



Community Development Department

Application for
TEMPORARY SIGN PERMIT

FOR SPECIAL EVENT BANNERS, TEMPORARY, DECORATIONS, GRAND OPENINGS, OR HOLIDAY SIGNS AND OUTDOOR VENDOR SIGNS

Bonney Lake Municipal Code Section 15.28.090 (A) allows for the use of temporary signage for special events, grand openings, decorations or holidays. Such signs and decorations may be used for a period of not exceeding 14 days and only two such permits shall be issued to any one person/organization per calendar year. Failure to remove signs within 48 hours of the completion of the event or activity may result in an assessment in cost of their removal pursuant to Chapter 14.130 BLMC.

Outdoor Vendor signs (B). a maximum of two movable sandwich board signs are allowed on private property for temporary outdoor vendors, that is Christmas tree lots, fruit stands, farmer's markets, in the DC, DM, C-2, C-3, C-2/C-3 combined and M-1 zone classifications. Such signs are limited to a maximum of six square feet in area per face and a maximum height of four feet. Such signs are permitted for a duration of 120 days within a one-year period. Such signs are not permitted in any public right-of-way. Such signs are prohibited on the roof of any temporary or permanent building, trailer, or vehicle used by the vendor. All outdoor vendor signs shall be designed to fit with the community character and be constructed of durable materials such as metal, wood, or plastic.

Applicant and/or Business Name: _____

Address: _____ Bus. Phone: _____
Cell Phone: _____
Fax: _____

Site Address: _____

Property Owner: _____

Current Zoning: _____

Start Date: _____ Ending Date: _____

(NOTE: Temporary sign permits are valid for a maximum of 14 days)

Please describe the type of signage proposed and the event:



Submittal Requirements

In addition to this application, please submit the following:

FOR CITY USE ONLY Submitted

DOCUMENTS:

	1. 2 copies of a site plan, drawn to scale showing all existing buildings on the site, the proposed location of the sign(s) or display(s) in addition to the location and area of all existing sign(s) on the same premises or building.
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	2. 2 copies of a narrative and/or pictures describing each sign/display, size, material structure, anchoring method, design and color.
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	3. 1 Copy of a Consent Notice from adjacent businesses and/or property owner if using common areas (parking lots, sidewalks, multi-tenant commercial malls, etc).
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	4. Application fee of \$50.00 made payable to the City of Bonney Lake
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Additional information may be required by the City. The applicant will be notified in writing if additional information is necessary.

I certify that I have provided all the necessary information as requested above.

Applicant Signature

Date

Printed Name

**If you have any questions, please contact the
Community Development Department at 253-447-4356.**