

CITY COUNCIL MEETING

JANUARY 8, 2019

6:00 P.M.

AGENDA



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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr.

- A. Flag Salute
- B. Roll Call: Mayor Neil Johnson, Jr., Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.
- C. Agenda Modifications
- D. Announcements, Appointments and Presentations:

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearing: None.
- B. Citizen Comments:
Citizens are encouraged to attend and participate at all Council Meetings. You may address the Mayor and City Council on matters of City business, or over which the City has authority, for up to 5 minutes. Sign-up is not required. When recognized by the Mayor, please state your name and address for the official record. Designated representatives recognized by the chair who are speaking on behalf of a group may have a total of 10 minutes to speak. Each citizen is allowed to speak only once during Citizen Comments.
- C. Correspondence

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee
- B. Community Development Committee
- C. Public Safety Committee
- D. Other Reports

IV. CONSENT AGENDA:

The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

A. **Approval of Corrected Minutes:** November 20, 2018 City Council Workshop Minutes and November 27, 2018 City Council Meeting Minutes.

B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable check/vouchers #80953-#81061 and wire transfers #20181115, #20181130, #2018112301, #2018112801 and #2018112802, in the amount of \$1,855,524.64. Accounts Payable check/vouchers #81062-#81158 and wire transfers #5709774, #2018120401, #2018120402, #2018120403, #2018120404, #2018120405, #2018120406, #2018120407, #2018120408, #2018120501, #2018120502, #2018121701 and #2018121801 in the amount of \$453,051.33. Wire transfer #2018111701 for P-Card transaction in the amount of \$34,921.18. VOIDS: Check # 80736-Payment Stopped; Check # 80791-Printing Error-Reissued; Check # 80892-Lost-Reissued; Check # 80927-Wrong Vendor-Reissued

C. **Approval of Payroll:** December 1st-15th 2018 for checks #34019-#34022 including Direct Deposits and Electronic Transfers is \$605,880.43. December 16th-31st 2018 for checks #34023 – # including Direct Deposits and Electronic Transfers is \$.

V. **FINANCE COMMITTEE ISSUES:** None.

VI. **COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.

VII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.

VIII. **FULL COUNCIL ISSUES:** None.

IX. EXECUTIVE/CLOSED SESSION:

Pursuant to RCW 42.30, the City Council may hold an executive or closed session. The topic(s) and duration will be announced prior to the session.

X. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.

THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA

CITY COUNCIL WORKSHOP

November 20, 2018

6:00 P.M.

MINUTES



www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER:** Mayor Neil Johnson Jr., called the workshop to order at 6:00 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, Jr., elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Dan Swatman, and Councilmember Tom Watson. Councilmember Michelle Surdez was not in attendance.

Councilmember Watson moved to excuse the absence of Councilmember Surdez. Councilmember Rackley seconded the motion.

Motion approved 6-0.

Staff members in attendance were City Administrator John Vodopich, Administrative Services Director/City Clerk Harwood Edvalson, Police Chief Bryan Jeter, Chief Financial Officer Cherie Gibson, and Deputy City Clerk Sadie Schaneman.

III. AGENDA ITEMS:

A. Council Open Discussion

Lions Club. Councilmember Watson attended a Christmas event with the Bonney Lake Lions Club. They handed out cards and food to Police and Fire Departments in Bonney Lake and Buckley. Everything was well received and all had a great time.

Bonney Lake Buckley Against Drugs (BLBAD). Councilmember Watson discussed his concerns about the group BLBAD. The group is helping to make the community aware of the drug usage in areas around Bonney Lake and Buckley. Councilmember Watson wants to make sure that they are not going beyond their authority and staying within legal limits of what they are allowed to do. Police Chief Jeter said that the Police are working with the group and helping to educate them on the city rules and legal limits.

Communications. Councilmember Evans thanked all staff and Council for being professional while communicating with the community on tough discussions.

Pierce County Regional Council. Councilmember Evans attended the Pierce County Regional Council meeting and was voted in as the new Vice Chair. The general assembly will be held at the fairgrounds on February 21, 2019 and

everyone is invited to attend. The day before at the University of Washington there will be a talk about homelessness and the impact it has on cities.

B. Review of Council Minutes: October 30, 2018 Special Meeting, November 6, 2018 City Council Workshop and November 13, 2018 City Council Meeting.

Councilmember Watson reported he had provided City Clerk Edvalson with one correction to the draft minutes. There was a general consensus of the Council to move the minutes as revised forward to the next Council meeting for approval.

C. Discussion: Pursuant to Public Hearings: AB18-113 – Ordinance D18-113 – Preliminary Biennial Budget and AB18-114 – Ordinance D18-114 – 2019 Ad Valorem Tax Levy Ordinance.

Mayor Johnson Jr. and City Administrator Vodopich summarized the public hearings and the comments residents made at the hearings. There were speakers that spoke in favor of the athletic fields and park improvements. There was general consensus of the Council to forward the Ad Valorem Tax Levy Ordinance to the November 27, 2018 Council Meeting for action.

D. Discussion: 2019/2020 Biennial Budget Decision Cards.

The City Council asked several questions in regards to decision cards and how the different funds work for place holding, transferring between accounts, and usage. Chief Financial Officer Gibson answered all their questions and informed the Council that an amendment to the 2017-2018 biennial budget will be made for a couple of items to be added.

City Administrator Vodopich informed Council that the staff has brought forward a balanced budget that includes all the decision cards expect for a few exceptions that will be in the amended budget. By Council agreement, the decision cards were discussed by Fund Account type in whole versus each decision card separately.

General Fund decision cards were discussed. Police Chief Jeter let Council know that the decision card for out of state training was pulled and replaced with out of state travel requests. The remaining decision cards were given tentative approval by the majority of the Council.

Drug Fund, ERR Fund, General Government CIP Fund, and Utility CIP Fund decision cards were also approved by general consensus of the Council with no changes.

Street CIP Fund had no decision cards. Mayor Johnson Jr., asked the Council to add funds from the General Fund to help start the design phase of placing more sidewalks in Bonney Lake due to the grant application that was not accepted.

Council asked several questions in regards to the general fund and agreed to move forward with the decision to add the funding to the budget.

Park CIP Fund decision cards were discussed and several questions asked about grants and funding for parks. Mayor Johnson Jr., suggested to transfer funds from the ending balance of the General Fund to the Park Fund in order to cover any grants that may not get accepted. This would show that the City is supporting upgrades and additions to parks. Deputy Mayor McKibbin confirmed that the funds would be a placeholder just in case of the need for the funds. Chief Financial Officer Gibson stated that the funds should not be transferred until needed, then do a budget amendment. Once transferred then funds have to remain in the Park Fund and cannot be transferred elsewhere. The Council in the whole agreed to not transfer the funds but to have them as a placeholder in case of a budget amendment needed later to help with funds not received from grants.

Chief Financial Officer Gibson confirmed with the Council that the police park cameras and 2 additional officers were to be added to the final budget. There was general Council consensus to add these items to the final budget.

IV. EXECUTIVE/CLOSED SESSION: None

V. ADJOURNMENT:

At 7:21 p.m. Mayor Johnson, Jr. adjourned the regular Council Meeting with the common consent of the City Council.

Harwood Edvalson, City Clerk

Neil Johnson, Jr., Mayor

Items presented to Council at the November 20, 2018 Workshop: None

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

November 27, 2018
6:00 P.M.



www.ci.bonney-lake.wa.us

MINUTES

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Deputy Mayor Randy McKibbin called the meeting to order at 6:00 p.m.

- A. Flag Salute: Deputy Mayor McKibbin led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor Randy McKibbin, elected officials attending were Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson. Mayor Neil Johnson, Jr. was not in attendance.

Staff members in attendance were City Administrator John Vodopich, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Police Chief Bryan Jeter and City Attorney Kathleen Haggard.

- C. Agenda Modifications: None.
- D. Announcements, Appointments and Presentations: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearings:

- 1. AB18-111 – D18-113 – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The 2019 – 2020 Biennial Budget.

Deputy Mayor McKibbin opened the public hearing at 6:02 p.m. No one signed up in advance to address the Council and no one came forward to speak at the public hearing. Deputy Mayor McKibbin closed the public hearing at 6:03 p.m.

B. Citizen Comments:

Pablo Monroy, 2141 104th St Ct E, spoke as a Park Commissioner in support of maintaining the ball field proposal in the upcoming biennial budget. He said youth sports make an investment in the youth of the community and teach teamwork, leadership and responsibility. He urged the Council to fund the Allan Yorke Park improvements.

C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

A. Finance Committee: Canceled their meeting normally scheduled today earlier in the evening.

B. Community Development Committee: Committee Chair Swatman reported the Committee has not met since their last meeting.

C. Public Safety Committee: Chair Evans said the Committee has not met since their last meeting.

D. Other Reports: None.

IV. CONSENT AGENDA:

A. **Approval of Corrected Minutes:** October 30, 2018 Special Meeting Minutes, November 6, 2018 City Council Workshop Minutes and November 13, 2018 City Council Meeting Minutes.

B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable check/vouchers #80829-#80919 and wire transfers #20181101, #20181105, #2018110201, #2018110202, #2018110203, #2018110204, #2018110501 and #2018110502 in the amount of \$463,899.80. Accounts Payable check/vouchers #80920-#80952 in the amount of \$5,347.07. Voids:

C. **Approval of Payroll:** November 1st-15th 2018 for checks #34007-34010 including Direct Deposits and Electronic Transfers is \$604,478.59. November 16th-31st 2018 for checks #34011 - including Direct Deposits and Electronic Transfers is \$.

D. **AB18-114 – Ordinance D18-114 – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting The Amount Of The Annual Ad Valorem Tax Levy Necessary For The Fiscal Year 2019..**

Councilmember Rackley moved to approve the Consent Agenda.

Councilmember Watson seconded the motion.

Motion approved 7 – 0.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. PUBLIC SAFETY COMMITTEE ISSUES: None.

VIII. FULL COUNCIL ISSUES: None.

IX. EXECUTIVE/CLOSED SESSION: None.

X. ADJOURNMENT:

At 6:05 p.m. Deputy Mayor McKibbin adjourned the regular Council Meeting with the common consent of the City Council.

Harwood Edvalson, City Clerk

Neil Johnson, Jr., Mayor

Items submitted at the November 27, 2018 Council Meeting: None.