphant can be invited to an EDC meeting.

Community Development Director Vodopich will contact Mr. Oliphant to ask him about attending an EDC meeting.

Permit Coordinator Francis commented that Allan Ludwig of Ludwig Chiropractic had concerns with the vacant Albertsons. She suggested that he brings his concerns to an EDC meeting.

Councilmember Watson asked if staff could send the owner of the property a letter about the vacant building and any potential tenants.

Community Development Director Vodopich will send a letter to the property owner.

VI. Adjournment:

Councilmember Minton-Davis adjourned the meeting at 4:48 P.M.