

CITY COUNCIL WORKSHOP

April 3, 2018
6:00 P.M.



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DRAFT MINUTES

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the workshop to order at 6:00 p.m.

II. ROLL CALL: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.

Staff members in attendance were City Administrator Don Morrison, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Police Chief Dana Powers, Public Services Director John Vodopich, City Attorney Kathleen Haggard, Court Administrator Kathy Seymour, Information Services Manager Chuck McEwen, Executive Assistant/Management Analyst Leslie Harris, Deputy City Clerk Susan Haigh, and Administrative Specialist II Heather Czaplinski.

III. AGENDA ITEMS:

A. Presentation: Adopt-A-Street – Heather Czaplinski, Public Services.

Administrative Specialist Heather Czaplinski provided an overview of the City's Adopt-A-Street program during 2017 and described current program goals. Mayor Johnson said Bonney Lake's program is very successful and has many dedicated volunteers. Councilmember Watson thanked Ms. Czaplinski for her work to improve the program and keep volunteers, like himself, informed. Deputy Mayor McKibbin said the program is so successful he believes there is an opportunity to set up an 'adopt-a-park' program in the future.

B. Discussion: AB18-20 – Resolution 2639 – Contract with ARC Architects for Design and Development of the Public Works Center.

City Administrator Morrison provided Councilmembers with a revised cost sheet which removes potential costs for 96th Street from Pierce County. He invited Rex Bond from ARC Architects to speak to the Council. Mr. Bond provided an overview of past work on the project and the proposed agreement for design. In response to Council questions Mr. Bond explained the relative size of the storm pond, the timeframe, and the estimated costs. Public Services Director Vodopich outlined next steps including design, right of way (ROW) acquisition, traffic signals, and potential mitigation. He said street improvements and frontage

improvements would be made on 214th Avenue, including a sidewalk and street widening. Mr. Bond said the project could be complete by 2020 if things go smoothly.

C. **Discussion: AB18-15 – Resolution 2636** – Contract with Building Control Systems for a Building Card Access System at the Justice & Municipal Center.

City Administrator Morrison explained the proposed key card configuration throughout the Justice & Municipal Center building. He reviewed the placement of key card sensors, changes to staff and public entrances and exits, and which doors were not included in the bid. In response to Council questions, Information Services Manager Chuck McEwen explained that staff explored wireless options, but these were more costly and required more maintenance over time.

Councilmembers discussed security and access control issues with the existing key system. Councilmembers Watson and Rackley questioned the expense of converting from regular keys to an electronic key card system. Councilmember Carter said an alarm system would be a cheaper way to secure the building. Councilmember Surdez spoke in support of the key card system and noted this type of system is standard in modern buildings. Deputy Mayor McKibbin said the project was approved in the budget and he is ready to move forward.

Mayor Johnson said the key card system will be more efficient, provide better security and tracking who accesses the building, and make it easier to provide access to community groups to use the building outside office hours. City Administrator Morrison said the system could integrate with alarm systems in the future as well. Council consensus was to forward the proposed resolution to the April 10, 2018 Meeting for action.

D. **Review of Draft Council Minutes:** February 13, 2018 Meeting, February 20, 2018 Workshop, February 27, 2018 Meeting, March 13, 2018 Meeting, and March 27, 2018 Meeting.

The draft minutes were forwarded to the April 9, 2018 Meeting for approval with minor corrections.

E. **Council Open Discussion:**

Community Events: Councilmember Watson said the Easter Egg Hunt on March 31, 2018 was a success. He said he is participating in the Police Department's Citizens Academy and said it is very enjoyable with great staff involvement.

Sewer Emergency: Councilmember Watson asked for background on the Lift Station 17 pump failure last week. Public Services Director Vodopich explained what occurred and how staff repaired the issue and are investigating what happened. They found a check valve had failed when bolts sheared off; staff are working with the manufacturer to determine what might have led to the failure. Public Works Superintendent Ryan Johnstone said the station was built in the

1980s and the city's level of use is much higher today. He said staff, in particular City Electrician Bill Strand, did a fantastic job getting the station back online after the electrical panel was damaged. He explained how the system works and said his staff are reviewing alternative 'soft start' and variable frequency (VFD) options. He said staff will check the system carefully and consider any recommended changes and possible future budget requests.

Memorial: Councilmember Carter suggested the City name the stage at Allan Yorke Park in memory of Officer James Larsen. Mayor Johnson said the City has a procedure for naming public facilities and staff would look into the idea.

IV. EXECUTIVE/CLOSED SESSION: None.

V. ADJOURNMENT:

At 6:57 p.m., the Meeting was adjourned by common consent of the Council.

Harwood Edvalson, City Clerk

Neil Johnson, Jr., Mayor

Items presented to Council at the Workshop:

- *Bonney Lake Public Works Center Fee Proposal – Full architectural services – minimal off-site – Don Morrison, City of Bonney Lake.*

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

