

## CITY COUNCIL WORKSHOP

April 17, 2018

6:00 P.M.

### MINUTES



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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the workshop to order at 6:00 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson. Councilmember James Rackley was absent.

**Councilmember Watson moved to excuse Councilmember Rackley's absence. Councilmember Carter seconded the motion.**

**Motion approved 6 – 0.**

Staff members in attendance were City Administrator Don Morrison, Administrative Services Director/City Clerk Harwood Edvalson, Police Chief Dana Powers, Public Services Director John Vodopich, Public Works Superintendent Ryan Johnstone, City Attorney Kathleen Haggard, Deputy City Clerk Susan Haigh, Planning & Building Supervisor Jason Sullivan, and Management Analyst/Executive Assistant Leslie Harris.

### **III. AGENDA ITEMS:**

- A. Presentation:** Passport Workloads and Court Update – Judge Heslop.  
*The presentation was postponed to a future workshop date.*
- B. Presentation:** Overview of Water & Sewer Capital Projects – Geoff Dillard, RH2.

Mr. Dillard presented an overview of all the proposed sewer and water capital improvement projects (CIP). He provided his input and perspective on how the Council can make decisions about spending and project planning for the future. He responded to Council questions about specific system issues and projects. He presented an outline of the water system 5-year CIP and projects that were deferred after requests by the Council to reduce costs.

Councilmembers discussed their desire to understand how projects are selected and ranked so they can respond to citizen questions. Mr. Dillard described options for in-depth review and prioritization of projects with Councilmembers and citizens. He explained national studies about water main breakage rates and the difference between preventative and reactive maintenance strategies. He said

water main maintenance can be delayed, but will eventually result in higher failure rates and will require more crews to deal with breaks. He reviewed Bonney Lake's water storage deficiencies, Department of Health standards, Tacoma Water agreements, and the overall costs and staff impacts on having limited water storage during hot summer months. He said some of the CIP projects have already been deferred for years. His overall recommendations were to implement the CIP and to increase Operations and Maintenance staff.

Mr. Dillard next reviewed the sewer system CIP and the deferral of the Cedarview sewer project in the revised proposal. He explained that sewer mains and lift stations represent the bulk of costs. He responded to Council questions about specific projects.

Councilmember Swatman said he is more supportive of a sewer utility rate increase and asked when the Council might take up this issue. Mayor Johnson said he expected the Council to act on both issues at the same time. Director Vodopich described previous recommendations from FCS Group about rate increases which the Council has discussed. Mr. Dillard concluded his presentation by stating that he and staff have worked hard to pare the CIP lists down to the bare minimum and he recommended they move forward on those projects.

*Mayor Johnson asked the Council to shift agenda item E. (Ordinance D18-25) to earlier on the agenda as staff had invited a representative from Parametrix to present to the Council.*

**C. Discussion: AB18-25 – Ordinance D18-25 – Adopting The Bonney Lake Watershed Protection Plan.**

Mayor Johnson introduced Paul Fendt from Parametrix. Mr. Fendt presented an overview of the watershed protection and land use plan, Fennel Creek water quality, and data analysis. He reviewed proposed control standards based on basin location type. He explained future requirements for the city's NPDES permit and how the data can be used to meet those requirements. He described options to retrofit existing basins and described a basic implementation plan going forward, including a ranked list of capital projects.

Planning & Building Supervisor Jason Sullivan said the basin plan was funded through a grant and if the plan is adopted it will give developers a plan to refer to. It would also reduce costs for redevelopment in some areas of the city. He outlined next steps to adopt the Watershed Plan and said staff would move forward with required approvals and other steps. Council supported forwarding the proposed ordinance to the April 24, 2018 Meeting on the Consent Agenda.

**D. Council Open Discussion:**

Utility Rates: Councilmember Watson said he wants to understand the costs and impacts of utility rate increases to respond to citizen questions and determine the appropriate increase to keep the City utilities on track. Director Vodopich outlined the proposed rate increases that FCS Group has previously proposed. He pointed

out that those recommendations were made nearly a year ago and may need to be updated. Councilmember Swatman said he wanted to review the models FCS Group used in making their recommendations.

Department Updates: Councilmember Watson said it would be helpful if Department Directors provided Councilmembers, particularly new Councilmembers, with an overview every couple of years to describe what their department does and what their staff are working on.

Citizen's Academy: Councilmember Watson said he and Councilmember Evans just completed the Citizen's Academy. He thanked the Police Department for a great program and learning experience, and said it gave him a broader perspective on what the Police Department does.

Sewer Rates: Councilmember Surdez said sewer rates have a big impact on customer utility bills. She said the Council needs to make a decision, and spoke in favor of revising all the rates at the same time and moving forward.

- E. **Review of Council Minutes:** April 3, 2018 Workshop and April 10, 2018 Council Meeting.

The draft minutes were forwarded to the April 24, 2018 Meeting for action with several minor corrections.

- F. **Discussion:** AB18-43 – Resolution 2652 – Contract With Scarsella Bros., Inc. For The Public Work Center Mass Grading And Stormwater Project.

Director Vodopich said five bids were received and the low bid was about half of the engineer's estimate. Staff have discussed the project and recommends moving forward with the contract. Councilmembers supported forwarding the proposed resolution to the April 24, 2018 Meeting for action. Director Vodopich and Public Works Superintendent Johnstone explained the alternate bid option to install quarry spall instead of grass on the stormwater slopes, which is easier to maintain.

Councilmember Swatman asked why the item did not come through the Community Development Committee. Director Vodopich said the City Administrator suggested it come to a workshop since past actions related to the Public Works Center had gone through the full Council. Deputy Mayor McKibbin said the Council can determine how to deal with future action items.

Council consensus was to forward the proposed agreement to the April 24, 2018 Consent Agenda for action.

- G. **Discussion:** AB18-40 – A Motion Waiving The Open Recruitment Provisions Of Resolution No. 2296 To Facilitate The Internal Promotion And Rehiring Of Two Appointed Officers Of The City.

Mayor Johnson said he has received retirement announcements from City Administrator Don Morrison and Police Chief Dana Powers. He spoke in support of appointing John Vodopich as City Administrator and Bryan Jeter as Police Chief. He asked the Council to consider waiving the open recruitment for these two candidates.

Councilmembers discussed the proposed motion and the purpose of the open recruitment process. Deputy Mayor McKibbin said the open recruitment process includes an option for the Council to waive the process. He spoke in favor of waiving the process for these two appointments. Councilmember Carter said he supports both candidates but feels the process is important for transparency. Councilmember Evans spoke in favor of waiving the process based on recommendations of the officials who are retiring and the extra cost required for a national search. Councilmember Surdez said she generally supports the open process but she agreed the candidates are excellent. She said she would like to hear from the candidates about their goals and where they want to take the City. Councilmember Watson echoed Councilmember Carter's and Surdez' concerns. Councilmember Swatman asked how the contract would work if the recruitment process is waived. Councilmember Evans said the option to waive the process was built in for this type of situation. Councilmember Watson supported forwarding the motion to the next meeting.

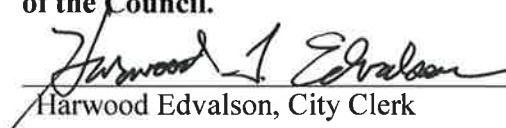
Mayor Johnson said he has a strong track record with hiring and both candidates are excellent. He said both have a history with the City, work well with the Council, and have assembled great teams.


Council consensus was to forward the proposed motion to the April 24, 2018 Meeting for actions.

**IV. EXECUTIVE/CLOSED SESSION:** None.

**V. ADJOURNMENT:**

**At 8:20 p.m. Mayor Johnson adjourned the Council Workshop by common consent of the Council.**

  
Harwood Edvalson, City Clerk

  
Neil Johnson, Jr., Mayor

Items presented to Council at the Workshop:

- Water Projects and Sewer Projects presentation – Geoff Dillard, RH2.
- Watershed Protection Plan presentation – Paul Fendt, Parametrix.

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*