

Planning Commission Minutes

July 19, 2006 Regular Scheduled Meeting

APPROVED

City Hall Council Chambers

The meeting was called to order at 5:42 P.M.

Planning Commission Present

Randy McKibbin, **Chair**
Grant Sulham, **Vice-Chair**
Quinn Dahlstrom
Dennis Poulsen
David Eck
Katrina Milton-Davis (**Absent**)
L. Winona Jacobsen

City Staff Present

Stephen Ladd, Planning Manager (**Absent**)
Christy McQuillen, P&CD Assistant/Clerk

Guests:

Shannon Mayfield Porter, Special Planner

A MOTION WAS MADE BY COMMISSIONER DAHLSTROM, SECONDED BY COMMISSIONER POULSEN TO APPROVE AN EXCUSED ABSENCE OF COMMISSIONER MILTON-DAVIS. APPROVAL WAS UNANIMOUS.

A poll determined that a majority of Commission members would be available for the next meeting scheduled for August 2, 2006 to be held at City Hall Council Chambers.

Ms. McQuillen reminded Commissioners of a Special Meeting of the Planning Commission that has been scheduled jointly with members of City Council, Design Commission, Downtown Stakeholders Group and City Staff set for July 27, 2006. The meeting is outside City Limits (see agenda). A poll determined that a majority of Commission members would be available for this special meeting.

I. APPROVAL OF MINUTES:

Minutes requiring review and approval were postponed to June 7, 2006 and June 21, 2006 meeting.

MOTION WAS MADE BY COMMISSIONER ECK, SECONDED BY COMMISSIONER JACOBSEN TO APPROVE THE MINUTES OF JUNE 7, 2006 AND JUNE 21, 2006 AS PRESENTED. APPROVAL WAS UNANIMOUS.

II. PUBLIC COMMENTS/CONCERNS: Audience members in attendance chose not to speak.

III. OLD/CONTINUING BUSINESS: None

IV. PUBLIC HEARING- None

V. NEW BUSINESS- .

Status of the Annexations- Ms. Mayfield-Porter presented to commission members the status of several annexations currently being processed by the City of Bonney Lake. As outlined in the Staff Report(s) and maps dated July 17, 2006, Ms. Mayfield-Porter briefly explained Sub-Area 1-A, Sub-Area 1-B, Sub-Area 1-C and the Wilderness Ridge Annexation. As a majority of the staff reports explain, primary zoning of R-1 Single Family Residential is the primary city zoning that would be applied to these areas upon annexation.

Ms. Mayfield-Porter pointed out that staff recommends that Planning Commission attend a joint Hearing with City Council on Tuesday August 15, 2006 to hear joint testimony on the proposed Annexation Sub-Area 1-A and zoning.

A poll determined that a majority of Commission members would be available for the Hearing scheduled for with City Council on Tuesday August 15, 2006 to be held at City Hall Council Chambers.

Ms. Mayfield-Porter additional said that Annexation Area 3 (off Vandermark Rd.) is back on track and is scheduled before City Council on August 22, 2006 for the official request to circulate petitions. If all goes smooth, this Annexation could easily be effective in January 2007. Staff will keep Planning Commission posted.

Discussion on possibly discontinuing recommendations to City Council: Chair McKibbin circulated a recommended change to Council Policies and Procedures.

Currently, the procedures state: "All recommendation and final reports to the council from all boards, agencies, commissions and citizen advisory committees shall be made in person at a regular council meeting by the chair or duly designated representative of each board, commission or committee, which designee may include the appropriate department head or assigned staff liaison. A copy of the written report of recommendation shall be submitted to the city clerk or duty city clerk by the agenda cut off time, prior to the scheduled meeting, as established in the policies to allow the council sufficient time to review.

Possible recommended change or addition to the policy: "Staff shall forward recommendations of the Planning Commission to the city council for consideration at their earliest feasible meeting date, be it a workshop or regular meeting. At that city council meeting, staff and/or a Planning Commission representative shall make a complete presentation on the issue, unless the council elects to delay consideration to a later meeting."

After a minor discussion, commission members unanimously agreed to the change but asked that Ms. McQuillen follow up with finding out the proper procedures required to amend Ordinance 1061 (Council Policies and Procedures).

Discussion of joint meeting with City Council & Design Commission for the Downtown tours (scheduled for Thursday, July 27, 2006 all day event)- invitation attached- A poll determined that a majority of Commission members would be available for this meeting.

VI. FOR THE GOOD OF THE ORDER:

Correspondence- None

Staff Concerns- None

Commissioner Concerns – None

VI. ADJOURNMENT:

**MOTION WAS MADE BY COMMISSIONER DAHLSTROM, SECONDED BY VICE-CHAIR
SULHAM TO ADJOURN. APPROVAL WAS UNANIMOUS.**

The meeting ended at 6:40 P.M.

Christy McQuillen, Planning Commission Clerk
Approved on September 6, 2006