

## CITY COUNCIL WORKSHOP

September 4, 2018  
6:00 P.M.

### AGENDA



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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER:** Mayor Neil Johnson
- II. ROLL CALL:** Mayor Neil Johnson, Jr., Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.
- III. AGENDA ITEMS:**
  - p. 3 **A. Proclamation:** Beautify Bonney Lake
  - B. Council Open Discussion**
  - p. 5 **C. Review of Council Minutes:** August 21, 2018 Workshop and August 28, 2018 Council Meeting.
  - D. Discussion:** Water & Sewer Rates [No Advance Materials]
- IV. EXECUTIVE/CLOSED SESSION:**

*Pursuant to RCW 42.30.110 and/or RCW 42.30.140, the City Council may hold an executive or closed session. The topic(s) and duration will be announced prior to the session.*
- V. ADJOURNMENT**

*For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.*

**The City Council may act on items listed on this agenda, or by consensus give direction for future action.  
The Council may also add and take action on other items not listed on this agenda.**





# Proclamation

**WHEREAS**, since 2004, the annual event known as Beautify Bonney Lake has produced thousands of volunteer hours for the improvement of the community, with community volunteers and businesses generously contributing time, materials and money toward needed improvement projects; and

**WHEREAS**, Beautify Bonney Lake strives to inspire increasingly greater numbers of citizens and businesses to donate at least 3 hours a year to enhance the beauty of the City, by providing a means to easily capture the goodwill of the citizens via their willingness to create permanent and positive improvements to the City; and

**WHEREAS**, the City of Bonney Lake wishes to recognize the efforts of Beautify Bonney Lake on this 14<sup>th</sup> Annual event; and

**WHEREAS**, Beautify Bonney Lake is a registered charitable 501(c)(3) organization, organized to engage the community in positive and charitable activities and to enhance the livability of the City.

**NOW, THEREFORE**, I, Neil Johnson, Jr., Mayor of the City of Bonney Lake, Washington, do hereby proclaim:

**Saturday, September 15, 2018**

**as**

***Beautify Bonney Lake Day,***

And urge all citizens, property owners and businesses to participate in “Beautify Bonney Lake”; and support this great community effort by donating time, labor, talents, materials and monetary contributions to the local improvement projects associated with this wonderful event.

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Mayor Neil Johnson

Date



## CITY COUNCIL WORKSHOP

August 21, 2018  
6:00 P.M.

### MINUTES



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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER:** Deputy Mayor Randy McKibbin called the workshop to order at 6:00 p.m.

**II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson. Mayor Neil Johnson, Jr. was not in attendance.

Staff members and commissioners in attendance were City Administrator John Vodopich, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Police Chief Bryan Jeter, Planning and Building Supervisor Jason Sullivan, Planning Commissioner Grant Suham, Deputy City Clerk Sadie Schaneman, and City Attorney Kathleen Haggard.

**III. AGENDA ITEMS:**

**A. Council Open Discussion:**

Retirement Packages. Councilmember Rackley thanked Chief Financial Officer Cherie Gibson for the email about retirement packages.

Pierce County Regional Council. Councilmember Evans went to the PCRC meeting. They will be holding an open meeting on September 20<sup>th</sup> at 6:00 p.m. at the Puyallup Pavilion. The meeting will be going over what PCRC is and how things are done. The meeting is open to everyone that is new or wants to learn more about what they do for cities. There will be several speakers on transportation issues and projects.

Public Works Water Employees. Councilmember Watson thanked all of the public works water employees for their great job on maintaining the water system during this heat wave and extremely dry season.

Phone Books. Councilmember Watson asked if there was a requirement or if Council could change an ordinance requiring the phone books to be picked up and not left in the streets. City Attorney Haggard said that Bonney Lake should have a city code about I, but if not staff can talk about what needs to happen.

**Review of Council Minutes:** July 17, 2018 Workshop, July 24, 2018 Council Meeting, July 31, 2018 Special Meeting and August 14, 2018 Council Meeting.

B.

Councilmember Watson reported he had provided City Clerk Edvalson with a number of corrections to the draft minutes. There was Council general consensus to move the minutes as revised forward to the next Council meeting for approval.

C. **Discussion:** AB18-78 – Ordinance D18-78 – An Ordinance Of The City Of Bonney Lake, Washington, Amending Sections 14.30.010, 14.30.020, And 14.50.030 Of The Bonney Lake Municipal Code Relating To Public Notification Procedures.

Planning Commissioner Grant Suham mentioned the new signs on the 410 hill. Planning worked on improving visibility for project signs. Councilmember Watson asked if the sizes were comparable to other cities. Planning and Building Supervisor Jason Sullivan said that they are the same as what Puyallup and Gig Harbor are using at 2 foot x 4 foot for projects. The city will be printing themselves to help save money. Councilmember McKibbin asked what size the city was using currently. Supervisor Sullivan explained that the city is using 18 inches x 24 inches and are getting complaints from developers because of the public land use action sign cost. Councilmembers McKibbin and Watson both had concerns about the size being too small to see as people are driving by. They felt going to 2 foot x 4 foot, the city didn't gain much. Supervisor Sullivan explained that the size the commission decided on was a compromise to help the citizens and developers. The only way to get bigger print is to go to a customized sign, which would be a cost of \$1500. Councilmember Watson asked about putting a QR code on the sign so that people could be directed to the website to learn more information. Supervisor Sullivan explained they are waiting for the city's website to be updated and then they can do QR codes. He stated that planning is currently having good luck with using Facebook to give information out to residents. Notices go out to residents that are within 300 feet. Commercial projects will have larger signs than residential projects.

Council agreed to move the bill to the consent agenda for the next Council Meeting on August 28, 2018.

**IV. CLOSED SESSION:** Pursuant to RCW 42.30.140 (4)(a), Deputy Mayor McKibbin announced the City Council will meet in closed session to discuss labor negotiations. By general consensus the City Council adjourned the Workshop and the closed session started at 6:19 p.m. The closed session adjourned at 7:00 p.m.

**V. ADJOURNMENT:**

**At 6:19 p.m. Deputy Mayor Randy McKibbin adjourned the Council Workshop by common consent of the Council.**

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Harwood Edvalson, City Clerk

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Neil Johnson, Jr., Mayor

Items presented to Council at the August 21, 2018 Workshop: None

*Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.*





## CITY COUNCIL MEETING

August 28, 2018  
6:00 P.M.



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### DRAFT MINUTES

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**Location:** Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

**I. CALL TO ORDER** –Mayor Neil Johnson, Jr. called the Meeting to order at 6:00 p.m.

A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.

B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman and Councilmember Tom Watson.

Staff members in attendance were City Administrator John Vodopich, Police Chief Bryan Jeter, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Public Works Superintendent Ryan Johnstone and City Attorney Kathleen Haggard.

C. Agenda Modifications: None.

A. Announcements, Appointments and Presentations:

1. Presentation: Lions 4 Kids.

Kelly Trentmen spoke on behalf of the Lions Club showing pictures of members and club service events. She reported the Lions 4 Kids House served over 130 families today providing back-to-school backpacks and supplies, haircuts and a family barbeque. She said they recently raised \$7,000 to support their activities in the community. She read the Lions' mission statement and told of the service club's efforts to assist people with hearing aids, sight services, children's clothing and school supplies. She praised the volunteers who reach out to all sectors of the community.

2. Presentation: 2018 Utility Rate Update & Bond Financing Discussion.

Chris Gonzalez with the FCS Group gave a PowerPoint presentation showing historical water and sewer rate adjustments, comparisons to regional jurisdictions and outlining the methodology and scenarios used to develop the recommended rate updates for the water and sewer utilities. He made the recommendation that the City increase its water rates by 4% per year on top of regular Consumer Price Index (CPI) increases through 2023.

Three scenarios were presented for the sewer utility rate. One scenario

increases sewer rates by \$10.38 a month in 2019, \$11.07 a month in 2020, \$2.25 in 2021, \$2.28 in 2022 and \$2.32 in 2023. A second scenario involves bond financing to smooth the annual increases leading to an increase in the monthly bill of \$4.54 in 2019, \$4.77 in 2020, \$5.00 in 2021, \$4.17 in 2022 and \$2.14 in 2023. A third scenario funds the capital project to provide sewer to CedarView and increases monthly rates in 2019 by \$15.31, \$17.97 in 2020, \$19.79 in 2021, \$22.90 in 2022 and \$3.29 in 2023. Mr. Gonzalez said one of their core assumptions in developing these scenarios is the Council will adopt rate increases no later than January 2019.

Jim Nelson of DA Davidson addressed the Council about possible revenue bond financing to handle some of the capital facilities projects needed for the water and sewer utilities. He noted the utilities bond rating is currently at AA and the General Fund bond rating is AA+. He said there are some steps the City can take to raise its utility bond rating and reduce interest on revenue bond issues. Mr. Nelson provided some historical information regarding the City's utility bonded indebtedness and a set of scenarios for water and sewer revenue bonds. He suggested the Council would not want to take any action in this area until the 2007 revenue bonds expire in 2019.

The Mayor and Council thanked Mr. Gonzalez and Mr. Nelson for their presentations. City Administrator Vodopich recommended the Council consider the material and have further discussion at an upcoming workshop. He further recommended the Council take action to move forward with new utility rates with action taken by mid-November 2018 for a January 2019 implementation.

## **II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:**

- A. Public Hearings: None.
- B. Citizen Comments:

Lillian McGinnis, 11002 203<sup>rd</sup> Avenue E, Bonney Lake, presented a plaque to Mayor Johnson recognizing the City's Diamond Sponsorship of Beautify Bonney Lake in 2017. She encouraged all Councilmembers to participate.

Loren Lee, 18109 96<sup>th</sup> Street Ct E, Bonney Lake, reported several home owners associations (HOAs) have suspended their Condition, Covenants and Restrictions (CC&R) rules. He asked what the process is for the City to challenge a business license? City Administrator Vodopich said the City participates with the State Master Business License Program. Mr. Lee said he knows how to work with the State. Mr. Lee said he also participated in a convention where child trafficking was a topic. He noted the City's big box stores tend to be locations where children are targeted for child abduction. He said it was a topic at the Kiwanis Club and they may put together a program to educate the public and combat this crime. Mr. Lee also asked who pays for the water that irrigates the landscaping

on Sky Island Boulevard? He said he observed the sprinklers going on 4 times per day. City Administrator Vodopich responded that the City does not pay for the water to irrigate on Sky Island Boulevard.

- C. Correspondence: None.

### III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor McKibbin said the Committee met earlier at 5:00 p.m. He said they received a personnel update from HR Manager Richardson and discussed resolutions on this evening's Council meeting agenda.
- B. Community Development Committee: Chair Swatman reported the Committee met on August 21<sup>st</sup>, and considered agenda bill items for the purchase of a 50kW generator and installation at Lift Station #13, both of which are on this evening's Council meeting agenda. He said the Committee also discussed a request from Eastown Sewer Development LLC for a refund of their money related to the installation of a lift station. He said the committee is still considering options before a possible recommendation to the Council.
- C. Public Safety Committee: Chair Evans said the committee will meet on September 11th at 3:30 p.m. on the second floor of the Justice and Municipal Building.
- D. Other Reports: None.

### IV. CONSENT AGENDA:

*The items listed below may be acted upon by a single motion and second of the City Council. By its imple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.*

- A. **Approval of Corrected Minutes**: July 17, 2018 Council Workshop, July 24, 2018 Council Meeting, July 31, 2018 Special Meeting and August 14, 2018 Council Meeting.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers**: Accounts Payable check/vouchers #799978-#80025 and wire transfers #20180716, #20180803, #2018080201, #2018080202, #2018080203, #2018080204, #2018080205, #2018080301 and #2018080701 in the amount of \$656,917.28. Accounts Payable check/vouchers #80026-#80154 in the amount of \$15,622.95. Accounts Payable check/vouchers #80155-#80213 and wire transfers #20180815 and #201808702 in the amount of \$341,286.46. **VOIDS**: Check # 76075-Lost-Reissued; Check # 79678-Lost-Reissued; Check # 79893-Lost-Reissued; Check # 79952-Reissued with correct amount.

- C. **Approval of Payroll:** August 1<sup>st</sup>-15<sup>th</sup>, 2018 for checks #33962-33970 including Direct Deposits and Electronic Transfers is \$615,356.70.
- D. **AB18-78 – Ordinance D18-78** – An Ordinance Of The City Council Of The City Of Bonney Lake, Washington, Amending Sections 14.30.010, 14.30.020, And 14.50.030 Of The Bonney Lake Municipal Code Relating To Public Notification Procedures.
- E. **AB18-80 – Resolution 2677** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County Washington, Authorizing Investments Of The City Of Bonney Lake Monies Governmental Entity Monies In The Local Government Investment Pool (LGIP).
- F. **AB18-81 – Resolution 2678** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Purchase Of A Diesel 50kw Generator At Lift Station 13 With Cummins Northwest Inc.
- G. **AB18-82 – Resolution 2679** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Award The Limited Public Works Contract With Mb Electric, LLC For The Electrical Installation Of The Cummins 50kw Generator At Lift Station 13.
- H. **AB18-87 – Resolution 2681** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Award The 198<sup>th</sup> Ave E Preservation Project To Miles Resources, LLC.
- I. **AB18-89 – Resolution 2682** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Award The 198<sup>th</sup> Ave E Preservation Project Construction Management Services To KPG Engineering.
- J. **AB18-85** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 2018 Cla-Valve Rebuilds With GC Systems, Inc.
- K. **AB18-88** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The 2018 Chip Seal Application With Sierra Santa Fe Corporation.

**Councilmember Watson moved to approve the Consent Agenda.  
Councilmember Rackley seconded the motion.**

**Motion approved 7 – 0.**

**V. FINANCE COMMITTEE ISSUES:** None.

**VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.

**VII. PUBLIC SAFETY COMMITTEE ISSUES:** None.

**VIII. FULL COUNCIL ISSUES:** None.

**IX. EXECUTIVE/CLOSED SESSION:** None.

**X. ADJOURNMENT:**

**At 6:49 p.m. the Council Meeting was adjourned by Mayor Johnson with the common consent of the City Council.**

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Harwood Edvalson, City Clerk

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Neil Johnson, Jr., Mayor

Items submitted at the August 28, 2018 Council Meeting:

(1) *City of Bonney Lake 2018 Utility Rate Update* – Chris Gonzalez, FCS Group

(2) *City of Bonney Lake Water & Sewer Revenue Bond Financing Discussion* – Jim Nelson, DA Davidson