The City Council may act on items listed on this agenda, or by consensus give direction for future action. The Council may also add and take action on other items not listed on this agenda.

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

I. Call to Order: Mayor Neil Johnson

II. Roll Call:
Elected Officials: Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember James Rackley, and Councilmember Tom Watson.

III. Agenda Items:
A. Council Open Discussion.


C. Presentation: Mayor’s Proposed Mid-Biennial Budget Amendment Ordinance and attachments are presented to the City Council at Workshop.

IV. Executive Session: Pursuant to RCW 42.30.110(b), the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

V. Adjournment

For citizens with disabilities, requesting translators or adaptive equipment for listening or other communication purposes, the City requests notification as soon as possible of the type of service or equipment needed.
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I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the Workshop to order at 5:30 p.m.

ROLL CALL:
Administrative Services Director/City Clerk Harwood Edvalson called the roll. Elected officials: attending were Mayor Neil Johnson, Jr., Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember James Rackley, and Councilmember Tom Watson. Councilmember Katrina Minton-Davis was absent.

Councilmember Rackley moved to excuse Councilmember Minton-Davis. Councilmember Lewis seconded the motion.

Motion approved 6 – 0.

Staff members in attendance were City Administrator Don Morrison, Chief Financial Officer Al Juarez, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief of Police Dana Powers, City Attorney Kathleen Haggard, Administrative Services Director/City Clerk Harwood Edvalson, and Administrative Specialist II Renee Cameron.

II. AGENDA ITEMS:
A. Council Open Discussion

Fennel Creek Trail Parking: Councilmember Watson said he walked the Fennel Creek Trail and it is very nice. He said a citizen expressed concerned about the asphalt and blacktop that was placed for parking and stated the homeowners in the area have also expressed concerns for after-hours parking. He asked whether there would be any landscaping and buffer between the parking and the trail. He said a gate will be in place to prevent quads and other vehicles from entering the trail. Deputy Mayor Swatman also stated there may be concerns from the surrounding homeowners regarding the parking area. He said the Park Board will hold a public hearing on November 18th at 6:00 p.m. to accept testimony regarding the Fennel Creek paved parking area located in Willowbrook. Mayor Johnson said the Park Board’s recommendation will be sent it to Council for final resolution.

Boat Launch Fees: Councilmember Watson asked about the decrease in the revenue from the boat launch fees. Mayor Johnson said staff are reviewing annual expenditures and revenues during the budget process and will provide Council further information once it is available.
Milotte Wildlife Film Festival: Councilmember Hamilton reminded Council that the Milotte Wildlife Film Festival is Saturday, October 19, 2013 at the Justice & Municipal Center. The two films to be featured are The African Lion and American Cats. He spoke about the mini-short wildlife nature films and also about the scholarships that are available.

B. **Review of Council Minutes:** October 1, 2013 Workshop Minutes, and October 8, 2013 Meeting Minutes.

The minutes were forwarded to the October 22, 2013 Meeting for action, with minor corrections.


Senior Planner Jason Sullivan provided a detailed presentation to the information contained in the agenda packet regarding the 2015 Comprehensive Plan Periodic Update and the scope of work and the public participation plan and advised that the City is required to review and, if needed, update its comprehensive plan and development regulations to ensure compliance with the Washington State Growth Management Act by June 30, 2015. He identified the work that will be completed as part of the periodic update and establishes the public participation plan to ensure early and continuous public participation during the update process as required by RCW 36.70A.140. He said the City is looking 20 years into the future. He said staff are looking at adding actual strategies about how they will implement the policies and achieve the City’s goals. He said that as the elements move forward and are completed staff will bring each element to Council for their review so the update will not be brought as one entire update. City Administrator Morrison asked if the Active Living Element would include the “baby boomers” issues, and Sullivan said it would. Sullivan said the review will take approximately 18 months and then a public hearing will be held before Council can consider adoption of the update. He said the purpose of bringing this issue to Council at this meeting is to obtain Council approval for the Public Participation Plan to get the citizens of Bonney Lake engaged in the process. Councilmember Rackley asked about the gas pipeline that runs through the City and Sullivan advised that Williams Pipeline, Dieringer School District, and Tree City USA will be added to the voluminous list of stakeholders. Deputy Mayor Swatman asked about the June 30th deadline to make sure it includes all of the amendments necessary for 2015.

D. **Presentation:** 3rd Quarter Budget Update. Review/Discussion of Mid-Biennial Budget Amendment Schedule and Issues.

City Administrator Don Morrison discussed the schedule for adopting the 2013-2014 Mid-Biennial Budget Amendment as provided is the agenda packet and provided a handout to the Council. He reviewed the General Fund, Water Fund, Sewer Fund, and Storm Water Fund Revenue & Expenditure Status Report for Quarter 3 from 2009 through 2013. He said over the next few weeks staff will update the budget Model but is hopeful to have a balanced budget. He spoke regarding the possible need for consultants for the Comprehensive Plan Update. He reviewed the schedule with Council as provided in the agenda packet. He reviewed the General Fund Revenue and Expenditures Report
and said the Utility Funds are all tracking fine. Mayor Johnson asked if the budget schedule looked fine to Council and there was consensus that it did.

E. **Discussion:** Marijuana Business Applications.

Deputy Mayor Swatman started the discussion stating he wants Council to avoid being pioneers regarding marijuana business applications. City Attorney Haggard stated the City is on solid ground if the City keeps its current ban, which governs essentially medical facilities and dispensaries, and if it is clarified to speak to unlicensed facilities and update the language to track with I502. She said the City would be on shakier ground if the City attempts to ban licensed retail facilities, producer or processor. Community Development Director Vodopich said staff initially received calls right after the passage of I-502, however no recent inquiries have been received. City Attorney Haggard said that essentially cities will have to allow marijuana distribution businesses but that the City Bonney Lake has only been allocated to regulate one business/retail facility. Mayor Johnson expressed his concern how the City would regulate marijuana businesses if the federal government says it is illegal. City Attorney Haggard said it would be up to the Department of Justice to enforce if it finds a business to be illegal.

There was discussion among the Council regarding the zoning regulations and limiting hours of operation and City Attorney Haggard said City regulations could conflict with the state law, however, cities can be fairly strict on the allowed zones. She said if the City determines zoning would be permitted where adult entertainment is permitted then now is the time to get a zoning regulation in place and if Council makes a determination as to how they wish to proceed that she can draft more restrictive zoning regulations. Council consensus was to keep it as restrictive as possible. Timothy Reynolds of Porter Foster & Rorick advised Council to keep in mind that applications will have to be site specific so applicants will not be able to submit generic applications. He said that the City will have the opportunity to express concerns to the State Liquor Control Board before an application is approved.

Council consensus was for the City Attorney to prepare a temporary moratorium ordinance prohibiting submittal of an application or issuance of a permit or business until a public hearing can be held regarding the temporary moratorium.

III. **EXECUTIVE SESSION:** None.

IV. **ADJOURNMENT:**

At 6:41 p.m., Councilmember Rackley moved to adjourn the Council Workshop. Councilmember Lewis seconded the motion.

Motion to adjourn approved 6 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor
Items presented to Council for the October 15, 2013 City Council Workshop: None
- City Administrator Morrison, *General Fund, Water Fund, Sewer Fund, and Storm Water Fund Revenue & Expenditure Status Report for Quarter 3 from 2009 through 2013*, City of Bonney Lake
- City Attorney Kathleen Haggard, *Memorandum to Bonney Lake City Council dated October 14, 2013 Re: Marijuana: recreational and medical*, Porter Foster Rorick, LLP

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.
I. CALL TO ORDER – Mayor Neil Johnson, Jr. called the meeting to order at 7:00 p.m.
   A. Flag Salute: Mayor Johnson led the audience in the Pledge of Allegiance.
   B. Roll Call: Administrative Services Director/City Clerk Harwood Edvalson called the roll.
      In addition to Mayor Johnson, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember Randy McKibbin, Councilmember Katrina Minton-Davis, Councilmember Jim Rackley, and Councilmember Tom Watson.
      Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, Community Development Director John Vodopich, Chief Financial Officer Al Juarez, Police Chief Dana Powers, Administrative Services Director/City Clerk Harwood Edvalson, and City Attorney Kathleen Haggard.
   C. Announcements, Appointments and Presentations:
      1. Announcements: None.
      2. Appointments: None.
      3. Presentations:
            Mayor Johnson read the proclamation aloud and presented the document to David Colbeth, President of the Greater Bonney Lake Veterans Memorial Committee.
   D. Agenda Modifications: None.

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:
   A. Public Hearings: None.
   B. Citizen Comments:
      David Colbeth, 21816 113th St E, Bonney Lake, spoke on behalf of the Greater Bonney Lake Veterans Memorial Committee. He spoke about the service of veterans and Veterans Day, and invited all to attend the flag-raising ceremony on Veterans Day.
   C. Correspondence: None.
III. COUNCIL COMMITTEE REPORTS

A. Finance Committee: Deputy Mayor Swatman said the committee met at 5:30 p.m. earlier in the evening for a brief meeting and no items were forwarded for Council action.

B. Community Development Committee / Economic Development Focus Group: Councilmember McKibbin said the committee met on October 15, 2013 and discussed the 186th Avenue corridor.

C. Public Safety Committee: Councilmember Hamilton said the committee has not met since the last Council Meeting.

D. Other Reports:

- Pierce County Regional Council: Councilmember Hamilton attended the PCRC meeting on October 17th. The PCRC heard about the annexation policy recommendations from Pierce County, including new terminology for “Urban Service Areas” rather than Urban Growth Areas, and a push to annex highly urbanized areas adjacent to cities.

- Fennel Creek Habitat Team: Councilmember Lewis said he, Councilmember Hamilton, and Park Board Member Terry Reid attended the Fennel Creek Habitat Team meeting on October 10, 2013. The next meeting is November 14th at the Bonney Lake Library at 6:30 p.m. The group discussed the opening of the Fennel Creek Trail / Safe Routes connector and efforts to increase membership in the group. He encouraged all to attend the ribbon-cutting ceremony on October 26th at 1:00 p.m.

- Community Events: Mayor Johnson reminded all about two upcoming community events on Saturday, October 26th for the “Take the Plunge Against Domestic Violence” fundraiser at 11:00 a.m. at the Allan Yorke Park boat launch, and the Fennel Creek Trail ribbon-cutting ceremony at 1:00 p.m. at 185th St E in the Willowbrook neighborhood.

IV. CONSENT AGENDA:

A. Approval of Minutes: October 1, 2013 Workshop and October 8, 2013 Meeting.

B. Approval of Accounts Payable and Utility Refund Checks/Vouchers:
   - Accounts Payable checks/vouchers #67236-67279 (including wire transfer #’s 12034393, 20131002, 20131003, and 20131004) in the amount of $245,231.60.
   - Accounts Payable checks/vouchers #67280-67281 in the amount of $969.51 for Accounts Receivable deposit refunds.
   - Accounts Payable checks/vouchers #67282-67283 in the amount of $3,727.81 for utility refunds.
   - Accounts Payable wire transfer #2013101701 for P-Card payments in the amount of $40,251.65.

D. **AB13-126 – Resolution 2336** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing Out Of State Travel For Chuck McEwen To Attend Goldkey Certification Training In Independence, MO.

E. **AB13-121** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Evergreen Point Water Main Replacement Project With Hoffman Construction.

F. **AB13-122** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, To Accept As Complete The Sewer Manhole Rehabilitation-2012/13 Project With NWCW, LLC.

G. **AB13-127** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Setting A Public Hearing At 7:00 P.M., Or As Soon Thereafter As Possible, During The Regular Council Meeting Of November 12, 2013 To Consider Revenue Sources And Possible Property Tax Increases Before Setting The Ad Valorem Property Tax Rate For 2014.

Councilmember Rackley moved to approve the Consent Agenda. Councilmember Watson seconded the motion.

Consent Agenda approved 7 – 0.

V. **FINANCE COMMITTEE ISSUES:** None.

VI. **COMMUNITY DEVELOPMENT ISSUES:** None.

VII. **PUBLIC SAFETY COMMITTEE ISSUES:** None.

VIII. **FULL COUNCIL ISSUES:**

A. **AB13-133 – Ordinance 1468 [D13-133]** – An Ordinance Of The City Of Bonney Lake, Pierce County, Washington, Declaring A Moratorium Prohibiting The Production, Processing, And Retail Sales Of Recreational Marijuana And Prohibiting Granting Of Any City License Or Permit Related To Such Activities.

Councilmember Rackley moved to approve Ordinance 1468. Councilmember Watson seconded the motion.

City Attorney Haggard provided background information on the proposed ordinance which provides a temporary moratorium to allow the Council time to study and discuss the issue. She said the Council will hold a public hearing on November 12th to take testimony and determine if additional findings of fact are needed. The Council would need to act again within 6 months, either to extend the moratorium or let it lapse. In response to a question from Councilmember Minton-Davis, City Attorney Haggard explained that the proposed ordinance deals specifically with recreational marijuana, not medical marijuana.

Ordinance 1468 approved 7 – 0.
IX. EXECUTIVE SESSION: None.

X. ADJOURNMENT:

At 7:19 p.m., Councilmember Rackley moved to adjourn the Council Meeting. Councilmember Lewis seconded the motion.

Motion to adjourn approved 7 – 0.

Harwood Edvalson, MMC
City Clerk

Neil Johnson, Jr.
Mayor

Items presented to Council at the October 22, 2013 Meeting:

- David Colbeth, Greater Bonney Lake Veterans Memorial Committee – Veterans Memorial Flyer.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.
Location: New Fennel Creek Trail “Safe Routes” link bridge, located at approximately 11110 185th Avenue E, Bonney Lake.

I. CALL TO ORDER – Mayor Neil Johnson welcomed the assembled group at 1:05 p.m.

II. IN ATTENDANCE:
In addition to Mayor Johnson, elected officials in attendance were Deputy Mayor Dan Swatman, Councilmember Mark Hamilton, Councilmember Donn Lewis, Councilmember James Rackley, and Councilmember Tom Watson.

Also in attendance from the Park Board were Chairperson Jim Bouchard, Commissioner Jaime Trejo, … . Attending from the Planning Commission were Chairperson Grant Sulham, Vice-Chairperson Winona Jacobsen and Commissioner Brad Doll.

Staff members in attendance were City Administrator Don Morrison, Public Works Director Dan Grigsby, City Engineer John Woodcock, Public Works Project Manager Art Larson, Facilities & Special Projects Manager Gary Leaf, Special Event Coordinator David Wells and Administrative Services Director/City Clerk Harwood Edvalson.

III. AGENDA ITEMS:
A. Ribbon-cutting for the Fennel Creek Trail “Safe Routes” link:

Mayor Johnson expressed his pleasure with the quality of the project construction and recognized those involved in the design and construction of the project. Mayor Johnson invited Deputy Mayor Swatman to make a few remarks as an original member of the Fennel Creek Trail Committee. At the conclusion of his remarks, Mayor Johnson, Councilmembers and Marian Betzer, who has also been a moving force behind Fennel Creek habitat preservation, participated in the ribbon cutting ceremony. Afterwards, many of the assembled audience enjoyed a walk along the trails.

B. Adjournment:

At 12:35 p.m., the City Council concluded the special meeting portion of the event by common consent.

There were no additional items presented to the Council at the October 26, 2013 Special Council meeting.
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City of Bonney Lake, Washington
City Council Agenda Bill (AB)

Department/Staff Contact: Executive / Don Morrison
Meeting/Workshop Date: 5 November 2013
Agenda Bill Number: AB13-140

Agenda Item Type: Ordinance
Ordinance/Resolution Number: D13-140
Councilmember Sponsor:

Agenda Subject: Mid-Biennial Budget Amendment

Full Title/Motion: An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting The Mid-Biennial Budget Amendment For Budget Years 2013 And 2014.

Administrative Recommendation: Approve

Background Summary: In December of last year the City Council approved Ordinance No. 1447 which adopted a biennial budget for fiscal years 2013-2014. RCW 35A.34.130 requires that the adopted biennial budget be subject to a mid-biennial review and modification as needed. This ordinance and attached exhibits constitutes the Mayor's proposed mid-biennial amendments to the adopted budget. A public hearing has been set for November 26, 2013 to consider the proposed mid-biennial modifications to the budget. It is anticipated any budget amendments will be adopted at the December 17th regular Council meeting.

Attachments: Ordinance D12-140 and Exhibits A-F.

<table>
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<th>Budget Amount</th>
<th>Current Balance</th>
<th>Required Expenditure</th>
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</table>

Budget Explanation: See Attached

COMMITTEE, BOARD & COMMISSION REVIEW

Council Committee Review:  
Approvals:  
Date:  
Chair/Councilmember NAME
Councilmember NAME
Councilmember NAME

Forward to:  
Consent Agenda: □ Yes □ No

Commission/Board Review:
Hearing Examiner Review:

COUNCIL ACTION

Workshop Date(s): November 5, 2013  
Meeting Date(s):  
Public Hearing Date(s):  
Tabled to Date:

APPROVALS

Director:  
Mayor:  
Date Reviewed by City Attorney:  
(if applicable):
November 5, 2013

Dear Council Members:

I am excited about the things we have been able to accomplish this past year, and am looking forward to 2014. The recent ribbon-cutting for the Fennel Creek/Safe Routes trail made us all proud of the completion of that long-awaited project. Likewise, we have received a lot of positive comments about the improvements to the Allen Yorke Park dike expansion. It put a classy face to our principal park. Being able to successfully negotiate the acquisition of the Victor Falls property was a real coup, which will benefit the community for generations to come. In addition, we were able to improve streets, install additional sidewalks, and generally make our community much more livable, as well as improve other aspects of our infrastructure.

State law (RCW 35A.34.130) requires cities that have adopted a biennial budget to conduct a mid-biennial review, and make any modifications deemed appropriate. Consistent with our past practice, I limit the proposed budget amendment to minor modifications necessitated by changing conditions. The mid-biennial review is not intended to be a major rewrite of the budget.

Accordingly, the proposed amendments to the adopted 2013-2014 biennial budget are those which deal primarily with projected changes to estimated revenues and expenditures, and carry-over of unfinished 2013 projects. A few new capital projects have been proposed, but most are the result of 2013 grant awards or Council actions requiring a budget amendment.

The attached budget ordinance adopts revised revenue estimates and corresponding revisions and reductions to adopted expenditures, including revisions to the various capital budgets.

All departments and divisions have again done well at keeping their expenditures within budget. General Fund expenditure savings from 2013 have been carried forward to the 2014 operating budget. We may need some modest expenditure savings in 2014 to likewise balance the biennial budget. None of the proceeds from the Renwood land sale is proposed to be used to fund 2014 general fund maintenance and operations.

We had anticipated refinancing the 8000MHz and JMC bonds to lessen the impact of the debt service on the general fund budget. However, current interest rates are such that this is not cost-effective at this time. This has put a continuing strain on the City’s General Fund. However, the 2013-2014 biennial budget remains balanced without any use of prior fund balance.

**Modifications of Operating Budgets**

Within the amounts currently appropriated, we have or will make some minor modifications to selected departmental budgets for supplies and services to better reflect actual experience and projected need. There are few substantial amendments to the adopted operating budget, but most are on the capital side, and many of those are simply to carry forward a 2013 unfinished project.
Any changes to the bottom line have been incorporated into Exhibits A and B of the budget ordinance, and include the following:

1. We have added funds to the Community Development salary budget to cover the return of an additional building inspector (approved by Resolution No. 2318);
2. We have increased the Community Development budget by $40,000 for professional planning services related to the update of the various comprehensive plan elements.
3. During the past few years, we have provided custodial services through a combination of contracting and force account. We have issued an RFP for janitorial services and are proposing to eliminate the City janitorial position and contract-out all janitorial services. This is reflected in the position authorization schedule attached to the budget ordinance. The salary and benefit costs associated with the position have been transferred to professional services (janitorial contract).
4. An additional $20,000 has been added to the facilities budget for building repairs/improvements (this has been under-budgeted the past few years)
5. An additional $30,000 has been added to the professional services budget in Water Fund 401 for our contracted water rights attorney (Tom Pors) to help us perfect our water rights. This is something that needs to be done with DOE in order to guarantee our continued use of our water supply rights.
6. An additional $30,000 (from $70K to $100K) has been added to Water Fund 401 for higher than anticipated costs of using TPU water from the So. Prairie intertie.
7. $5,000 has been added to the stormwater fund 415 for Lake Bonney water quality monitoring.

Modification to the Capital Budgets

In the capital funds, projects are progressing as planned for those projects which have been funded. Many of these are grant or loan funded. Some projects have been complete and closed out, but there are several 2013 projects in progress and are being carried over into 2014.

Normally we do not entertain departmental requests for new capital projects mid-stream. However, there are a few new projects to be initiated in 2014 that were not part of the original biennial budget but have since been proposed to be included in the budget amendment. These are primarily projects resulting from new grant awards or specific Council actions.

Changes to the capital budgets are noted on Exhibits “C” of the budget ordinance, and have been incorporated into the revised budget totals of the respective funds.

As we begin work next year in preparing the 2015-2016 biennial budget, the Administration will be taking into account the many (11) public works trust fund loans outstanding, as well as our water supply debt obligations to Tacoma and the Cascade Waster Alliance. Our outstanding water utility debt from these loans exceed $12M. Until increased growth in system development charges can replenish our capital accounts, we will likely plan for a reduced level of water capital spending over the next few years unless grants are obtained, or the Council chooses to increase water rates substantially in order to fund an ambitious capital investment program.
Personnel - Salaries and Benefits

The mid-biennial amendment includes a 2.0% Cost-of-Living-Adjustment (COLA) for AFSCME covered employees, and a 2.88% adjustment for the police guild. These are both previously negotiated adjustments contained in the respective collective bargaining agreements. I am proposing a 2.0% COLA for non-represented employees. Both the AFSCME and Police contracts will expire at the end of 2014.

Summary

I am excited about the prospects of being able to design and hopefully secure grant funding for another segment of the Fennel Creek Trail. I have proposed initial funds to make safety and access improvements to our new Victor Falls Park while we work towards developing an overall master plan for the property.

Additional resources have been devoted to comprehensive planning, as the next two years will features state mandated updates to almost all of our comprehensive plan elements.

I hope to further improve the downtown through intersection improvements and the installation of the last major missing link of sidewalk along SR410.

2014 may also come to be known as the year for Eastown, with the long planned completion of key sewer system components for both north and south Eastown.

Thanks to all of you for your support these past four (4) years. I am looking forward to another four, and appreciate our council, staff, boards, commissions, and volunteers who step forward to work together in making Bonney Lake a great place to live, work, and play.

Sincerely,

Neil Johnson Jr.
Mayor
ORDINANCE NO. D13-140

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, ADOPTING THE MID-BIENNIAL BUDGET AMENDMENT FOR BUDGET YEARS 2013 AND 2014

WHEREAS, the City Council approved Ordinance No. 1447 which adopted a biennial budget for fiscal years 2013-2014; and

WHEREAS, Ch. 35A.34 RCW provides procedures for adopting, managing, and amending a biennial budget; and

WHEREAS, RCW 35A.34.130 requires that the adopted biennial budget be subject to a mid-biennial review and modification as needed; and

WHEREAS, on November 26, 2013 the City Council held a public hearing upon notice for the purpose of considering mid-biennial modifications and amendments to the adopted 2013-2014 biennial budget;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The biennial budget for the City of Bonney Lake for the period January 1, 2013 through December 31, 2014 as contained in the adopted 2013-2014 Biennial Budget for total revenues/sources and expenditures/uses as approved by the City Council, is hereby amended by Total Revenues and Expenditures for each fund as shown on the attached Exhibit “A” (City of Bonney Lake Mid-Biennial Budget Amendment).

Section 2. The changes to biennial operating expenditures, capital expenditures, transfers and debt service schedules as shown on the attached Exhibit “B” (B-1 and B-2) are hereby adopted.

Section 3. The changes to the park, street, water, sewer, and stormwater capital budgets as shown on the attached Exhibit “C” are hereby adopted.

Section 4. The changes to the Equipment Replacement Schedule of the Equipment Rental & Replacement Fund, as shown on the attached Exhibit “D,” are hereby adopted.

Section 4. The changes to the Position Summary (p3-30 of adopted budget), as shown on the attached Exhibit “E,” are hereby adopted.

Section 5. The changes to the pre-approved out-of-state travel list (p 3-34 adopted budget) is hereby replaced with Exhibit “F” and adopted.

Section 6. The City Clerk is directed to transmit a certified copy of the City of Bonney Lake adopted 2013-2014 Mid-Biennial Budget Amendment (Ordinance No. D13-140 and
Exhibits “A”, and “B”) to the Office of the State Auditor and to the Association of Washington Cities.

Section 7. This ordinance concerning matters set out in RCW 35A.11.090, it is not subject to referendum, and shall take effect January 1, 2014 after its passage, approval and publication as required by law.

PASSED by the City Council of the City of Bonney Lake this 17th day of December, 2013.

ATTESTED:

Harwood T. Edvalson, CMC, City Clerk

APPROVED AS TO FORM:

Kathleen Haggard, City Attorney

Passed:
Valid:
Published:
Effective Date:
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Footnotes:
1. General Fund - See "Exhibits B1" and "B2" for details of mid-biennial Adjustments - Revenue and Expenditures
2. Expenditures in excess of revenues are funded through the use of reserves (fund balance)
### Results of Operations (Revenue Less Expenditures)

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### General Fund

**Amendments**

- Blended Budget adopted by Ordinance 01-13-40

- **Ordinance 01-13-40**
  - Blended Budget Amendment

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**Footnotes - Budget Amendment Details**

1. Revenue for FY 2012 based on P. O. Premian assessment (2011 orig budget=664.142; revised=2.666.000)
2. Revenue for FY 2013 based on P. O. Premian assessment (2012 orig budget=664.142; revised=2.666.000)
3. Premian Agreement affidavit building permits, etc. not originally budgeted
### Total Expenditures

<table>
<thead>
<tr>
<th>Department</th>
<th>2013</th>
<th>2014</th>
<th>Total 2014</th>
<th>Revised</th>
<th>Amendments</th>
<th>Total Amendments</th>
<th>General Fund</th>
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<tr>
<td><strong>Dell Service - District</strong></td>
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<tr>
<td>Administration</td>
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<td>Financial Services</td>
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Prepared October 2013

General Fund Expenditures

2013 - 2014 Biennial Budget Amendment

Ordinance D13-140

Exhibit B2
<table>
<thead>
<tr>
<th>Fund</th>
<th>Description of CIP Project Amendment</th>
<th>Amount</th>
<th>Description of Budget Modifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Fund</td>
<td>2013 Springs Building Upgrade (carried forward from 2012)</td>
<td>$200,000</td>
<td>Increase in overhead from $164,000 to $165,000 to cover costs of construction.</td>
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<tr>
<td>Street CIP</td>
<td>Place held for improvements to the 186th/88th Street</td>
<td>$1,000,000</td>
<td>Place held for improvements to the 186th/88th Street.</td>
</tr>
<tr>
<td>Street CIP</td>
<td>Initial sidewalks on SR410 across link over Angusline</td>
<td>$920,000</td>
<td>Initial sidewalks on SR410 across link over Angusline.</td>
</tr>
<tr>
<td>Street CIP</td>
<td>Complete Transportation Plan</td>
<td>$1,451,000</td>
<td>Complete Transportation Plan.</td>
</tr>
<tr>
<td>Street CIP</td>
<td>Details to be discussed at next meeting</td>
<td>$516,000</td>
<td>Details to be discussed at next meeting.</td>
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<tr>
<td>Street CIP</td>
<td>Acquire ROW on SR410 in downtown to facilitate the acquisition of 65 acres of Angusline Road on the site</td>
<td>$800,000</td>
<td>Acquire ROW on SR410 in downtown to facilitate the acquisition of 65 acres of Angusline Road on the site.</td>
</tr>
<tr>
<td>Street CIP</td>
<td>Infill sidewalk adjacent to intersection of Angusline Road and Citizen</td>
<td>$65,000</td>
<td>Infill sidewalk adjacent to intersection of Angusline Road and Citizen.</td>
</tr>
<tr>
<td>Street CIP</td>
<td>Ken Love property acquisition for Victor Falls Park</td>
<td>$282,000</td>
<td>Ken Love property acquisition for Victor Falls Park.</td>
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<tr>
<td>Street CIP</td>
<td>Complete acquisition</td>
<td>$200,000</td>
<td>Complete acquisition.</td>
</tr>
<tr>
<td>Street CIP</td>
<td>FCR ROW acquisition in anticipation of future need</td>
<td>$190,000</td>
<td>FCR ROW acquisition in anticipation of future need.</td>
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<tr>
<td>Street CIP</td>
<td>Install a permanent fence at Valley Yards Park</td>
<td>$535,000</td>
<td>Install a permanent fence at Valley Yards Park.</td>
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<tr>
<td>Street CIP</td>
<td>Exhibit C to Ordinance No. D13-140</td>
<td></td>
<td>Exhibit C to Ordinance No. D13-140.</td>
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<tr>
<td>Project</td>
<td>Description</td>
<td>Proposed Amount</td>
<td>Fund Name</td>
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<tr>
<td>---------</td>
<td>-------------</td>
<td>-----------------</td>
<td>-----------</td>
</tr>
<tr>
<td>$225,000</td>
<td>Eastown Gravity Sewer Main (Carry forward from 2013)</td>
<td>402</td>
<td>5-16</td>
</tr>
<tr>
<td>$712,460</td>
<td>Eastown Lift Station Force Main (Carry forward from 2013)</td>
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<td>5-16</td>
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<tr>
<td>$75,000</td>
<td>Temporary force main to remove sediments from bottom of lift stations.</td>
<td>Storm Water</td>
<td>415</td>
</tr>
<tr>
<td>$40,000</td>
<td>Storm Water DC study</td>
<td>Storm Water</td>
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<tr>
<td>$172,000</td>
<td>Storm Water Flushout of Camp Plan</td>
<td>Storm Water</td>
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<td>$170,000</td>
<td>Northstorm</td>
<td>Storm Water</td>
<td>415</td>
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<tr>
<td>$250,000</td>
<td>Church Lake Rd Replacement culvert Design contract issued in 2013</td>
<td>Storm Water</td>
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<tr>
<td>$75,000</td>
<td>Regional Storm Pond at Locust x 83rd (Carried forward from 2013)</td>
<td>Storm Water</td>
<td>415</td>
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<tr>
<td>$210,000</td>
<td>SCDADA electric system upgrade - Water shire (Carried forward from 2013)</td>
<td>Water Fund</td>
<td>401</td>
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<tr>
<td>$200,000</td>
<td>Victor Falls Water Main Replacement</td>
<td>Water Fund</td>
<td>401</td>
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<tr>
<td>$60,000</td>
<td>24th St E water main replacement</td>
<td>Water Fund</td>
<td>401</td>
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<tr>
<td>$50,000</td>
<td>Improvements to revised access, fencing and gate at storage</td>
<td>Water Fund</td>
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<td>$70,000</td>
<td>Re placed Bottom outlet from 2013 (broken into phases)</td>
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<td>$230,000</td>
<td>Replace 810 Zone pump station design</td>
<td>Water Fund</td>
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<tr>
<td>Fund Name</td>
<td>Amount</td>
<td>Description of CIP Project Amendment</td>
<td>Fund Number</td>
</tr>
<tr>
<td>-----------</td>
<td>----------</td>
<td>-----------------------------------------------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Sewer</td>
<td>$000,000</td>
<td>Summer WTP Upgrade (canceled forward from 2013)</td>
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<td>Sewer</td>
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<td>Easton WTP Upgrade (canceled forward from 2013)</td>
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<tr>
<td>Sewer</td>
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<td>Easton Sewer ROW acquisition, design, and construction</td>
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<td>Sewer</td>
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<td>Sewer System Reduction Project (canceled forward from 2013)</td>
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<td>SCADA System Elements upgrade (sewer share canceled)</td>
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<td>Sewer</td>
<td>$000,000</td>
<td>Easton I/H Station Upgrade/SR 410 crossing (canceled)</td>
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### Equipment Replacement Schedule

<table>
<thead>
<tr>
<th>Asset #</th>
<th>Department</th>
<th>Existing Equipment Description</th>
<th>2013</th>
<th>Revised</th>
<th>2014</th>
<th>Revised</th>
<th>Notes</th>
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<tr>
<td>RS133</td>
<td>Community Development</td>
<td>Dodge Stratus 2004</td>
<td>9,500.00</td>
<td>17,936.00</td>
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<tr>
<td>RS222</td>
<td>ER&amp;R</td>
<td>Ford F250</td>
<td>30,000.00</td>
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<td>RS135</td>
<td>Admin/Information Services</td>
<td>Dodge Stratus 2004</td>
<td>9,800.00</td>
<td>21,564.00</td>
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<td>RS221</td>
<td>Facilities</td>
<td>Ford F150</td>
<td>9,000.00</td>
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<td>RS291</td>
<td>Park Facilities</td>
<td>Ford Ranger</td>
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<td>RS463</td>
<td>Park Facilities</td>
<td>Paint Stripper</td>
<td>4,000.00</td>
<td>4,320.00</td>
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<td>RS601</td>
<td>Park Facilities</td>
<td>Mower - Grasshopper</td>
<td>14,500.00</td>
<td>15,641.00</td>
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<td>PD202</td>
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<td>40,706.00</td>
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<td>PD057</td>
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<td>Mercury Mountaineer 2000</td>
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<td>RS297</td>
<td>Street</td>
<td>Chevrolet C2500 1995</td>
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<td>27,586.00</td>
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<td>RS225</td>
<td>Street</td>
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<td>19,000.00</td>
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<tr>
<td>RS283</td>
<td>Water</td>
<td>Ford Ranger 1999</td>
<td>4,000.00</td>
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<td>bed only</td>
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<td>RS264</td>
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<td>Chevrolet Silverado</td>
<td>26,000.00</td>
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</table>

Subtotal $312,197 $251,934 $177,577 $255,968

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1 Two surplussed dept. vehicles replaced with 1 new one
2 Still in good condition; defer until 2015
3 Replace with small SUV - Replacement cost underbudgeted
4 RS221 Replacement deferred to 2014 - Additional funding from surplus Janitor Van
5 Replaced internally with RS284
6 Deferred to 2014 and replace with Ford Escape; replacement cost underbudgeted
7 Will be transferred to parks to replace RS281
<table>
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<th>Department</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
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<th>2014</th>
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<td>Community Services</td>
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<tr>
<td>Total Police</td>
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<tr>
<td>City Clerk &amp; Admin</td>
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<tr>
<td>Total City Clerk &amp; Admin</td>
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</table>

**City of Bonney Lake**

**2012/2013 Mid-Biennial Budget Amendment**
Exhibit “F”
2013-2014 Mid-Biennial Budget Amendment
Out of State Travel

Out of State Travel - 2014

**Department:** Community Development

**BARS Account #**
- 001.000.058.558.60.43.xx (Travel Expenses) $1,000.00
- 001.000.058.558.60.49.xx $500.00
  (Miscellaneous/Registration)

**Staff Position(s):** Permit Coordinator

**Destination:** San Antonio, Texas

**Dates:** April 13 - 16, 2014

**Purpose of Travel:** Tyler Connects 2014 National User Conference (Eden Financial & Permitting Software)

**Justification:** The City has made a substantial investment in the Eden Software suite, which includes financial, permitting, licensing, utility billing, and customer service modules. The Eden National Conference is a valuable training and network tool that helps staff get more utility out of the software. Two staff members from Finance attended this conference in 2008 and found it extraordinarily valuable. Similar value in attending can be gained by the Permit Coordinator attending the conference.

---

**Department:** Community Development

**BARS Account #**
- 001.000.058.558.60.43.xx (Travel Expenses) $1,000.00
- 001.000.058.558.60.49.xx $650.00
  (Miscellaneous/Registration)

**Staff Position(s):** Community Development Director

**Destination:** Charlotte/Mecklenburg, North Carolina

**Dates:** September 14-17, 2014

**Purpose of Travel:** International City/County Management Association 2014 Annual Conference

**Justification:** This conference is approved per Employment Contract and is therefore exempt from Resolution #1787; however, the detail is provided for informational purposes.

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**Department:** Administrative Services Department (Office of Information Services)

**BARS Account #**
- 001.000.016.518.80.43.01 (Transportation) $600.00
- 001.000.016.518.80.43.02 (Logging) $800.00

**Staff Position(s):** IS Manager

**Destination:** San Antonio, Texas

**Dates:** April 13 - 16, 2014

**Purpose of Travel:** Tyler Connects 2014 National User Conference (Eden Systems Software, Tyler Payments, Tyler Cashiering, etc.)

**Justification:** The City has made a substantial investment in the Eden Software suite, which includes financial, permitting, licensing, utility billing, and customer service modules. The
Eden National Conference is a valuable training and network tool that helps staff get more utility out of the software. The IS Manager attended this conference in 2006 and found it extraordinarily valuable. Similar value in attending can be gained by the IS Manager attending this conference.

Note: Approval of this list does not necessarily imply that travel funds have been specifically allocated.