

COUNCIL WORKSHOP

June 4, 2002
5:30 p.m.

MINUTES



"Where Dreams Can Soar"

The City of Bonney Lake's Mission is to protect the community's livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Call to Order

Mayor Young called the workshop to order at 5:35 p.m. In attendance with Mayor Young were: Deputy Mayor Swatman, Councilmember Bricker, Councilmember DeLeo, Councilmember Johnson, Councilmember King, Councilmember Palecek, Councilmember Rackley, and staff members Finance Director John Weidenfeller, City Engineer John Woodcock, Interim Planning & Community Development Director Bob Leedy, Assistant Public Works Director Gary Leaf (arrived after roll call), Chief of Police Bryan Jeter (arrived after roll call, approximately 7:00 p.m.), City Attorney Jim Dionne (arrived after roll call, approximately 7:00 p.m.), and City Clerk Gayle Butcher

Agenda Items

Mayor Young requested that the continued Street Funding discussion, the Wellhead Protection discussion agenda, and the Building/Planning Issue Related to 188th items be pulled from this evening's agenda. Council concurred.

1. Open Discussion

Deputy Mayor Swatman asked for a status report on the Doug Compau situation. City Engineer Woodcock suggested that the City not get involved, as the road is a private road.

Finance Director John Weidenfeller asked Council to sign a card of thanks to the Senior Center Board of Directors thanking the Board for donations to the Center. He also noted the Request for Proposals related to computer services came in at \$234,000 per year, \$78,000 per year plus benefits, and \$195,000 per year. Finance Director John Weidenfeller also noted the loft in the Senior Center was being converted to a computer lab to be used for the Eden Parcel Management Upgrade and a learning lab for the seniors.

Deputy Mayor Swatman asked about an update on sweeping the streets. Councilmember DeLeo noted Pierce County has sweeping equipment and suggested that the City pursue a contract for this type of service.

Deputy Mayor Swatman asked whether the City could call the bond on the "Canning Gravel Pit." City Engineer John Woodcock stated the permit was issued without a developer bond.

A brief discussion was held on the system development charges related to the Fonk permit.

Deputy Mayor Swatman noted he and Councilmember Palecek had attended a very informative meeting on fluoride last week.

Councilmember King expressed concern that the website had not been updated with current minutes or the information and survey on fluoride that is facing the City. Deputy Mayor Swatman noted that the draft minutes for the month of May were before the Council this evening. Councilmember King requested that the draft minutes be posted on the website just as the draft minutes are posted at the Library. Councilmember Rackley asked how many visits to the website

had occurred, and Finance Director John Weidenfeller committed to placing a counter on the site to be able to answer that type of question.

2. Draft Minutes: May 7, 2002, May 14, 2002, May 21, 2002, May 28, 2002

Since Councilmember King was not present at the last workshop, Deputy Mayor Swatman asked him to clarify the May 14 minutes (page 5) to make sure the corrections encompassed Councilmember King's intent. Councilmember King noted he had asked whether the yearly COLA had been incorporated into the non-union salary grid, and Councilmember DeLeo noted he had expressed concern that the COLA should not be incorporated into the non-union salary grid.

Deputy Mayor Swatman asked why the City Attorney was not present this evening. Mayor Young stated the City Attorney should be here.

3. Presentation: Jim Nelson, Martin Nelson & Company

Finance Director John Weidenfeller introduced Jim Nelson, the City's bond underwriter.

Councilmember Bricker asked why a bond presentation was being made at this forum instead of the Finance Committee. Deputy Mayor Swatman noted he wanted the presentation made at the Finance Committee, but Finance Director John Weidenfeller wanted it at the workshop.

Jim Nelson presented an overview of the bond underwriting and reviewed material presented (2 exhibits attached to these minutes.)

4. Presentation: Transpo, Traffic Impact Fee Options

City Engineer Woodcock introduced Larry Toedelti.

Mr. Toedelti gave an overview of traffic impact fees and presented some suggested questions that should be answered in preparing an ordinance related to traffic impact fees. (2 exhibits attached to these minutes.)

At 7:34 p.m., Mayor Young called for a brief recess. Mayor reconvened the workshop at 7:46 p.m.

Mayor Young asked if the discussion for adjusting the rent at the food bank and the noise ordinance effectiveness discussion be pulled from this evening's agenda. Council concurred that the noise ordinance would be pulled.

Old Business

1. Discuss Ordinance No. 939 which amends Ordinance No. 389

Council consensus was to move the housekeeping ordinance to the next Council meeting.

2. Draft Ordinance 936 related to Executive Director/Human Resources Director and Ordinance No. 953 related to adding Executive Coordinator/HR Generalist to Non-Union Salary Grid (5/21/02 Continued Discussion)

Councilmember Bricker noted concern that he had expected a report on the Contingency Fund as Council had requested. Finance Director Weidenfeller stated a review of the Fund noting the salary and benefit amount required for the proposed position which would leave

\$257,000 Contingency Fund balance at year-end. Councilmember Rackley concurred that Council should have a detail report.

Councilmember King wondered whether there would be budget problems in succeeding years associated with staffing levels and questioned the methodology in determining the salary range. Finance Director John Weidenfeller explained his research on average salaries for various cities related to the HR Generalist position because there was no information related to an Executive Coordinator. Finance Director John Weidenfeller believed the City would be able to find someone who may have Deputy City Administrator/Manager skills at the mid-range pay level, \$60,000.

Councilmember DeLeo noted concern that once a salary was given, the range could not be lowered. Councilmember King noted Council did need to plan for such a budget figure as well as the City being in a position to negotiate salary terms with a candidate. City Attorney James Dionne noted the full salary range needed to be published in the job ad. In responding to Deputy Mayor Swatman's question, Finance Director John Weidenfeller said a benefit package would add approximately 36% on to the salary amount.

Councilmember King questioned whether the position was needed. Councilmember Bricker said his concern was how the salary plus benefits for the position could be afforded next year and that the position should be discussed during the Year 2003 Budget cycle. Councilmember King agreed that the position's budget impact was important in light of the recent labor hires, existing employee salary raises, and police contract and potential revenue shortfalls due to a slow economy and initiatives.

Deputy Mayor Swatman noted that the position has been touted as eliminating administrative duties from Finance Director John Weidenfeller, but Deputy Mayor Swatman noted that the contract for accounting services would continue. Councilmember Rackley believed the accounting service is needed. Discussion centered on whether the issue to approve the position was financial or philosophical in nature. All concurred the position was not a stand-in for the Mayor and that the budget is facing lots of challenges even though there is better financial control than in years past. Councilmember Johnson expressed concern that if a person with an abrasive management style were hired, the City would lose employees, and that the goal is to cut down city attrition and retain key staffers. Councilmember Palecek asked Mayor Young if he won the election for Pierce County Council, would he take Finance Director John Weidenfeller with him to fill the aide position. Mayor Young noted he didn't know the specifics of the staffing salary, but there was an aide position. Councilmember DeLeo asked about the hiring status of the Deputy City Clerk position. City Attorney James Dionne stated that the Executive Coordinator/HR Generalist was in lieu of the Deputy City Clerk position. Mayor Young asked that discussion end and that further discussion would occur during next year's budget cycle, or if the position should be revisited sooner to let him know.

Deputy Mayor Swatman asked about the status of the street sweeper and Finance Director Weidenfeller noted budgetary concerns. Councilmember DeLeo asked that staff investigate the possibility of contracting street sweeping with Pierce County. Councilmember Johnson expressed concern about the Locust traffic signal delay.

Finance Director John Weidenfeller briefed the Council on the deficit in the Street Fund and Council questioned whether the Contingency Fund could be used for the street issues.

New Business

1. Discuss Lakeridge Christian Center Request for Adjustment of Rent for Food Bank at Youngberg Building

A representative from Lakeridge Christian Center presented a letter (attached as an exhibit) to request reduced rent. Council concurred with the request and that the rent would be handled administratively.

2. White River Estates Utility Service Discussion

Mr. Bill Sullivan and Mr. Bill Lind presented their proposal for utility services for their development projects. They stressed the proposal was consistent with the City's Comprehensive Plan and that there was no interconnection between City of Bonney Lake water and City of Tacoma water. Correspondence and map are attached as exhibits.

Mayor Young called for an executive session at 8:55 p.m. for approximately 15 minutes to discuss potential litigation. Mayor Young reconvened the workshop at 9:01 p.m.

Public Works Director Seth Boettcher was asked to prepare developer extension agreements for consideration at next week's Council meeting.

3. AT&T Broadband Merger Resolution

Council consensus to move the proposed resolution on next week's agenda.

There being no further business to discuss, Mayor Young adjourned the workshop at 9:05 p.m.

Bob Young, Mayor

Gayle Butcher, City Clerk