

*Special*

*City of*

**COUNCIL WORKSHOP**

**November 9, 2002  
12 Noon**

**MINUTES**



*The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.*

*"Where Dreams Can Soar"*

**Call to Order**

Deputy Mayor Dan Swatman called the meeting to order at 12 Noon. In attendance with Deputy Mayor Swatman, were Council Member Phil DeLeo, Council Member Neil Johnson, Council Member Dave King (arrived about 12:30 p.m.), Council Member Maureen Palecek, and Council Member Jim Rackley. Staff members in attendance were Finance Director John Weidenfeller, Public Works Director Seth Boettcher, Director of Planning and Community Development Bob Leedy, City Clerk Gayle Butcher, Assistant Public Works Director Gary Leaf, Senior Accountant Dave Papandrew, Purchasing Coordinator Deborah Crosier, Accounting Assistant Mona Musgrave, Operations and Maintenance Supervisor Rick Shannon, Senior Center Director JoAnne Barkley, Judge James Helbling, and Court Administrator Kathy Seymour. Mayor Bob Young arrived at approximately 1:09 p.m. Council Member Stephen Bricker arrived at approximately 2:30 p.m.

**Agenda Items**

1. Year 2003 Budget Presentations and Deliberations

The purpose of the workshop was to hear department and some fund presentations. Presentations encompassed the Municipal Court, Senior Center, Planning and Community Development (including Building and Facility Divisions), Park, Mayor's Budget and Message, Legislative, Finance, Legal, Data Processing, Police and Communications, and City Clerk. Attached to these minutes are copies of the Power Point slides used to review this year's accomplishments, next year's goals, and budget.

During Mayor's Message, Mayor Young introduced Senior Accountant Dave Papandrew and thanked Finance staff members John, Deb, Annette, Mona, and Toni for their hard work in publishing the proposed budget.

After each presentation and question and answer period Council's concerns are summarized:

- Municipal Court: Funding another court clerk position and moving prosecutor services from the Court to the Legal Budget.
- Senior Center: Salaries & Benefits are less than last year's and recent grant application revenue not included
- Planning & Community Development; Full time employees should be 14 instead of 5, in Facilities, Public Safety Building maintenance should be

\$65,000 for paint, and \$30,000 less in Services and Charges since some maintenance issues are no longer contracted out, correcting the “notes” regarding “\$5,000 vehicle.”

- Parks: Paving the parking lot, adding the boat dock to the CIP and adding \$30,000 to fix the south dock at the same time (do not take out of the CIP REET Funds).
- Ad Valorem Taxes: Retain \$1.60 per thousand assessed valuation
- Payroll: Change dates, such as 8<sup>th</sup> & 23<sup>rd</sup> in order to capture all work hours, which would eliminate the payroll adjustments that now occurs with the 15<sup>th</sup> and 30<sup>th</sup> pay dates. (This requires negotiation with bargaining units and staff questioned the ability to meet state timelines. Council noted other cities pay one week in arrears and meet timelines.)
- Legislative: Risk Assessment Training for Council (John Weidenfeller is the Risk Manager and Deb Crosier is the Assistant Risk Manager.)
- Police: Funding for a covered impound area and locked “pole barn” type of garage for police cars and Funding a School Resource Officer with funding assistance via a grant.
- Revenue Projections: Concern was expressed that the retail sales revenue projections were too conservative for the type of development that has occurred this year.

A recess at 2:00 p.m. was held and workshop reconvened at 2:20 p.m. A recess was called at 3:45 p.m. and workshop reconvened at 4:00 p.m. Workshop was adjourned at 5:04 p.m.

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Bob Young, Mayor

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Gayle Butcher, City Clerk