ORDINANCE NO. 1500

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING
CHAPTER 12.12 OF THE BONNEY LAKE MUNICIPAL CODE
AND THE CORRESPONDING PORTIONS OF ORDINANCE NO.
1338 RELATING TO RESERVATIONS, FEES AND GROUP USE
FOR PARKS.

WHEREAS, the Bonney Lake Park Commission has reviewed Chapter 12.12 of
the Bonney Lake Municipal Code and recommends changes to the code; and

WHEREAS, the Bonney Lake City Council has determined it is beneficial to the
community to enact a block fee for sports league use of playfields, and to clarify a system
of reservations and fees for group use of parks facilities.

NOW THEREFORE, the City Council of the City of Bonney Lake do ordain
as follows:

Section 1. Bonney Lake Municipal Code Chapter 12.12.050 and the
corresponding portions of Ordinance No. 1338 are hereby amended to read as follows:

12.12.050 Group use.

Groups of more than 25 people shall not be allowed to use any city park
without first obtaining a permit from the city making a reservation through the city and
meeting the conditions of the reservation. The conditions for issuance of a reservation
permit shall be set by the mayor, or his or her designee, and shall be designed to mitigate
concerns with usage by large groups, such as park overcrowding, noise, traffic, safety
concerns, competition over park facilities, littering, crime, and damage to park
facilities, and may include an additional hourly rate for city staff, as may be required.
Groups wishing to reserve park facilities such as ballfields and picnic shelters must make
a reservation prior to such use by contacting the community services department.
Reservation fees are listed in BLMC 12.12.055. (Ord. 1338 § 1, 2009; Ord. 1232 § 1,

Section 2. Section 12.12.055 of the Bonney Lake Municipal Code and the
corresponding portions of Ordinance No. 454 are hereby amended to read as follows:
12.12.055 Fees established. There is fixed and established the following schedule of fees to be charged for reserved use of the following designated facilities:

Soccer and baseball fields:
- First two hours of rental: $7.00
- Each additional two hours: $7.00

Picnic areas:
- 1–50 persons: $25.00
- 51–150 persons*: $50.00
- 151+ persons*: $75.00

* In addition, a permit from the city is required for groups of more than 50 people (see BLMC 12.12.050).

(Ord. 1338 § 1, 2009.)

Sports fields (sports uses):
- Rental per field in two hour block minimum: $15.00/field

Picnic/playground areas or other uses (4 hour block minimum; field rates also apply if rental includes any use of fields):
- 1 – 50 persons*: $25.00
- 51 – 100 persons*: $75.00
- 101 or more persons*: $200.00

* In addition, a permit reservation from through the city is required for groups of more than 50 people (see BLMC 12.12.050).

League Block Rentals of fields:

The city has a policy of gender-based non-discrimination and equal access for community athletics/sports facilities. League block rental of sports fields must be reserved in advance and for a minimum of one week (no partial weeks). The following rates apply:

Block rental per field for one week (A week includes 4 PM to Dusk on Monday – Friday, Saturdays from 8 AM to Dusk):
Block rental per field for one month (four weeks; partial months are charged at the weekly rate):

$100.00

$200.00

The city reserves the right to pre-empt block rentals for official city use of the facilities upon advanced notice. Refunds for such pre-emption shall only be made if the impact is for one week or greater. Facilities may be unavailable for use due to weather or other unforeseen causes.

Section 3. This ordinance shall take effect thirty (30) days after its passage, approval, and publication as required by law.

PASSED by the City Council and approved by the Mayor this 9th day of December, 2014.

Neil Johnson, Jr., Mayor

AUTHENTICATED:
Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:
Kathleen Haggard, City Attorney

Passed: 12/9/2014
Valid: 12/9/2014
Published: 12/17/2014
Effective Date: 1/9/2015
This Ordinance totals 3 page(s)
Memo

Date : November 4, 2014
To : Finance Committee
From : Woody Edvalson, Administrative Services Director
Re : Proposed Ordinance to Amend Park Rental Fees and Reservations

The following is some of the reasoning behind the proposed changes:

(1) In BLMC 12.12.050, it mentions a permit. When we adopted our special use permit ordinance several years ago, we no longer saw the need to have a special permit for group use of the park. Recent rentals by large corporations and periodic rentals by large churches have revived the need for a mechanism to consider whether additional city staff will be required to handle trash, keep restrooms clean, etc. Included is the language identifying that an additional charge may be added based on the anticipated activity and demands on the park infrastructure.

(2) In BLMC 12.12.055, we've tried to recognize that there are uses of the picnic areas and playing fields other than for picnics and sports. If someone wants to use a non-playing field area, there is a rate for that based on the number of participants. If the renter also wants to use the playing fields, the rental fee for the sports field will be added to the fee for the other use.

(3) In BLMC 12.12.055, I added the League Block Rental Rate. Fields may be rented on the block rate for a week minimum. Hours of rental are defined. There is also a monthly block rental rate. Note that the block rental does not include Sundays. We observe that this would generally leave the park facilities available for use by the public and for non-league reservations at least one day per week during league rental seasons. If the leagues were intent on a Sunday rental, they could rent the fields on an individual day rental (non-block).

(4) In BLMC 12.12.055, we included language recognizing the city's possible need to pre-empt block rentals on specific dates. Refunds will only be made if the impact is for one week or greater. I also noted the city may determine facilities are unavailable due to weather or some other unforeseen cause.
(5) Finally, in 12.12.055, you will note a change in rates. The regular sports field rental fee is increased to be more consistent with jurisdictions in the region, taking into consideration the condition of the fields and the infrastructure available, such as night lighting. The group rental fees are greater as the number of participants increase, recognizing the extra stress on the facilities of larger groups. The rate selected for the block rental is a compromise rate that would compute to about \( \frac{1}{2} \) the rate which should have been charged for typical league use. It is also about twice the rate that has been charged in the past for league use.

**Park Commission and League Comments**

As indicated in the accompanying agenda bill, I met with the Park Commission to receive their comments regarding the proposed ordinance. The Commission was largely in favor of the proposed changes in the ordinance. Commissioner Anderson expressed support with the fee increase, acknowledging that the leagues have traditionally paid less than the rate authorized in the municipal code. He also expressed the desire that the field use contribute more toward the maintenance of the fields. However, he also favored a gradual increase in the group use fee. He reasoned that the increase would be passed along directly to the youth registering with their leagues to play sports using the fields. He did not want to see any of the youth cut out of league play due to the increase.

The Commission also favored direct outreach to the leagues about the proposed increase. I have communicated with both leagues currently renting the Allan Yorke sports fields. In both cases the little league and soccer clubs using the fields felt the proposed rates were fair and expressed appreciation to the City for the availability of the fields.
City of Bonney Lake, Washington

City Council Agenda Bill (AB)

<table>
<thead>
<tr>
<th>Department/Staff Contact: Administrative Services / Edvalson</th>
<th>Meeting/Workshop Date: 9 December 2014</th>
<th>Agenda Bill Number: AB14-143</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agenda Item Type: Ordinance</td>
<td>Ordinance/Resolution Number: D14-143</td>
<td>Councilmember Sponsor: Deputy Mayor Swatman</td>
</tr>
</tbody>
</table>

**Agenda Subject:** Changes to Reservation Requirements and Park Fees And Group Use for Parks.

**Ordinance Dl4-143 Deputy Mayor Swatman**

**Agenda Subject:** Changes to Reservation Requirements and Park Fees And Group Use for Parks.

**Administrative Recommendation:** Approve and recommend to City Council.

**Background Summary:** The City's parks are intended to promote the well-being of its users. The associated sports fields provide an opportunity for wholesome recreation for many youth in the community. Historically, the sports fields in the City parks have been rented for league play and use at a rate considerably less than the rental rate authorized in the Bonney Lake Municipal Code. Administrative staff propose that the BLMC and league use of the fields be brought into conformance. The proposed solution is to establish a block rental rate for league use of the sports fields, establishing a reduced rental rate for use by leagues in recognition of the large numbers served. While addressing the block rental for league use, the administrative staff has suggested changes to the group use and reservation systems, as well as the non-block rental rate for sports fields. A proposed ordinance is attached in underline/strike-out fashion to indicate proposed changes. Comments have been received from the Parks Commission and the two leagues currently renting sports fields during the year. The City Council reviewed the proposal at the Nov. 25th Committee-of-the-Whole Special Meeting and forwarded it for action.

**Attachments:** Ordinance D-143; Memo describing commission comments and league comments.

**BUDGET INFORMATION**

<table>
<thead>
<tr>
<th>Budget Amount</th>
<th>Current Balance</th>
<th>Required Expenditure</th>
<th>Budget Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,200</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Budget Explanation:** Increasing from $1,800 to $4,200 for league block rentals, these funds go to the General Fund for parks use.

**COMMITTEE, BOARD & COMMISSION REVIEW**

**Council Committee Review:** Finance Committee

- Date: 25 November 2014

- Chair/Councilmember Dan Swatman
- Councilmember Donn Lewis
- Councilmember Katrina Minton-Davis

**Forward to:**
- Consent Agenda: Yes
- No

**Commission/Board Review:** Park Commission - 10/13/14

**Hearing Examiner Review:**

**COUNCIL ACTION**

**Workshop Date(s):**

- Public Hearing Date(s):

- Meeting Date(s): 12/09/14

- Tabled to Date:

**APPROVALS**

**Director:**

- HTE

**Mayor:**

- NHJ

**Date Reviewed by City Attorney:**