

CITY COUNCIL WORKSHOP

July 17, 2018
6:00 P.M.

AGENDA



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Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. **CALL TO ORDER:** Mayor Neil Johnson
- II. **ROLL CALL:** Mayor Neil Johnson, Jr., Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember James Rackley, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson.
- III. **AGENDA ITEMS:**
 - A. **Presentation:** Development Activity Mid-Year Report – Jenn Francis, Public Services.
 - B. **Council Open Discussion:** Stay Out Of Drug Areas (SODA Orders) – Councilmember Justin Evans
 - p. 3 C. **Review of Council Minutes:** June 19, 2018 Workshop and July 10, 2018 Council Meeting.
- IV. **EXECUTIVE/CLOSED SESSION:**

Pursuant to RCW 42.30.110 and/or RCW 42.30.140, the City Council may hold an executive or closed session. The topic(s) and duration will be announced prior to the session.
- V. **ADJOURNMENT**

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as early as possible prior to the meeting regarding the type of service or equipment needed.

The City Council may act on items listed on this agenda, or by consensus give direction for future action. The Council may also add and take action on other items not listed on this agenda.

CITY COUNCIL WORKSHOP

**June 19, 2018
6:00 P.M.**



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DRAFT MINUTES

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

- I. CALL TO ORDER** – Mayor Neil Johnson, Jr. called the workshop to order at 6:00 p.m.
- II. ROLL CALL:** Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Johnson, elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember Michelle Surdez, Councilmember Dan Swatman, and Councilmember Tom Watson. Councilmember James Rackley was absent.

**Councilmember Watson moved to excuse Councilmember Rackley’s absence.
Councilmember Swatman seconded the motion.**

Motion approved 6 – 0.

Staff members in attendance were City Administrator John Vodopich, Administrative Services Director/City Clerk Harwood Edvalson, Police Chief Bryan Jeter, Executive Assistant/Management Analyst Leslie Harris and City Attorney Kathleen Haggard.

III. AGENDA ITEMS:

- A. Oath of Office:** Police Chief Bryan Jeter by Judge Pro Tem James Helbling.

Mayor Johnson introduced Chief Jeter and Judge Pro Tem Helbling. Judge Pro Tem Helbling administered the Oath of Office to Chief Jeter. Chief Jeter expressed his appreciation for his appointment and for the acceptance of those assembled this evening.

- B. Council Open Discussion:**

Flume Project. Councilmember Watson observed that the Flume Project appears to be moving along well. He said he was present when the barges were pulled. City Administrator Vodopich added that the barge work was completed early and the boat launch was opened again by Noon. He added that the project continues through July and there will be another day-long boat launch closure.

Water Conservation and Social Media. Councilmember Watson asked if the City is continuing its use of social media to encourage water conservation. Mayor Johnson said that Executive Assistant Harris has a media campaign mapped out and will continue to push out information to the public.

Appointment of Chief Jeter. Councilmember Swatman congratulated the Mayor for his action to recruit and appoint Chief Jeter. He pointed out that Chief Jeter lives in the area and in addition to his prior service with Bonney Lake Chief Jeter has been a contributor to the community for many years.

- C. Review of Council Minutes:** June 5, 2018 Workshop and June 12, 2018 Council Meeting.

Councilmember Watson reported he had provided City Clerk Edvalson with a number of corrections to the draft minutes. There was general consensus of the Council to move the minutes as revised forward to the next Council meeting for approval.

- D. Action:** AB18-68 – Resolution 2669 – A Resolution Of The City Council Of The City Of Bonney Lake Authorizing The Signature Of A Grant Agreement With The Washington State Office Of The Secretary Of State, Division Of Archives And Records Management For The Improvement Of Records Management And Retention.

**Councilmember Watson moved to approve Resolution 2669.
Councilmember Evans seconded the motion.**

Councilmember Swatman congratulated staff on their success with obtaining grant funding in support of the City’s projects.

Motion approved 6 – 0.

- ~~**E. Action:** AB18-72 – Resolution 2672 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor Sign the Labor Agreements With The Bonney Lake Police Guild Representing Commissioned And Support Employees From January 1, 2018 Through December 31, 2020.~~

- IV. CLOSED SESSION:** Pursuant to RCW 42.30.140, Mayor Johnson announced the City Council will meet in closed session to discuss ongoing labor negotiations and anticipated reconvening in open session to take action on Agenda Item III E. He stated the closed session will be approximately 30 minutes with extensions as needed. The closed session started at 6:13 p.m.

The City Council reconvened in open session at 6:55 p.m.

- E. Action:** AB18-72 – Resolution 2672 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor Sign The Labor Agreements With The Bonney Lake Police Guild Representing Commissioned And Support Employees From January 1, 2018 Through December 31, 2020.

Councilmember Watson moved to approve Resolution 2672 as printed in the agenda. Councilmember Carter seconded the motion.

Councilmember Watson moved to separate the two actions proposed in the Resolution, thus amending Resolution 2672 to only approve the Labor Agreement with Police Guild Support Employees from January 1, 2018 through December 31, 2020. [By this action, the Labor Agreement with the Police Guild representing commissioned employees was removed from the table and no action was taken on this portion of the resolution.] Councilmember Carter seconded the motion.

Motion to approve the amended Resolution 2672 was approved. 6 – 0.

V. ADJOURNMENT:

At 6:57 p.m. Mayor Johnson adjourned the Council Workshop by common consent of the Council.

Harwood Edvalson, City Clerk

Neil Johnson, Jr., Mayor

Items presented to Council at the June 19, 2018 Workshop: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

CITY COUNCIL MEETING

July 10, 2018
6:00 P.M.



www.ci.bonney-lake.wa.us

DRAFT MINUTES

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the Meeting to order at 6:00 p.m.

A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.

B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll. In addition to Mayor Neil Johnson, Jr., elected officials attending were Deputy Mayor Randy McKibbin, Councilmember Terry Carter, Councilmember Justin Evans, Councilmember Michelle Surdez, Councilmember James Rackley, Councilmember Dan Swatman and Councilmember Tom Watson.

Staff members in attendance were City Administrator John Vodopich, Administrative Services Director/City Clerk Harwood Edvalson, Chief Financial Officer Cherie Gibson, Assistant Police Chief James Keller, Planning and Building Supervisor Jason Sullivan, Deputy City Clerk Sadie Schaneman and City Attorney Kathleen Haggard.

C. Agenda Modifications: None.

D. Announcements, Appointments and Presentations:

1. Announcements: None.

2. Appointments: None.

3. Presentations:

a. **Proclamation:** Salute to Armed Forces Day – July 25, 2018.

Mayor Johnson read the proclamation designating Salute to Armed Forces Day in Bonney Lake as July 25, 2018. He thanked Debbie McDonald for suggesting this proclamation honoring our armed forces.

b. **Presentation:** Update regarding East Pierce Fire and Rescue.

East Pierce Fire and Rescue Chief Bud Backer gave a PowerPoint presentation regarding the current state of affairs and service levels of the Fire District. He reviewed some of the accomplishments of the

District in the current year, and pointed to increased calls for service leading a need for additional staffing and modifications to facilities to accommodate staff and better serve the public. Councilmember Rackley suggested billing for “false alarms” as a means to recoup some of the District’s expenses.

- c. **Appointment:** AB18-70 – Motion – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Ratifying The Mayor’s Appointment Of Tracy Odd To The Planning Commission Position #7 To The Remainder Of The Current Term Ending April 6, 2019.

**Councilmember Watson moved to approve AB18-70.
Councilmember Evans seconded the motion.**

Councilmembers asked about the residency and participation requirements for the Planning Commission. Planning and Building Supervisor Sullivan assured the Council that the new appointment was in line with the municipal code requirements for the Commission.

Motion approved 7 – 0.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.
- B. Citizen Comments:

Guy Maughan, representing the Chamber Collective, introduced himself as the new executive director and informed the City Council of his intent to report more frequently to the Council regarding the Chamber Collective’s efforts. He expressed a desire to work closely with the City to promote the City’s business environment.

- C. Correspondence: None.

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor McKibbin said the Committee met earlier in the evening and received a personnel update, discussed future potential information to be provided to utility customers, discussed a proposed interagency cooperation agreement with the Chamber Collective centered on the Labor of Love Triathlon and discussed approval of a vendor for the City website update.
- B. Community Development Committee: Chair Swatman reported the Committee met on June 19th and forwarded most of the items considered to the Consent

Agenda of tonight's meeting.

- C. **Public Safety Committee:** Chair Evans reported the Committee discussed the emergency response call volume for the Independence Day holiday; the inauguration of a drug disposal box in the lobby of the Public Safety Building, the efforts of a homeless outreach team and the search for 4 lost buoys on Lake Tapps. He noted the police reported the issuance of two citations associated with a fireworks incident. Chair Evans said the Committee review continued with a report about sex offender residency and registration, a new program called SODA – Stay out of Drug Areas. The Committee also discussed substituting flashing radar speed signs for the anticipated flashing crosswalk signs. The signs would be rotated to areas where they would have the greatest impact. Deputy Mayor McKibbin said the Finance Committee had already discussed the proposal and because the crosswalk signs are already included in the current budget, the administration said the speed warning signs could be substituted and would be ordered. Chair Evans said a couple of citizens appeared at the Committee meeting to discuss the homeless issue in Bonney Lake.
- D. **Other Reports:** Councilmember Evans said the Pierce County Regional Council met on June 21st and discussed funding for the transportation committee, the zoo trek authority and the opening of the new aquarium. He said there would be no July meeting, but a mini general assembly meeting was being planned to discuss the PCRC, its committees and the allocation of resources.

IV. CONSENT AGENDA:

- A. **Approval of Corrected Minutes:** June 5, 2018 Workshop Minutes and June 12, 2018 Meeting Minutes.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable check/vouchers #79363-#79398 and wire transfers #20180601, 2018060401, #2018060402, #2018060404 and #2018060501 in the amount of \$132,263.78. Accounts Payable check/vouchers #79399-#79461 and wire transfer #2018060403 in the amount of \$363,237.93. Accounts Payable check/vouchers #79462-79502 and wire transfer #2018061501 in the amount of \$647,803.67. Accounts Payable check/vouchers #79503-79652 in the amount of \$17,839.11
- C. **Approval of Payroll:** June 1st-15th 2018 for checks #33905-33914 including Direct Deposits and Electronic Transfers is \$680,103.41. June 16th-31st 2018 for checks #33915- including Direct Deposits and Electronic Transfers is \$791,680.53.
- D. **AB18-73 – Ordinance D18-73 – An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Ordinance 1590, Relating To Article III Sewer Connections Mandatory.**
- E. **AB18-65 – Resolution 2666 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County Washington, Authorizing The Mayor To Sign A**

Contract With The Watershed Company To Update The City's Environmental Regulations In Title 16 Of The Bonney Lake Municipal Code.

- F. **AB18-66 – Resolution 2667** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Contract With Parametrix, Inc. To Support The City's Efforts To Have The Bonney Lake Watershed Protection Plan Certified As A Stormwater Basin Plan By The Department Of Ecology.
- G. **AB18-67 – Resolution 2668** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign A Contract With The Watershed Company To Provide On-Call Consulting Services To Review Critical Area Reports.
- H. **AB18-71 – Resolution 2671** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Accepting A Grant From The Department Of Ecology For The Completion Of The Periodic Update Of The City's Shoreline Master Plan.

**Councilmember Watson moved to approve the Consent Agenda.
Councilmember Rackley seconded the motion.**

Motion approved 7 – 0.

- V. **FINANCE COMMITTEE ISSUES:** None.
- VI. **COMMUNITY DEVELOPMENT COMMITTEE ISSUES:** None.
- VII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.
- VIII. **FULL COUNCIL ISSUES:** None.
- IX. **EXECUTIVE/CLOSED SESSION:** Mayor Johnson noted there would be no Executive or Closed Session at this meeting.
- X. **ADJOURNMENT:**

At 6:45 p.m. the Council Meeting was adjourned by Mayor Johnson with the common consent of the City Council.

Harwood Edvalson, City Clerk

Neil Johnson, Jr., Mayor

Items submitted at the July 10, 2018 Council Meeting: None.