TARGET ZERO
WASHINGTON STATE CHILD PASSENGER SAFETY

Child Passenger Safety Checklist
Use blue, black, or #2 pencil and for mistakes use Wite-out correction tape.

Fill in boxes, from left to right one letter/number per box `1 2 3 A B C` Fill in circles like this ●

Caregiver First Name (Person Receiving Information)

Caregiver Last Name

Are you a citizen of the European Union (EU)? ○ YES

City **State** **Zip**

Phone [ ][ ][ ] - [ ][ ][ ] - [ ][ ][ ][ ] **Email Address**

Vehicle Make/Mfg. (e.g. Chevy, Buick) **Vehicle Model (e.g. Malibu, Enclave)** **Vehicle Year**

I understand and agree that the sole purpose of this program is to help reduce the incidence of improper child safety seat installation; that this inspection is being provided as a free educational service to me; that this program cannot fully evaluate the quality, safety or condition of the child safety seat, any child safety seat provided or any component of my vehicle, including the seats or safety belts; and that this program cannot guarantee my child's safety in a vehicle collision. I understand that it is important to read and follow the instruction manuals for both the vehicle and the car seat. For these reasons, I hereby release local, state and national passenger safety programs, certified technicians, and any program participants or agencies for any present or future liability for any injuries or damages that may result from a vehicle collision or otherwise.

Caregiver signature _____

Today's Date [ ][ ] / [ ][ ] / 2 0 [ ][ ]
Month   Day   Year

STOP HERE

CHILD NUMBER ONE - COMMENT BOX ON BACK

Child Present ○ Yes ○ No ○ Unborn

Child with Special Transport Needs? ○ Yes ○ No

Child's age:
○ 0 - 12 Months
○ 13 - 23 Months
○ [ ][ ] Years (write whole number only 2,3,4…)

Height/inches [ ][ ]   Weight/lbs [ ][ ][ ]

Child Initials [ ][ ][ ][ ]

ON ARRIVAL

1. Child/CSS location in vehicle
- D ○ ○ front row
- ○ ○ ○ back
- ○ ○ ○ 3rd row
- ○ Other seating location Explain:

2. CSS installed using (select all that apply)
- ○ No CSS (Mark - Go to #18)
- ○ Uninstalled (i.e in box)
- ○ Seatbelt
- ○ Tether
- ○ Lower anchors → ○ Rigid or ○ Flexible
- ○ Integrated Seat (Mark - Go to #7)
- ○ Unrestrained (Mark - Go to #18)

3. Restraint type:
- ○ RF only w/o base
- ○ Base only
- ○ FF w/ harness
- ○ Lap/Shoulder (Mark -Go to #17)
- ○ Car bed
- ○ RF only w/ base
- ○ RF convertible
- ○ BP Booster
- ○ Lap only (Mark - Go to #17)
- ○ Vest

4. CSS MFG:
- ○ Baby Trend
- ○ Chicco
- ○ Diono
- ○ Nuna
- ○ Recaro
- ○ Evenflo
- ○ Dorel (Cosco, Eddie Bauer, Safety 1st,Maxi Cosi)
- ○ Other
- ○ Britax
- ○ UPPAbaby
- ○ Graco
- ○ Clek
- ○ Peg Perego
- ○ Bubble Bum

5. Model Number

6. MFG Date (MM/DD/YYYY)
[ ][ ] / [ ][ ] / [ ][ ][ ][ ]

FINDINGS

	Yes	No	N/A
7. CSS history known	○	○	
8. CSS involved in a crash	○	○	○
9. CSS labels missing	○	○	
10. CSS expired	○	○	○
11. CSS recalled	○	○	○
12. CSS correct direction	○	○	○
13. CSS harness correct	○	○	○
14. Recline angle correct	○	○	○
15. Lower anchors correct	○	○	○
16. Tether correct	○	○	○
17. Seatbelt correct	○	○	○

ON DEPARTURE

18. Child/CSS location in vehicle
- D ○ ○ front row
- ○ ○ ○ back
- ○ ○ ○ 3rd row
- ○ Other seating location Explain:

19. Child/CSS installed using (select all that apply)
- ○ No CSS
- ○ Uninstalled
- ○ Seatbelt
- ○ Tether
- ○ Lower anchors → ○ Rigid or ○ Flexible
- ○ Integrated Seat (Mark - Go to 25)

20. Coalition provided a new CSS? ○ Yes ○ No

21. Restraint type:
- ○ RF only w/o base
- ○ Base only
- ○ FF w/ harness
- ○ Lap/Shoulder
- ○ Car bed
- ○ RF only w/ base
- ○ RF convertible
- ○ BP Booster
- ○ Lap only
- ○ Vest

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22. CSS MFG:
- ○ Same as 4,5,6 (Mark - Go to 25)
- ○ Baby Trend
- ○ Chicco
- ○ Diono
- ○ Nuna
- ○ Recaro
- ○ Evenflo
- ○ Dorel (Cosco, Eddie Bauer, Safety 1st,Maxi Cosi)
- ○ Other
- ○ Britax
- ○ UPPAbaby
- ○ Graco
- ○ Clek
- ○ Peg Perego
- ○ Bubble Bum

23. Model Number:

24. MFG Date (MM/DD/YYYY):
[ ][ ] / [ ][ ] / [ ][ ][ ][ ]

	Yes	No
25. Child / CSS Correct	○	○
26. CSS/Vehicle Compatible	○	○
27. Education Materials Given	○	○
28. Discussed Unattended Children In & Around Cars	○	○
29. Next Steps Discussed	○	○

CAREGIVER SIGN OFF:

	Yes	No	N/A
30. I harnessed child/doll in CSS	○	○	○
31. I participated/installed CSS	○	○	○

32. My Ethnicity (VOLUNTARY)
- ○ Black or African American
- ○ White ○ Hispanic ○ Asian
- ○ Native Hawaiian/Other Pacific Islander
- ○ American Indian/Alaska Native
- ○ Other

33. I can install my car seat on my own
○ Yes ○ Maybe ○ No

Initials [ ][ ]   Donation $ [ ][ ]

Tech Last Name ○ Tech Worked alone   **Tech Number**   **COALITION #**

Tech Last Name ○ Senior Checker   **Tech Number**

○ **CPS Class**
○ **Inspection Station**

Partner # [ ][ ]

56163

| Child Present | ○ Yes ○ No ○ Unborn | **CHILD NUMBER TWO - COMMENT BOX BELOW** | Height/inches | Weight/lbs |

Child Present ○ Yes ○ No ○ Unborn

Child with Special Transport Needs? ○ Yes ○ No

Child Initials ▢▢▢▢

CHILD NUMBER TWO - COMMENT BOX BELOW

Child's age ○ 0 - 12 Months
○ 13 - 23 Months
○ ▢▢ Years
(write whole number only 2,3,4…)

Height/inches ▢▢   Weight/lbs ▢▢▢

ON ARRIVAL

1. Child/CSS location in vehicle

D ○ ○ front row   ○ Other seating location Explain: ▢

○ ○ back

○ ○ 3rd row

2. CSS installed using (select all that apply)

○ No CSS (Mark - Go to #18)

○ Uninstalled   ○ Integrated Seat (Mark - Go to #7)

○ Seatbelt   ○ Unrestrained (Mark - Go to #18)

○ Tether

○ Lower anchors ➜ ○ Rigid or ○ Flexible

3. Restraint type:

○ RF only w/o base   ○ RF only w/ base

○ Base only   ○ RF convertible

○ FF w/ harness   ○ BP Booster

○ Lap/Shoulder (Mark -Go to #17)   ○ Lap only

○ Car bed   ○ Vest (Mark - Go to #17)

4. CSS MFG:

○ Baby Trend   ○ Britax

○ Chicco   ○ UPPAbaby

○ Diono   ○ Graco

○ Nuna   ○ Clek

○ Recaro   ○ Peg Perego

○ Evenflo   ○ Bubble Bum

○ Dorel (Cosco, Eddie Bauer, Safety 1st,Maxi Cosi)

○ Other ▢

5. Model Number ▢

6. MFG Date (MM/DD/YYYY)

▢▢ / ▢▢ / ▢▢▢▢

FINDINGS

	Yes	No	N/A
7. CSS history known	○	○	
8. CSS involved in a crash	○	○	
9. CSS labels missing	○	○	
10. CSS expired	○	○	○
11. CSS recalled	○	○	○
12. CSS correct direction	○	○	○
13. CSS harness correct	○	○	○
14. Recline angle correct	○	○	○
15. Lower anchors correct	○	○	○
16. Tether correct	○	○	○
17. Seatbelt correct	○	○	○

ON DEPARTURE

18. Child/CSS location in vehicle

D ○ ○ front row   ○ Other seating location Explain: ▢

○ ○ back

○ ○ 3rd row

19.CSS installed using(select all that apply)

○ No CSS   ○ Integrated Seat (Mark - Go to 25)

○ Uninstalled

○ Seatbelt

○ Tether

○ Lower anchors ➜ ○ Rigid or ○ Flexible

20. Coalition provided a new CSS? ○ Yes ○ No

21. Restraint type:

○ RF only w/o base   ○ RF only w/ base

○ Base only   ○ RF convertible

○ FF w/ harness   ○ BP Booster

○ Lap/Shoulder   ○ Lap only

○ Car bed   ○ Vest

22. CSS MFG:

○ Same as 4,5,6 (Mark - Go to 25)

○ Baby Trend   ○ Britax

○ Chicco   ○ UPPAbaby

○ Diono   ○ Graco

○ Nuna   ○ Clek

○ Recaro   ○ Peg Perego

○ Evenflo   ○ Bubble Bum

○ Dorel (Cosco, Eddie Bauer, Safety 1st,Maxi Cosi)

○ Other ▢

23. Model Number: ▢

24. MFG Date (MM/DD/YYYY):

▢▢ / ▢▢ / ▢▢▢▢

25. Child /CSS Correct	○ Yes ○ No
26. CSS/Vehicle Compatible	○ Yes ○ No
27. Education Materials Given	○ Yes ○ No
28. Discussed Unattended Children In & Around Cars	○ Yes ○ No
29. Next Steps Discussed	○ Yes ○ No

CAREGIVER SIGN OFF:

	Yes	No	N/A
30. I harnessed child/doll in CSS	○	○	○
31. I participated/installed CSS	○	○	○
33. I can install my car seat on my own			

○ Yes   ○ Maybe   ○ No

Initials ▢▢   Donation $ ▢

Child# 2 - Comments ▢

Tech Last Name ▢   ○ Tech Worked alone   Tech Number ▢

Tech Last Name ▢   ○ Senior Checker   Tech Number ▢

Child# 1 - Comments ▢

QUICK REFERENCE: KNOW YOUR STATE LAWS

Direction: All infants and toddlers should ride in a rear-facing CSS for as long as possible, until they reach the highest weight or height allowed by their CSS manufacturer. Most convertible seats have limits that will permit children to ride rear-facing for 2 years or more. (AAP updated August 2018).

Location

All children under age 13 should ride in a back seat. If a child must ride in the front seat, then the child with a full harness CSS or properly adjusted shoulder belt, seated in the correct forward facing and upright position, should sit there. Move the vehicle seat as far back from the airbag as possible. For older children sitting in safety belts next to side airbags, remind them to sit straight up and avoid resting their heads on a window or structural pillar of the vehicle.

Harness

Rear-facing CSS harness straps should pass through the slots at or below the child's shoulders. The forward facing CSS harness straps should pass through the slots at or above the child's shoulders. Read CSS instructions. Use all CSS until the upper height or weight limits are met. A child is too large for the CSS when the shoulders are above the top FF harness slots, the child's head is within 1 inch of the top of the rear facing CSS or he exceeds CSS weight or height limits. Harness straps must lay flat on the chest and over the hips. Harness straps must pass the "pinch" test: when the buckled straps are pinched at the shoulder, there should be no slack or extra webbing. The harness retainer clip must sit at the child's armpit level, and the straps must be threaded properly through the clip.

Belt-Positioning Booster (BPB) Seats

Use all BPBs with vehicle lap and shoulder safety belts. Check BPB instructions for use with switchable shoulder belts. Special products, such as vests and Y harnesses used with a booster base, must be used according to manufacturer's instructions and the vehicle owner's manual. Many children will be between 8-12 years before the safety belt alone fits properly. Use a BPB until that time.

Installation: Fully read and follow all labels plus CSS and vehicle manuals for every CSS installation.

Never install a rear-facing CSS in front of a frontal airbag. No system is fail-safe, so even if the passenger sensing system or airbag switch shows the right front passenger frontal airbag is turned off, secure rear-facing CSS in a back seat. Safety belts must pass through the CSS exactly as the manufacturer directs. CSS must not move more than 1 inch side to side or front to back when grasped at the belt path. In general, use either lower anchors or safety belt, not both together, unless allowed by both the CSS and vehicle manufacturers. Check vehicle manuals to identify designated lower anchor and tether anchor locations. Always use the top tether when directed by the CSS and vehicle instructions. Follow the current LATCH Manual if further guidance or clarification is needed. LATCH weight limits must be followed. Heavier children who ride in a harnessed CSS may require special arrangements. Seat belts in vehicles made after 1996 meet lockability requirements, so no locking clip should be needed. Always test vehicle safety belts to be sure they are locked at either the retractor or latchplate unless a lock off or locking clip has been used to secure the car seat. Treat unused safety belts as you would any cord by ensuring that they are out of reach of children, and that caregivers are aware of entanglement danger. Technology (e.g., inflatable seat belts) changes regularly and requires your full attention. You must read manuals! This summary does not take the place of reading manuals.

Child Ready for Safety Belt

With the child's back and bottom against vehicle seat back, the knees should bend naturally at vehicle seat edge. When the safety belt is buckled, the lap belt fits low on the hips, touching the thighs, and the shoulder belt rests between neck and shoulder on the collarbone. Never place the shoulder belt under arms or behind backs. Optimally, the child's feet should touch the floor.

Other

Remind caregivers to NEVER LEAVE A CHILD ALONE IN A CAR. The CSS is not a babysitter. Children should not spend excessive amounts of time in a CSS when outside of a vehicle.

Revised 9/2018   **This list is not exhaustive and should not be relied upon in place of the NHTSA standardized curriculum.**   56163