

**SPECIAL FINANCE
COMMITTEE /
COMMITTEE OF THE
WHOLE MEETING**

**May 9, 2017
5:00 P.M.**



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DRAFT MINUTES

Location: Bonney Lake Council Chambers, Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Roll Call: Deputy Mayor Randy McKibbin, Councilmember Justin Evans, Councilmember Donn Lewis, Councilmember Katrina Minton-Davis, Councilmember James Rackley, Councilmember Dan Swatman, and Councilmember Tom Watson. Mayor Neil Johnson, Jr. was absent.

Staff members in attendance were City Administrator Don Morrison, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Police Chief Human Resources Manager Jenna Richardson, Public Services Director John Vodopich, Superintendent of Public Works Ryan Johnstone, and Deputy City Clerk Susan Haigh.

Presentations:

1. **Personnel Updates:** Jenna Richardson provided personnel updates including recruitments and use of the new NeoGov online application system.
2. **New Public Works Building:** Public Services Director Vodopich provided an update on the design of the Public Works Center, suggestions from staff and consultants, ways to reduce costs, potential and unknown costs, and first steps to begin work on the proposed site. Public Works Superintendent Ryan Johnstone and RH2 Engineer Geoff Dillard were also in attendance to answer questions.

Councilmembers discussed the cost of the proposed Public Works Center (PWC), size limitations on the proposed site, possible future expansion needs, and alternate locations. They requested more details and firm cost estimates to consider the various options. Director Vodopich said staff prefer locating all facilities on a single site, and RH2 has recommended moving ahead with site work, which will help them better-estimate some of the project costs. City Administrator Morrison said staff are working with RH2 and ARC Architects on cost estimates and should be done in a few weeks. Deputy Mayor McKibbin said once this work is done the item will come back for discussion at a future workshop.

3. **AB17-39 – Ordinance D17-39 – Adjustment to Water Rates; and AB17-40 – Ordinance D17-40 – Adjustment to Sewer Rates and Connection Charges.**

City Administrator Morrison provided Councilmembers with a memo and invited Geoff Dillard from RH2 to speak about Capital Improvements Projects (CIP). Mr. Dillard

responded to council general questions about water rate study modeling, estimated per-customer water usage, and funding resources for projects on the CIP list. He discussed options to build an additional storage tank or purchase more water from Tacoma Public Utilities to meet future water demands.

Deputy Mayor McKibbin said the proposed water and sewer rate ordinances will be placed on the next workshop agenda for continued discussion.

Business/Action Items:

4. Approval of March 28, 2017 Meeting Notes.

The Committee approved the March 28th Meeting notes.

Open Committee Discussion: None.

Closed Session: None.

ADJOURNMENT:

At 5:55 p.m. the Meeting was adjourned by common consent of the City Council.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor