CITY COUNCIL MEETING
March 11, 2014
7:00 P.M.

AGENDA

The City of Bonney Lake’s Mission is to protect the community’s livable identity and scenic beauty through responsible growth planning and by providing accountable, accessible and efficient local government services.

Website: www.ci.bonney-lake.wa.us

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. CALL TO ORDER

A. Flag Salute

B. Roll Call: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

C. Announcements, Appointments and Presentations:

1. Announcements: None.

2. Appointments: None.

3. Presentations:


D. Agenda Modifications

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

A. Public Hearings: None.

B. Citizen Comments:

Citizens are encouraged to attend and participate at all Council Meetings. You may address the Mayor and City Council on matters of City business, or over which the City has authority, for up to 5 minutes. Sign-up is not required. When recognized by the Mayor, please state your name and address for the official record. Designated representatives recognized by the chair who are speaking on behalf of a group may have a total of 10 minutes to speak. Each citizen is allowed to speak only once during Citizen Comments.

C. Correspondence

III. COUNCIL COMMITTEE REPORTS:

A. Finance Committee

B. Community Development Committee

C. Economic Development Committee
D. Public Safety Committee

E. Other Reports

IV. CONSENT AGENDA:
The items listed below may be acted upon by a single motion and second of the City Council. By simple request to the Chair, any Councilmember may remove items from the Consent Agenda for separate consideration after the adoption of the remainder of the Consent Agenda items.

A. Approval of Accounts Payable and Utility Refund Checks/Vouchers: Accounts Payable checks/vouchers #68131-68166 (including wire transfer #’s 12828345, 20140213, and 20140218) in the amount of $262,827.56. Accounts Payable checks/vouchers #68167-68180 in the amount of $870.51 for utility refunds. Accounts Payable wire transfer #2014021702 for P-Cards in the amount of $21,532.46. Accounts Payable checks/vouchers #68181-68207 (including wire transfer #’s 2014021601) in the amount of $114,454.50. Accounts Payable checks/vouchers #68208-68224 in the amount of $918.30 for utility refunds.

B. Approval of Payroll: Payroll for February 16-28, 2014 for checks #31654-31676 including Direct Deposits and Electronic Transfers is $ 665,392.01.

C. AB14-37 – Resolution 2345 – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending Section 2 Of Resolutions No. 1785 And 2174 Authorizing The Mayor To Extend The Term Of The Employment Agreement Of The City Administrator.

V. FINANCE COMMITTEE ISSUES: None.

VI. COMMUNITY DEVELOPMENT COMMITTEE ISSUES: None.

VII. ECONOMIC DEVELOPMENT COMMITTEE ISSUES: None.

VIII. PUBLIC SAFETY COMMITTEE ISSUES: None.

IX. FULL COUNCIL ISSUES: None.

X. EXECUTIVE SESSION:
Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

XI. ADJOURNMENT

For citizens with disabilities requesting translators or adaptive equipment for communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.

THE COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA
PROCLAMATION

WHEREAS, the management of records and information is critical to every individual for protecting rights and privacy, to every organization for ensuring compliance and profitability, and to every government agency for serving the interest of its citizens and customers; and

WHEREAS, technologies are increasing the amount and complexity of information, making proper management of information essential; and

WHEREAS, records and information is used to reduce risk, to comply with local, state, and federal regulations, to create value, and to plan strategically; and

WHEREAS, the City of Bonney Lake’s mission is to protect the community by providing “accountable, accessible, and efficient local government services”; and

WHEREAS, City staff members strive to provide accessible and timely access to public records and information through various outlets, including on the City website at www.citybonneylake.org/publicrecords and through the public disclosure process; and

WHEREAS, the Washington State Office of the Attorney General encourages citizens to reduce the risk of identity theft by educating themselves and participating in free local shred events (www.atg.wa.gov); and

WHEREAS, the citizens of Bonney Lake should be aware of the resources and information available to them, and of the important service performed by records and information professionals;

NOW, THEREFORE, I, Neil Johnson, Jr., Mayor of the City of Bonney Lake, Washington, do hereby declare April 2014 as

Records and Information Management Month

in the City of Bonney Lake, and encourage all citizens and civic organizations to recognize this event and learn about the issues involved in providing public records and information management services to the community.

Dated this 11th day of March, 2014

_____________________________
Neil Johnson, Jr., Mayor
The Sumner/Bonney Lake Communities for Families Coalition (CFF) has worked to improve the health and well being of children and families in our communities since 1993.

Parents and youth find help for basic needs through our Coalition’s work to promote family support projects, identify priorities of local citizens, and create links between community resources, services, and activities. Prior Summits have encouraged the development of our Family Support Center, initiation of a sidewalk campaign, and a wealth of community education on topics of vital concern to our communities’ public health.

Our 21st Annual Community Summit – Serve BIG! - is scheduled for Thursday, March 20, 2014 at Mt. View Middle School. Input and support from key stakeholders is being solicited so this premiere event will truly highlight current priorities of our Coalition, our partners and the youth and families of the greater Sumner/Bonney Lake area.

Our Summit program has three main components:

1. Pre-Summit
   In-depth focus and skill building on initiatives

2. Breakout Sessions on 5-6 Priority Topics

3. Plenary Session: Awards, Reports & Keynote
City of Bonney Lake, Washington
City Council Agenda Bill (AB)

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<td>Executive / Don Morrison</td>
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<th>Agenda Item Type:</th>
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<td>Resolution</td>
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**Agenda Subject:** Extension of the Term of the City Administrator's Employment Agreement

**Full Title/Motion:** A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign An Extension Of The City Administrator's Employment Agreement.

**Administrative Recommendation:** Approve

**Background Summary:** The current employment agreement with City Administrator Don Morrison expires March 31, 2014. Mayor Johnson was elected to a third term and plans to retain the services of City Administrator Morrison through the remainder of his term in office in order to provide continuity of City operations, retain the institutional knowledge Don has acquired, and continue efforts to achieve the goals the mayor and council have established. The Mayor and City Administrator are content to extend the term only, with no changes to the salary, benefits, or other conditions of employment. While the extension would be up to the duration of the Mayor's term of office, which would expire 12/31/17, there is a possibility Morrison may elect to retire as early as June, 2016, and would provide ample advance notice. Also, there are provisions covering what would happen if Johnson does not finish his full term.

**Attachments:** Resolution No. 2345

### BUDGET INFORMATION

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<th>Current Balance</th>
<th>Required Expenditure</th>
<th>Budget Balance</th>
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**Budget Explanation:** NA

### COMMITTEE, BOARD & COMMISSION REVIEW

**Council Committee Review:** Finance Committee
Date: 25 November 2013

**Approvals:**
- Chair/Councilmember: Dan Swatman
- Councilmember: Mark Hamilton
- Councilmember: Randy McKibbin

Forward to: Council Mtg

**Consent Agenda:**
- Yes
- No

**Commission/Board Review:**

**Hearing Examiner Review:**

### COUNCIL ACTION

- Workshop Date(s):
- Public Hearing Date(s):
- Meeting Date(s):
- Tabled to Date:

### APPROVALS

- **Director:**
- **Mayor:**
- **Date Reviewed by City Attorney:**
  (if applicable):
RESOLUTION NO. 2345

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING SECTION 2 OF RESOLUTIONS NO. 1785 AND 2174 AUTHORIZING THE MAYOR TO EXTEND THE TERM OF THE EMPLOYMENT AGREEMENT OF THE CITY ADMINISTRATOR.

WHEREAS, on November 5, 2013 Mayor Johnson was elected to a 3rd term as Mayor of Bonney Lake, and

WHEREAS, Mayor Johnson would like to retain current City Administrator Don Morrison in order to maintain continuity, complete current projects, and continue to build the management capacity of City staff; and

WHEREAS, City Administrator Morrison would like to have the term of his current employment agreement extended, and

WHEREAS, the parties are content to continue the employment agreement under the same general provisions and conditions as currently constituted;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Bonney Lake, Washington does hereby authorize the Mayor to amend the term of the City Administrator’s employment agreement as follows:

Section 2. Term. EMPLOYEE shall be retained as City Administrator of the City of Bonney Lake for a period extending through March 31, 2014 December 31, 2017. Parties acknowledge that EMPLOYEE will be eligible to retire in 2016. Should EMPLOYEE determine to retire prior to the expiration of said term, EMPLOYEE shall give the City not less than six (6) months advance written notice of EMPLOYEE’S planned retirement date. Should Mayor Johnson not complete his full term, and a new mayor is appointed to succeed him, EMPLOYEE’S December 31, 2017 term date shall automatically expire and revert to a month-to-month basis, provided however that EMPLOYEE shall be retained for a minimum of four (4) months following the appointment/election of a new mayor in order to assist in the Executive transition, provide continuity of operations, and give the Mayor reasonable opportunity to assess EMPLOYEE’S knowledge, ability and skill to perform the job. Should the new Mayor subsequently determine to terminate EMPLOYEE’S employment, Mayor shall provide EMPLOYEE at least two weeks advance private written notice of the Mayor’s intent to terminate EMPLOYEE. In such case, EMPLOYEE shall be afforded the opportunity to retire in good standing in lieu of termination. If EMPLOYEE chooses to retire, City shall owe EMPLOYEE no severance pay. If EMPLOYEE elects to accept termination in lieu of retirement, EMPLOYEE shall be paid a one-time payment equal to four (4) months total compensation as severance pay. Regardless of whether EMPLOYEE is terminated, resigns, or retires, EMPLOYEE shall be entitled to a lump sum payment equivalent to all
of EMPLOYEE’S remaining accrued vacation and sick leave time in addition to any severance pay that may be due and payable.

**PASSED** by the City Council this 11th day of March, 2014.

_________________________________
Neil Johnson, Mayor

ATTEST:

_________________________________
Harwood T. Edvalson, MMC, City Clerk

APPROVED AS TO FORM:

_________________________________
Kathleen Haggard, City Attorney