

City of

COUNCIL WORKSHOP

September 7, 2004

MINUTES



The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

"Where Dreams Can Soar"

Roll Call

Mayor Robert Young called the workshop to order at 5:32 p.m.

Also in attendance were Deputy Mayor Dan Swatman, Councilmember Phil DeLeo, Councilmember Mark Hamilton, Councilmember Neil Johnson, Councilmember Dave King, Councilmember Cheryle Noble and Councilmember Jim Rackley.

Staff members attending were Administrative Services Coordinator (ASC) Don Morrison, Finance Director John Weidenfeller, Planning and Community Director Bob Leedy, Public Works Director Daniel Grigsby, Assistant Public Works Director Gary Leaf, City Attorney Jim Dionne, and City Clerk Harwood Edvalson. Judge Helbling joined the meeting in progress.

Agenda Items

1. Open Discussion.

Utility Billing. Councilmember Noble asked about the utility bill being due upon receipt. Finance Director Weidenfeller replied that a request has been submitted to replace that statement with the phrase, "*Due within 10 days*". Councilmember Johnson asked about the erroneous bill received by Jean Roberts. He asked about the City's experience with the Eden system and Databar as the printer/mailer. He added that he was concerned with Databar's performance. Director Weidenfeller said he believes most of the problems are solved. He said the staff is spending a great deal of time this month on quality control to minimize erroneous bills. Councilmember Hamilton asked about an auditing process. Finance Director Weidenfeller said the staff does go back and spot check. He said that Bonney Lake is the first large utility to use the new Eden software.

Council Corner/Bonney Lake Reporter. Councilmember Johnson asked about the timing for mailing of the Council Corner. He felt that the Council Corner should not wait to be included with the utility billing if the billing is going to be late. He said consistency is very important. City Clerk Edvalson explained the format for the combined Bonney Lake Reporter and Council Corner. Administrative Services Coordinator (ASC) Morrison explained that the administration was considering going to a monthly, but smaller, Bonney Lake Reporter.

Grading and Clearing. Councilmember Hamilton asked about the grading and clearing being done on 214th near Rite Aid. Planning and Community Development Director Leedy said that it was similar to what was done on SR410. He said the owners are finding that graded and prepared sites are more marketable than when left in their native conditions.

Grading of vacant property. Councilmember Rackley asked about the City's grading of its

new property across from the Public Safety Building on Old Buckley-Sumner Highway. Mayor Young responded that the City was going through the permit process and then there would be some grading and hydroseeding of the soil. Councilmember Rackley asked if a sign could be posted that would explain the City's plans for the property. Mayor Young said it has been discussed and something will be prepared.

New Italian restaurant. Councilmember Rackley asked when the new Italian restaurant would be completed. Director Leedy said occupancy would be allowed once they've complied with all the permits.

Credit card fee payments. Councilmember Hamilton asked if the ability to pay for permit applications by credit card had been achieved. Director Weidenfeller said it has, although there is an additional fee to pay by credit card. He said additional options would be added later this year to expand the types of cards accepted.

Hair salon and traffic impact fees. Councilmember Johnson asked if the issues have been resolved with the owner of the salon. Director Leedy said that he believes the issues have been resolved, although he does not believe that a certificate of occupancy has been issued. Councilmember King noted that the business is now operating. Director Leedy said he would follow-up on the situation. Councilmember King asked about the coordination of business licenses and certificates of occupancy for new businesses. ASC Morrison said he believes that the Planning Department Assistant is now generally checking that both are approved. Councilmember Hamilton said the salon owner complained that she was not aware that traffic impact fees apply. He said she apparently skipped the meeting with the City where that would have been explained. Deputy Mayor Swatman asked if the business license could be the property of the City and made conditional upon compliance with certain conditions. City Attorney Dionne said there would be a requirement for some due process rights and appeal. He said he would have to research the code.

Motorized Scooters. Deputy Mayor Swatman asked if the Public Safety Committee had done any work on regulating the use of motorized scooters. Councilmember DeLeo said the Committee has been waiting on the State to define and take action on the issue. Councilmember King added that they've done research on what other cities are doing. He said most have just reiterated the current state law. He said those that have gone further are being challenged. He said existing state law makes it difficult to enforce on youth less than 16 years of age. He added that enforcement under the noise ordinance is equally difficult because of the transient nature of the vehicles. He noted that the City has not received many complaints. He concluded by saying that he is not sure there is good legislation available at this point. Councilmember Johnson said there is a little discussion of the topic in his article in the Council Corner newsletter.

High school area parking. Deputy Mayor Swatman asked if the Public Safety Committee is considering an ordinance to mimic Sumner's that limits high school parking in residential areas. Councilmember DeLeo said the committee would review the issue. Councilmember King said that Sumner's ordinance defines parking zones throughout the City and applies rules to the zones. He said something similar would have to be done for Bonney Lake.

Skate Park. Deputy Mayor Swatman asked about the completion of the skate park. He said the edges between the concrete and the fence had not yet been finished. He suggested asphalt. Mayor Young said the completion of the facility was in the work plan. He said staff would go back and see what's going to be done there.

Validity of contracts. Councilmember Hamilton asked about the validity of contracts authorized by previous councils. He asked if they could be opened again for negotiation. City Attorney Dionne said that the other party would have to agree to open the contract for renegotiation. He said the Council's previous action represents the body as a whole, and that the action does not change just because the individuals change. Councilmember Hamilton asked about the situation where a contract is not authorized by the Council. City Attorney Dionne said that, in general, a contract does not exist if not authorized by the Council.

Buildings with meth labs. Councilmember King expressed concern over the existence of buildings with former meth labs or other dilapidated buildings that become an attractive nuisance. He encouraged the City to develop and enforce methods of requiring property owners to adequately secure the buildings. Mayor Young said the staff would report back.

Properties for sale. Councilmember DeLeo identified several owners of properties that are interested in selling to the City. Mayor Young suggested they be discussed in executive session.

Americorps funding. Councilmember DeLeo asked about the City's \$3,000 contribution to assist with Americorps funding. Mayor Young said he had been in contact with representatives of WSU who were not aware of Bryan Brandt's request for contribution from the City. He said he would contact them and see if they had any further information. Responding to Councilmember Noble's question, City Attorney Dionne responded that the Council could use their discretionary funds to support the request.

Controlled intersection. Deputy Mayor Swatman asked Public Works Director Grigsby about the intersection where 198th turns into 200th. He asked when the intersection was scheduled to become a controlled intersection. Director Grigsby said he will look into it.

2. Review of Minutes: August 12 Special Workshop, August 17 Workshop, August 24 Council Meeting, August 31 Joint Special Workshop.

Councilmember Noble asked that the voting record on Resolution 1292 in the minutes of August 24 be corrected to reflect the two negative votes of Councilmembers DeLeo and Noble. There were no other corrections suggested.

3. AB04-200 – Allan Yorke Park Boat-Trailer Parking Lot.

Assistant Public Works Director Leaf presented several scenarios for expanding the boat-trailer parking at Allan Yorke Park. The four options ranged in cost from \$286,000 to \$578,000. The City Council asked that the suggested plans be set-aside and that staff expand the parking lot as much as possible without encroaching on the wetland. There was a majority consensus to maintain the gravel surface of the lot, and minimize the cost as much as possible. Councilmember King reminded the Council that the Schuur Bros. property might provide a solution to the parking issues as well.

4. AB04-201 – Review of Council Policies and Procedures.

Mayor Young invited the City Council to comment on the proposed changes prepared by staff.

The City Council discussed the proposed changes. Councilmember Hamilton asked that the chair be more prompt to start meetings. Mayor Young said that often last minute deliberations with the City Attorney delay his arrival in the chambers. He said he will try and be more prompt in starting the meetings.

By majority consensus, the City Council authorized staff to prepare an ordinance addressing the following sections of the existing Council Rules and Procedures in the Bonney Lake Municipal Code:

- 2.04.080 – establish an ending time with extensions upon the vote of Council;
- 2.04.170 – clarifying to whom planned absences should be reported;
- 2.04.180 – allowing the Council or Mayor to excuse the City Clerk from meetings;
- 2.04.280 – allowing the chair to designate the timekeeper;
- 2.04.490 – changing language to allow for updates in recording technology;
- 2.04.610 – changing voting requirements to conform with State law;
- 2.04.660 – changing shall to may;
- 2.04.670 – clarifying that public attendance is encouraged;
- 2.04.690 – changing the way that written communications are noted in the minutes;
- 2.04.720 – changing language to allow for updates in recording technology;
- 2.04.860 – updates the personnel that may be involved with the Finance Committee;
- 2.04.910 – adds the City's website as a place to post Committee meeting times;
- 2.04.920 – requires committees to distribute agendas rather than minutes of their meetings;
- 2.04.1020 – clarifies the distribution of information to the City Council.
- 2.04.1110 – changes shall to may

Additional comments included a request from Councilmember King to update the City's Reference Manual with updates provided to the Councilmembers, a request that the Mayor authorize a break only on motion of the Council, and that the chair recommence the meeting as soon as a majority is present in the room.

5. Executive Session. Pursuant to RCW 42.30.110 (1)(B) allowing an executive session to discuss potential land acquisition, Mayor Young declared a ten-minute executive session. The executive session commenced at 8:09 p.m. and concluded at 8:20 p.m.

6. Adjournment.

By common consent of the Council, Mayor Young adjourned the meeting at 8:20 p.m.

Harwood T. Edvalson, CMC
City Clerk

Robert Young, Mayor