

CITY COUNCIL WORKSHOP

February 19, 2019
6:00 P.M.

MINUTES



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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER:** Mayor Neil Johnson Jr., called the workshop to order at 6:02 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, Jr., elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.

Staff members in attendance were City Administrator John Vodopich, Administrative Services Director/City Clerk Harwood Edvalson, Police Chief Bryan Jeter, Chief Financial Officer Cherie Gibson; Human Resources Manager Jenna Richardson; City Engineer John Woodcock; Facilities & Special Project Manager Gary Leaf, Deputy City Clerk Sadie Schaneman, and City Attorney Kathleen Haggard.

III. AGENDA ITEMS:

- A. Training/Discussion:** Open Public Meeting Act.

Mayor Johnson, Jr. suggested to move the Open Public Meeting Act training/discussion from the last item on agenda to the first. There was general Council consensus and the training was moved up.

City Attorney Haggard presented to the Council and City Officials in attendance, training on the Open Public Meeting Act as required by RCW 42.30.205.

- B. Council Open Discussion:**

Community For Families Coalition. Councilmember Watson attended the Community For Families Coalition meeting on February 7, 2019. Mayor Johnson, Jr. did a presentation on Bonney Lake for the Community For Family Meeting. Both Bonney Lake and Sumner are working together on a project to help collect 1,000 shoes for those in need and collection sites will start tomorrow and be on social media for locations. There was \$10,000 raised for the family that had a fire last month and lost everything. The family is now in a new home and recovering from the loss.

MyBonneyLake Brochure. Councilmember Evans asked about not being able to register for recreation classes online. He voiced concern about still having to send in credit card information by email, mail or fax. Chief Financial Officer Gibson explained that the payments thru Tyler software are not currently able to be processed accurately. She added that until Tyler software is improved Information Services Manager McEwen advises not to take payments online.

- C. **Discussion/Action:** AB19-28 – Resolution 2716 – Authorizing Award of a Contract to Brumfield Construction for the 95th Street Bypass Trail Project.

Councilmember Watson moved to adopt and Councilmember Rackley seconded.

Motion Approved 7–0.

City Engineer Woodcock reviewed with Council AB19-28 - Resolution 2716 - Authorizing Award of a Contract to Brumfield Construction for the 95th Street Bypass Trail Project. This resolution is for continued work on the 95th Street Bypass Trail Project, part of the Fennel Creek Trail. On January 16, 2019 bids were opened for the project and bids came in higher than estimated. The project cannot use federal money for this part of the project and must use city money. The adopted budget does not cover the cost. With all the costs considered the budget is short by about \$900,000.00.

Councilmembers asked questions and discussed concerns about the costs and where the money will be coming from. Chief Financial Officer Gibson answered questions about budget funds and status of other projects on the budget that money will be going to. She explained that she needs Council to state and agree, on record, that they acknowledge the 95th trail project is costing \$900,000 more than budgeted and to authorize the City to use available park resources to cover the 95th Street project. She said in 2020 the City will review the budget and grants and may need to amend the budget at that point.

Council in the whole acknowledged and authorized the City to use available park resources to cover the 95th Street project.

There was general Council consensus to award contract Resolution 2716.

Motion Approved 7–0.

- D. **Discussion/Action:** AB19-29 – Resolution 2717– Authorizing Award of a Professional Services Agreement with Parametrix for Construction Services for the 95th Street Bypass Trail Project.

City Engineer Woodcock reviewed with Council AB19-29 – Resolution 2717– Authorizing Award of a Professional Services Agreement with Parametrix for Construction Services for the 95th Street Bypass Trail Project, while discussing previous AB19-28 – Resolution 2716 agenda item.

**Councilmember Watson moved to approve Resolution 2717.
Councilmember McKibbin seconded the motion.**

Motion Approved 7–0.

- E. **Discussion:** AB19-41 – Motion – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing the Human Resources

Generalist To Be Filled Full Time With The Intent To Amend the Budget Position Authorization Worksheet During The Annual Budget Amendment Process.

Human Resources Manager Richardson reviewed with Council the Position Change to the Position Authorization Chart. After interviewing for the .75 FTE position of Human Resource Generalist, an internal candidate, Melissa Johnson, was the applicant that was the best qualified for the position. Currently her position includes Risk Management support. Since Risk Management is planned to become part of Human Resources in the next couple of years, having a candidate in HR that has already been handling the Risk Management support for Bonney Lake will be a positive for the City.

Councilmember Watson and Councilmember Carter voiced concerns about changing the position from .75 FTE to 1.00 FTE when we advertised for a .75 FTE. Councilmembers were in consensus that the change would be a positive for the City. Councilmember Watson and Councilmember Carter felt that if the position is changing then the City needs to readvertise to give equal opportunity to others who may be interested in a 1.00 FTE position.

Council agreed to move the agenda bill to Full Council Issues for the next Council Meeting on February 26, 2019.


F. Review of Council Minutes: January 15, 2019 City Council Workshop, January 22, 2019 City Council Meeting, and February 12, 2019 City Council Meeting.

Councilmember Watson reported that he had provided City Clerk Edvalson with a number of corrections to the draft minutes. There was a general consensus of the Council to move the minutes as revised forward to the next Council meeting for approval.

IV. EXECUTIVE SESSION: Pursuant to RCW 42.30.110 (c), Mayor Johnson, Jr. announced the City Council will meet in executive session to discuss potential litigation items and stated the executive session will be approximately 10 minutes. The executive session started at 7:29 p.m. Council reconvened at 7:39 p.m.

V. ADJOURNMENT:

At 7:39 p.m. Mayor Johnson, Jr. adjourned the regular Council Meeting with the common consent of the City Council.


Harwood Edvalson, City Clerk


Neil Johnson, Jr., Mayor

Items presented to Council at the February 19, 2019 Workshop:

(1) *Open Public Meeting Act PowerPoint*- City Attorney Haggard

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.