

**CITY COUNCIL SPECIAL  
MEETING**

**February 17&18, 2007  
7:00 P.M.**

**RETREAT MINUTES**

City of



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*  
Website: [www.ci.bonney-lake.wa.us](http://www.ci.bonney-lake.wa.us)

*"Where Dreams Can Soar"*

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**I. CALL TO ORDER** – Mayor Neil Johnson

Mayor Johnson called the Council retreat to order at 12:00 p.m. In attendance were the following elected officials: Mayor Neil Johnson, Deputy Mayor Dan Swatman, Councilmember David Bowen, Councilmember Phil DeLeo, Councilmember Mark Hamilton, Councilmember David King, Councilmember Cheryle Noble and Councilmember James Rackley.

Over the course of the two day retreat the following staff participated: City Administrator Don Morrison, Planning & Community Development Director Bob Leedy, Public Works Director Dan Grigsby, Police Chief Mike Mitchell, Community Services Director Gary Leaf, Administrative Services Director/City Clerk Harwood Edvalson, and Chief Financial Officer Beth Anne Wroe.

**II. SATURDAY (2/17) DISCUSSION TOPICS**

A. Councilmembers expressed the following interests and outcomes for the Council retreat.

1. Council ward boundaries;
2. City facilities – possible Councilmanic bonds;
3. The Downtown Plan – pushing for momentum with a concentration on the entry triangle;
4. Water service and supply;
5. Non-motorized transportation plan;
6. Pay raise for the City Council;
7. Planning for a Veteran's memorial;
8. Long term plans to deal with growth in the area including Cascadia;
9. Clear direction and plans for the northern water service area;
10. Installation of concrete slabs for personal display of artwork;
11. Plans to make 192<sup>nd</sup> Ave. E. a four-lane roadway;
12. Vision for the Easttown-- its occupants and plans for infrastructure;
13. Sewer capacity increase;
14. Clear definition of the City's intentions for the southern County Urban Growth Area; and
15. The City's direction with respect to the WSU Forest.

B. Council Ward Boundaries

The City Council reviewed some alternatives for realignment of the Council Ward Boundaries to provide for more equitable representation of the citizens. It was noted that annexations and population growth since the last census have resulted in some Council Wards with greater populations than others. It was also observed that with the change in election dates and additional special elections in the area, Pierce County is anxious to have the City conclude its actions to resolve the boundary issues. The Council consensus on the issue was to hold a public hearing on February 27<sup>th</sup> during the regular Council meeting with Council action to follow.

C. Executive Session

Pursuant to RCW 42.30.110(b) (c), Mayor Johnson announced the Council would meet in executive session for 30 minutes to discuss real estate acquisition and sales. The session began at 1:05 p.m. At 1:35 p.m., the session was extended for an additional 30 minutes. The session concluded at 2:00 p.m.

D. Downtown Plan

The Council discussed the Downtown Plan as presented at an earlier Council Workshop. At the conclusion of discussion, there was general consensus for the following actions:

1. A municipal code change to eliminate drive-thru windows in the Downtown entry triangle;
2. Greater use of Council Committees to free up discussion time during workshops to further discuss the Downtown Plan;
3. Initiate building in the Downtown by constructing a building for the municipal court on City-owned property; and
4. Use a modular building located at City Hall for temporary court facilities.

E. City Facilities

The City Council toured the unfinished portion of the basement in the Public Safety Building. After a discussion of possible uses for the space and other City facilities, the Council urged that the Administration move ahead with the demolition of the house on the Moriarty property and update the cost projections for finishing the Public Safety Building basement for use by charitable non-profit human services organizations in the City.

F. Northern Water Service Area

The City Council reviewed maps proposing a definition for the City's northern water service area. Discussion included the pros and cons for a large water service area outside the City limits. There was general consensus to encourage staff to study the cost and impacts, including intergovernmental impacts, of divesting the City of all the water service area outside the City limits.

G. Southern County Urban Growth Area

The Council discussed their possible interests in annexing the southern CUGA. Current tax incentives and added control for the City of impacts from growth in unincorporated Pierce County were considered. General consensus for the following actions resulted from the discussion:

1. Investigate a partnership with the County for a cost/benefit analysis of a large annexation of the CUGA including Cascadia;
2. The City's Sewer Committee should be reactivated and a meeting set up; and
3. A request that Director Leedy check on the SEPA process for Plateau 465.

H. Dinner

At 6:00 p.m., the City Council and staff in attendance recessed to dinner at Al Lago Restaurant, concluding at approximately 8:00 p.m.

**III. SUNDAY (2/18) DISCUSSION TOPICS**

A. City's Role in Human Services

The Council discussed briefly the support currently provided human services agencies and whether the City should provide additional cash or other support to these organizations. There was a general consensus that the City would continue to provide space to house these organizations and possibly assistance with utilities. An alliance with the Sumner Family Center was discussed to either provide similar services in the City of Bonney Lake, or assistance to expand the capacity of the Sumner program to service Bonney Lake families. The Council also discussed the need to coordinate emergency preparedness between Sumner and Bonney Lake to deal with the potential influx of Sumner residents if the event of a catastrophic lahar in the valley.

B. Council Vision for Public Safety

The City Council discussed elements of a vision for public safety including the additional areas of emergency management, courts and fire/ems.

1. Under the general topic of public safety, the City Council listed the following issues:

- a. Citizens "feel" police response will be quick;
- b. Continued absence of adult entertainment, gambling, etc.
- c. Open communication between public & police;
- d. Don't have to worry about property crimes;
- e. Safe speeds for kids;
- f. Dangerous/obnoxious dogs;
- g. More patrolling in neighborhoods;
- h. More Domestic Violence education & programs;
- i. Reduction in mischief crimes;
- j. Networking between police & home owners associations, etc.
- k. Education to home owners associations on crime recognition;
- l. Friendly attitude from Police Department;
- m. Fast response from fire department; and
- n. Better communications between fire & police.

2. Under the heading of emergency management, the Council identified the following:

- a. Coordination of information on all levels;
- b. Closer coordination of community involvement e.g. service organizations, churches, home owners associations, etc.
- c. Better communicate the availability of emergency services;
- d. Website information organized by emergency type and information mailed in the utility bills;
- e. Create an effective Emergency Operations Center;
- f. Continue with citizen "hero" recognitions; and
- g. Establish community organizations such as, law enforcement explorers, Pierce County Search & Rescue.

3. The following was identified concerning the municipal court as part of the public safety discussion:

- a. Prepare for the needs of a full-time judge with appropriate facilities;
- b. Evaluate district court options;
- c. Maintain court facilities on a bus route;
- d. Explore possibility of hosting regional court facilities, with county contributions; and
- e. Maintain an appointed municipal court judge.

4. Discussing fire protection and emergency medical services the Council listed the following:

- a. Improve relationships with the Fire District;
- b. Create more joint response exercises and service opportunities; and
- c. Request a joint meeting with the Fire District Board.

C. Prioritization of Council Goals for 2007-2009 Biennium

The City Council discussed existing goals for the current biennium and gave the following priority (the number of votes for each item is indicated in parentheses):

- 1. (5) Study the implications of CUGA annexation through cost/benefit and fiscal study;
- 2. (3) Implement East Town Plan to include utilities, roadways, lighting, sidewalks, and streetscapes;
- 3. (3) Develop a Bonney Lake animal shelter;
- 4. (3) Resolve issues with Fire District about space usage;
- 5. (2) Transfer/sell the portion of the North Lake Tapps water system that is in Auburn City limits to the City of Auburn;
- 6. (2) Preserve open spaces within city limits while providing urban services city-wide;
- 7. (2) Develop the community center element of a civic center facility plan which should include a location for the historical museum;
- 8. (2) Pursue creation of the City's own parks department by: (a) dedicating staffing to this function, (b) identifying parks programming priorities, (c) pursuing civic center space planning, and (d) developing a Capital Improvement Plan that utilizes impact fee revenues;
- 9. (2) Begin immediate land acquisition behind the Public Safety building and other sites which would support a civic center;
- 10. (2) Provide safe passage from park & rides to Downtown area; and
- 11. (2) Explore cost and possibilities for televised City Council meetings.

D. Long Range Goal Setting for 2009-2010 Biennium

The City Council developed the following list of items of interest for the City to consider in the next biennium budget:

- 1. Waste water reclamation
- 2. City payments on line
- 3. City payables paid on line
- 4. Enhanced communications/regional dispatch
- 5. Comprehensive review of the Bonney Lake Municipal Code
- 6. Long range vision for animal shelter services
- 7. Renewal of the solid waste franchise

**IV. ADJOURNMENT**

By common consent, the City Council adjourned their special meeting at 12:00 p.m.