



Submittal Worksheet
**COMPREHENSIVE PLAN
MAP AMENDMENT**

WHAT IS THE PURPOSE OF THIS WORKSHEET?

This worksheet is to help prospective applicants prepare the required documentation needed to submit a complete application. Please note that this is not the official application, but a tool to assist in the compilation of the materials required for the review by the City. It is important that prospective applicants contact the Planning and Building Division prior to submitting an application as some projects may not require the submittal of all the materials listed or may require additional materials not listed. In order to help work out any potential problems before the formal submittal, the City of Bonney Lake encourages applicants to attend a pre-application meeting.

DIGITAL SUBMITTAL REQUIRED

The City has implemented a paperless permit system for all planning permits. All required application materials are required to either be submitted on a CD or uploaded to the City's Box System. All submittal documents are required to be consistent with the Digital Planning Permit Submittal Requirements.

Application: Provided one (1) copy of the Land Use Application.

Fee: Less than One Acre – \$675
One to Three Acres – \$2,000
More than Three Acres – \$4,000

Project Narrative: Provide one (1) copy of the project narrative that includes the following information:

1. Identification of all of the affect parcels, the existing and proposed land use designation, and propose of the proposed request.
2. A written explanation of the amendment and how the amendment is consistent with the City's comprehensive plan (*Bonney Lake 2035*), the Countywide Planning Policies, the Multi-Countywide Planning Policies of Vision 2040, and the Growth Management Act.
3. A written explanation regarding the amendment advances the public health, safety, or welfare and is in the best interest of the residents of Bonney Lake.