

ORDINANCE NO. 1566

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING CHAPTER 3.90 OF THE BONNEY LAKE MUNICIPAL CODE AND ORDINANCE NOS. 1534 AND 1490, RELATING TO MISCELLANEOUS FEES.

WHEREAS, the City Council finds it necessary to adjust various miscellaneous user fees;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. BLMC Section 3.90.010 and Section 1 of Ordinance No. 1534 are hereby amended to read as follows:

3.90.010 Police Department Fees.

The following police department fees apply:

Black and white copies of collision reports to insurance companies	\$5.00
Collision reports to the general public	No charge.
CD copies of photographs	\$1.00 per CD.
Fingerprinting – Inked Hard copies	\$5.00 <u>\$10.00</u> per card.
Fingerprinting – Live scan	\$15.00

Section 2. BLMC Section 3.90.020 and Section 1 of Ordinance No. 1490 are hereby amended to read as follows:

3.90.020 Miscellaneous items.

Certain fees for miscellaneous items apply:

Black and white Grayscale/color copies up to and including 11" × 17"	\$0.15 per page (including duplex pages). There is no charge for the first ten pages per customer per day. The allowance shall not be cumulative and shall apply only to copies of city records.
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Scans of documents up to and including 11" X 17"	\$0.07 per impression (each side of a document); color scan to Portable Document File (PDF). \$0.015 per impression; grayscale to PDF. [If the calculated fee is less than \$4.00, there will be no charge for either of these services once per customer per day. The allowance shall apply only to copies of city records.]
<u>Scans of large-format sheets (documents over 11" x 17")</u>	<u>\$0.48 per impression (each side of a document) for grayscale scan to electronic format (PDF, JPG or TIF).</u> <u>\$0.95 per impression for color scan (each side of a document) to electronic format (PDF, JPG or TIF).</u>
Court appeals	\$40.00 appeals preparation and recordings.
Court certified copies	\$5.00 per court document.
Special duplication requests (not applicable to public disclosure requests)	Costs for large duplication projects will be the actual cost.
Postage/delivery services and other delivery methods	Actual costs. Advance payment may be required. The city will only provide FAX copies if the city incurs no expense for long distance charges.
Certification by city clerk	\$5.00 per certification.
Notary	\$5.00 – Fee waived for city business.
Other electronic records	Actual costs for electronic records recorded to physical media (diskettes, CD-ROM, DVD, etc.) with a minimum of \$1.00 per piece, except for court transactions, which shall be charged at \$10.00 per piece.
<u>Fees related to municipal court services</u>	<u>As authorized by Washington State Court Rules. Refer to Bonney Lake Municipal Court for applicable local fees.</u>

Section 3. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 4. Administration. The Mayor is hereby authorized to adopt and implement such administrative policies, procedures, forms, guidelines, etc. as may be necessary to carry out the intent of this ordinance.

Section 5. Effective Date. This Ordinance shall take effect thirty (30) days after its passage, approval, and publication as required by law.

PASSED by the City Council at a meeting thereof this 13th day of December, 2016.



Neil Johnson, Jr., Mayor

AUTHENTICATED:



Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:



Kathleen Haggard, City Attorney

Passed: 12/13/2016
Valid: 12/13/2016
Published: 12/21/2016
Effective Date: 1/12/2017
This Ordinance totals 3 page(s)

AB16-145

City of Bonney Lake
City Council Agenda Bill (AB)

Department / Staff Member: Administrative Services/ Edvalson	Meeting/Workshop Date: December 13, 2016	Agenda Bill Number: AB16-145
Agenda Item Type: Ordinance	Ordinance/Resolution Number: D16-145	Councilmember Sponsor: Councilmember Tom Watson

Agenda Subject: Amending BLMC 3.90 – Miscellaneous Fees

Full Title/Motion: A Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Chapter 3.90 of the Bonney Lake Municipal Code and Ordinance Nos. 1534 and 1490, Relating to Miscellaneous Fees.

Administrative Recommendation: Adopt Ordinance D16-145.

Background Summary: When scanning fees were first adopted by the City, staff neglected to include a scanning fee for large format documents such as maps and plans. The proposed ordinance adds a fee for this service, which is conservatively based on the average salary of an Administrative Specialist II. The Police Department has also observed that other departments typically charge a higher fee for a hard copy of a finger print card. The proposed increase is from \$5 to a fee of \$10/card. Finally, earlier in 2016 the Washington State Courts authorized municipal courts to establish their own fees for services based on guidelines supplied through the Administrative Office of the Courts. With the municipal court able to set their own fees, the proposed ordinance refers those looking for applicable court fees to the Bonney Lake Municipal Court for local fees.

Attachments: Proposed Ordinance D16-145

BUDGET INFORMATION				
Budget Amount	Current Balance	Required Expenditure	Budget Balance	Fund Source
				<input type="checkbox"/> General <input type="checkbox"/> Utilities <input type="checkbox"/> Other
Budget Explanation: Revenues for PD will increase by approx. \$5,000 annually.				

COMMITTEE, BOARD & COMMISSION REVIEW				
Council Committee: Finance	<i>Approvals:</i>	Yes	No	
	Chair/Councilmember McKibbin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Committee Date: 11/22/16	Councilmember Swatman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Councilmember Watson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Forwarded to:	Consent Agenda: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

COUNCIL ACTION	
Meeting Date(s): December 13, 2016	Tabled to:

APPROVALS		
Director: HTE	Mayor: NJ	Date Reviewed by 11/15/16 City Attorney: (if applicable)