

CITY COUNCIL WORKSHOP

October 2, 2018
6:00 P.M.

AGENDA



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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER:** Mayor Neil Johnson, Jr.
- II. ROLL CALL:** Mayor Neil Johnson, Jr., Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.
- III. AGENDA ITEMS:**
- A. **Discussion:** 2019 - 2020 Budget [No Advance Materials]
1. **Presentation:** Budget Decision Card – Jenna Richardson and Chuck McEwen.
- B. **Council Open Discussion**
- p. 3 C. **Review of Council Minutes:** September 18, 2018 Workshop and September 25, 2018 Council Meeting
- IV. EXECUTIVE/CLOSED SESSION:**
Pursuant to RCW 42.30.110 and/or RCW 42.30.140, the City Council may hold an executive or closed session. The topic(s) and duration will be announced prior to the session.
- V. ADJOURNMENT**

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.

The City Council may act on items listed on this agenda, or by consensus give direction for future action. The Council may also add and take action on other items not listed on this agenda.

CITY COUNCIL WORKSHOP

September 18, 2018
6:00 P.M.

DRAFT MINUTES



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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. **CALL TO ORDER:** Mayor Neil Johnson, Jr. called the workshop to order at 6:00 p.m.
- II. **ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Neil Johnson, Jr., elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.

Staff members in attendance were City Administrator John Vodopich, Administrative Services Director/City Clerk Harwood Edvalson, Assistant Police Chief James Keller, Facilities & Special Project Manager Gary Leaf, and Deputy City Clerk Sadie Schaneman.

III. AGENDA ITEMS:

- A. **Presentation:** AB18-92 – Resolution 2684 – 2018 Game Time Fall Grant – Playground Funding – Park Chair Commissioner Bouchard, Commissioners Kiliz and Monroy.

Park Commissioners Kiliz and Monroy addressed the Council regarding the playground funding grant and goals for Allen York Park. The Park Commission had 3 design choices that they could choose from. After reaching out to citizens and getting feedback, they have chosen a design that will be for long time use, low maintenance, and multi-age usage.

The playground will be accessible to all ages, abilities, disabilities, and wheelchair accessible. There will be sensory panels and auditory panels, making this an ADA certified playground.

Facilities & Special Project Manager Gary Leaf informed the Council that the terms of the grant require that the equipment be purchased by the end of October. The Park Commission requests an allocation of \$155,000 for this year to place the order for the equipment and \$30,000 in next year's budget for the contractors. The dollar amount includes site prep but not a fence around the playground. A fence was desired by citizens to help keep dogs out and for help with ensuring kids are kept safe inside.

The Park Commission had 44 citizens' sign up to volunteer and help set up the playground equipment. There was also a verbal commitment from elementary school coaches and teams to volunteer and help also. Park Chair Commissioner Boucher mentioned that the City of Bonney Lake asked for a \$300,000 grant. With getting the grant, the equipment was discounted to \$250,000. With all the volunteers, it would help save the city \$30,000 in labor. The City will need to allocate some capital funds but the baseball field timing was changed to being put in after the playground due to the grant timing.

Councilmember Swatman thanked the Park Commission for all the hard work they do for the city. Mayor Johnson Jr. asked the staff to prepare the playground funding report and to bring it to the next council meeting.

B. Council Open Discussion:

Community Family Coalition Meeting. Councilmember Watson attended the meeting on September 8th at the YMCA. They had a group come down from Seattle and are wanting to work with the Sumner- Bonney Lake School District to help the children that have trouble, won't go, or are not in school. The program director wants to put into place a program to help those children finish school and graduate. This is an excellent community program and the coalition would like to get it started right away.

Prairie Ridge Coalition. Councilmember Watson said that the Prairie Ridge Coalition is having a safety night on September 19, 2018. The Community summit for next year will be on March 19, 2019.

Lions Club Support. Councilmember Watson said the Lions Club is looking for donations to the Mary Bridge Children's Cancer Center. Childhood Cancer is a huge problem and Mary Bridge helps the children get thru the illness.

Beautify Bonney Lake. Councilmembers Watson and Evans said that the turnout was great and that they were glad to see all the volunteers. Councilmember Evans said that over 700 volunteers came out to help. This year was the biggest turn out yet for Beautify Bonney Lake. He thanked the High School for all the volunteers they had come to help.

Veterans Memorial Park. Councilmember Evans said he presented the current Veterans Memorial Park concept plan to the Park Commission on behalf of the Veterans Memorial Committee. The Memorial will recognize veterans for all they have done and give citizens a place to honor our veterans. Councilmember McKibbin asked if the park was part of the comprehensive plan. Councilmember

Evans and Mayor Johnson Jr. explained the Park will be part of the master plan and will be worked into the comprehensive plan.

Pierce County Regional Council. Councilmember Evans reminded the Council of the meeting this Thursday September 20th at 6:00 p.m. at the Puyallup Pavilion.

C. Review of Council Minutes: September 4, 2018 Workshop and September 11, 2018 Council Meeting.

Councilmember Watson said that he reviewed the minutes of September 4, 2018 Workshop and September 11, 2018 Council Meeting. The draft minutes were forwarded to the September 25, 2018, Meeting for approval with no corrections.

IV. EXECUTIVE SESSION: None.

V. ADJOURNMENT:

At 6:31 p.m. Mayor Johnson adjourned the Council Workshop by common consent of the Council.

Harwood Edvalson, City Clerk

Neil Johnson, Jr., Mayor

Items presented to Council at the September 18, 2018 Workshop:

(1) *Allen York Playground Equipment Power Point Presentation*- Park Chair Commissioner Bouchard, Commissioners Kiliz and Monroy

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

**September 25, 2018
6:00 P.M.**



www.ci.bonney-lake.wa.us

DRAFT MINUTES

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Deputy Mayor Randy McKibbin. called the Meeting to order at 6:00 p.m.

- A. Flag Salute: Deputy Mayor McKibbin led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Deputy Mayor McKibbin, elected officials attending were Councilmember Justin Evans, Councilmember James Rackley, Councilmember Dan Swatman, and Councilmember Tom Watson. Mayor Johnson was not in attendance. Councilmembers Terry Carter and Michelle Surdez were also not in attendance.

Councilmember Rackley moved to excuse the absence of Councilmembers Carter and Surdez. Councilmember Watson seconded the motion.

Motion approved 5 – 0.

Staff members in attendance were City Administrator John Vodopich, Police Chief Bryan Jeter, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson and City Attorney Kathleen Haggard.

- C. Agenda Modifications: None.
- A. Announcements, Appointments and Presentations:
 - 1. Proclamation: 2018 National Arts Month for October.
Deputy Mayor McKibbin read the proclamation on behalf of Mayor Johnson.

Carrie Maez thanked the Council for their continued support and reported the Art Commission was active in Beautify Bonney Lake.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearing: None.
- B. Citizen Comments: None.

- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor McKibbin said the Committee met earlier at 5:00 p.m. He said the Committee received a personnel update from HR Manager Richardson and discussed a draft ordinance related to family wage jobs, as well as proposed amendments to the municipal code related to business licenses. He said their final item was an update on the budget process.
- B. Community Development Committee: Committee Chair Swatman reported the Committee met on September 18th at 3:30 p.m. and discussed further the annual report on wastewater treatment. He said they forwarded a number of items with recommendations for action to this evening's Council's Consent Agenda. He said they also approved their last meeting's notes and discussed the sewer rate plan. Councilmember Rackley said he would like the staff to provide a cost/benefit analysis/report on the incentives used to induce Costco to locate in Bonney Lake.
- C. Public Safety Committee: Chair Evans said the committee will meet next on October 9th at 3:30 p.m.
- D. Other Reports: None.

IV. CONSENT AGENDA:

- A. **Approval of Corrected Minutes**: September 4, 2018 Council Workshop Minutes and September 11, 2018 Council Meeting Minutes.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable check/vouchers #80284-#80321 and wire transfers #8292018, #2018090501 and #2018090502 in the amount of \$859,482.26. Accounts Payable check/vouchers #80322-#80386 in the amount of \$8634.88.
- C. **Approval of Payroll**: September 1st-15th 2018 for checks #33980-33985 including Direct Deposits and Electronic Transfers is \$ 613,491.92. September 16th-31st 2018 for checks #39986 - including Direct Deposits and Electronic Transfers is \$.
- D. **AB18-91 – Resolution 2683** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County Washington, To Continue Employment Of Our Child Passenger Safety (CPS) Program Manager. This FTE Will Be A Fully Funded Position From A Grant Awarded By The Washington Traffic Safety Commission.

- E. **AB18-93 – Resolution 2685** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Award Of A Professional Services Agreement With Parametrix As Part Of The SCADA Systems Upgrades.
- F. **AB18-95 – Resolution 2686** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Dispose Of Surplus Property In Accordance With The Provisions Outlined In Bonney Lake Municipal Code 2.70.100.
- G. **AB18-101 – Resolution 2688** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Award The Survey For The Public Works Center Offsite And Onsite Improvements To Parametrix.
- H. **AB18-105 – Resolution 2689** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Award The Design Effort Of The Public Works Center Off Site Improvements To RH2 Engineering.
- I. **AB18-106 – Resolution 2690** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Signature Of An Agreement With Puget Sound Energy Allowing The Water Utility To Participate In The Industrial System Optimization Program.
- J. **AB18-103 – Motion** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The SR410 & 204th Intersection Project With Goodfellow Bros.
- K. **AB18-104 – Motion** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Lake Tapps Trestle Repair Project With Rognlin’s Inc.

Councilmember Watson moved to approve the Consent Agenda.

Councilmember Evans seconded the motion.

Motion approved 5 – 0.

- V. **FINANCE COMMITTEE ISSUES:** None.
- VI. **COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.
- VII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.
- VIII. **FULL COUNCIL ISSUES:** None.
- IX. **EXECUTIVE/CLOSED SESSION:** None.
- X. **ADJOURNMENT:**

At 6:08 p.m. Deputy Mayor Randy McKibbin adjourned the regular Council Meeting with the common consent of the City Council.

Harwood Edvalson, City Clerk

Neil Johnson, Jr., Mayor

Items submitted at the September 25, 2018 Council Meeting: None.